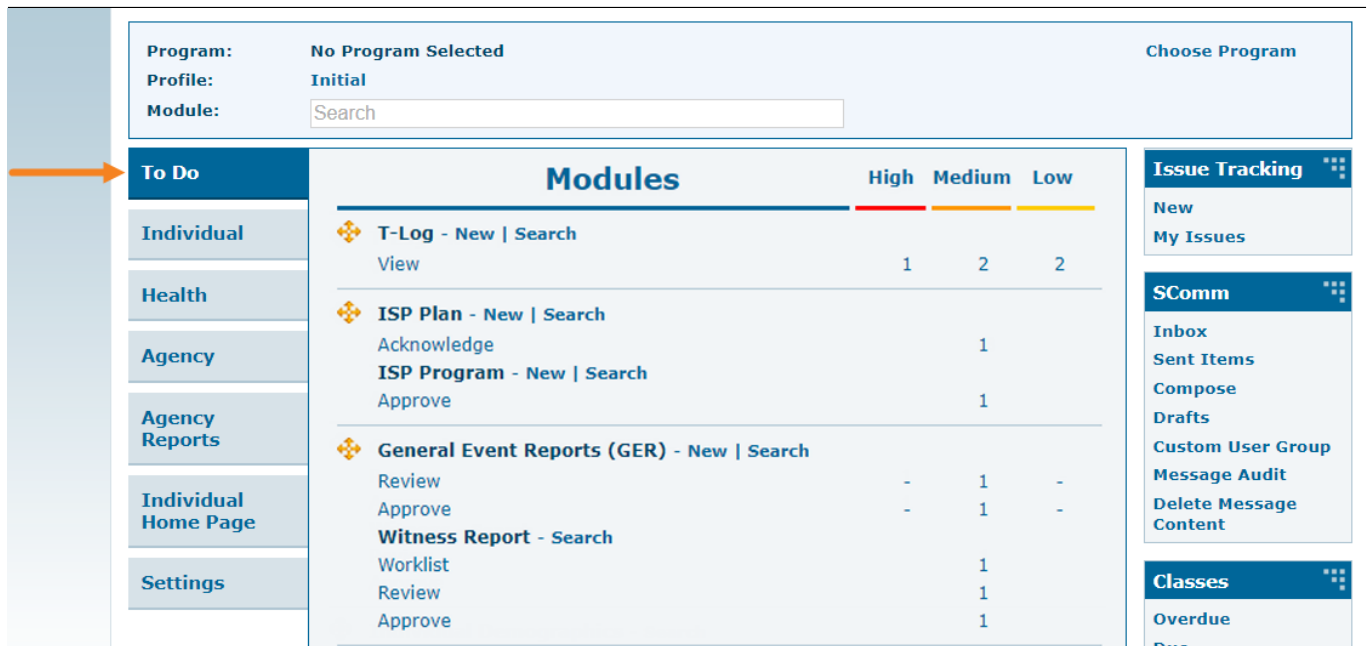


# Tingnan at I-Acknowledge ang T-Log mula sa To Do Tab

Ang mga users na nabigyan ng **T-Log View** role ay makaka kita at acknowledge ng T-Log mula sa **To Do** Tab sa Dashboard

1. I-click ang **To Do** Tab sa **Dashboard**.



| Program: | No Program Selected                 | Choose Program |
|----------|-------------------------------------|----------------|
| Profile: | Initial                             |                |
| Module:  | <input type="text" value="Search"/> |                |

| Modules   | High | Medium | Low |
|---|------|--------|-----|
| <b>T-Log - New   Search</b><br>View                         | 1    | 2      | 2   |
| <b>ISP Plan - New   Search</b><br>Acknowledge               |      | 1      |     |
| <b>ISP Program - New   Search</b><br>Approve                |      | 1      |     |
| <b>General Event Reports (GER) - New   Search</b><br>Review | -    | 1      | -   |
| Approve   | -    | 1      | -   |
| <b>Witness Report - Search</b><br>Worklist                  |      | 1      |     |
| Review  |      | 1      |     |
| Approve   |      | 1      |     |

**Issue Tracking**  
New  
My Issues

**SComm**  
Inbox  
Sent Items  
Compose  
Drafts  
Custom User Group  
Message Audit  
Delete Message Content

**Classes**  
Overdue  
Due

2. I-click ang **View** link sa ilalim ng **T-Log** section sa **To Do** Tab.

**Program:** No Program Selected

**Profile:** Initial

**Module:**

Choose Program

**To Do**

Individual

Health

Agency

Agency Reports

Individual Home Page

Settings

**Modules**

|  | High | Medium | Low |
|--|------|--------|-----|
| <p>❖ <b>T-Log - New   Search</b></p> <p>View ←</p>   | 1    | 2      | 2   |
| <p>❖ <b>ISP Plan - New   Search</b></p> <p>Acknowledge</p> <p><b>ISP Program - New   Search</b></p> <p>Approve</p>   |      | 1      |     |
| <p>❖ <b>General Event Reports (GER) - New   Search</b></p> <p>Review</p> <p>Approve</p> <p><b>Witness Report - Search</b></p> <p>Worklist</p> <p>Review</p> <p>Approve</p> | -    | 1      | -   |

**Issue Tracking**

New

My Issues

**SComm**

Inbox

Sent Items

Compose

Drafts

Custom User Group

Message Audit

Delete Message Content

**Classes**

Overdue

Due

Ang **T-Log Search** page ay magbubukas at magpapakita ng mga listahan ng T-Logs.

#### T-Log Search

15 Records

| NL     | Individual       | Summary            | Program Name        | Entered By      | Create Date | Status    | Type | Form ID                   |
|--------|------------------|--------------------|---------------------|-----------------|-------------|-----------|------|---------------------------|
| High   | Chowdhury, Niloy | test               | Day Shift           | Hossain, Anwar  | 11/20/2019  | Submitted | N    | TL-DEMOTPHL-HDN4NGFZDMULX |
| Medium | Motseko, Thabang | Drawing            | Day Shift (Lesotho) | Rahman, Ferdous | 11/20/2019  | Submitted | N    | TL-DEMOTPHL-HDN4NGFZ6MULS |
| Medium | Ahmed, Tafsir    | Health             | Behaviour           | Rahman, Ferdous | 11/20/2019  | Submitted | H    | TL-DEMOTPHL-HDN4NGFZ4MULL |
| Low    | Hossain, Amit    | Today's Activities | Day Shift           | Ibrahim, Amit   | 11/20/2019  | Submitted | N    | TL-DEMOTPHL-HDM4NGAZ2MULC |
| Low    | Hossain, Imran   | Painting           | Day Shift           | Ibrahim, Amit   | 11/20/2019  | Submitted | N    | TL-DEMOTPHL-HDM4NGAYXMUL7 |

Showing 1 to 5 of 5 entries

Previous **1** Next

3. I-click ang pangalan ng **Individual** na nais tingnan mula sa listahan ng T-Log.

## T-Log Search

15 Records

| NL     | Individual       | Summary            | Program Name        | Entered By      | Create Date | Status    | Type | Form ID                   |
|--------|------------------|--------------------|---------------------|-----------------|-------------|-----------|------|---------------------------|
| High   | Chowdhury, Niloy | test               | Day Shift           | Hossain, Anwar  | 11/20/2019  | Submitted | N    | TL-DEMOTPHL-HDN4NGFZDMULX |
| Medium | Motseko, Thabang | Drawing            | Day Shift (Lesotho) | Rahman, Ferdaus | 11/20/2019  | Submitted | N    | TL-DEMOTPHL-HDN4NGFZ6MULS |
| Medium | Ahmed, Tafsir    | Health             | Behaviour           | Rahman, Ferdaus | 11/20/2019  | Submitted | H    | TL-DEMOTPHL-HDN4NGFZ4MULL |
| Low    | Hossain, Amit    | Today's Activities | Day Shift           | Ibrahim, Amit   | 11/20/2019  | Submitted | N    | TL-DEMOTPHL-HDM4NGAZ2MULC |
| Low    | Hossain, Imran   | Painting           | Day Shift           | Ibrahim, Amit   | 11/20/2019  | Submitted | N    | TL-DEMOTPHL-HDM4NGAYXMUL7 |

Showing 1 to 5 of 5 entries
Previous 1 Next

Makikita ang T-Log para sa napiling Individual.

## T-Log Submitted ⓘ


|                           |  |                    |                     |
|---------------------------|--|--------------------|---------------------|
| <b>Individual</b>         | Thabang Motseko                                    | <b>Program</b>     | Day Shift (Lesotho) |
| <b>Entered By</b>         | Ferdaus Rahman, Supervisor on 11/20/2019 10:06 AM  |                    |                     |
| <b>Type</b>               | Notes  |                    |                     |
| <b>Notification Level</b> | Medium   |                    |                     |
| <b>Summary</b>            | Drawing  |                    |                     |
| <b>Description</b>        | She drew a beautiful picture in the drawing class. |                    |                     |
| <b>Time In</b>            |  | <b>Time Out</b>    |                     |
| <b>Reporter</b>           |  | <b>Reported On</b> |                     |

**Follow-up**

| Summary                                     | Entered By | Photo | Attachment |
|---|------------|-------|------------|
| <input type="button" value="Add Followup"/> |            |       |            |


**Attachments**

| Document Attachment |
|---------------------|
| Photo               |

 PDF

4. I-click ang **Acknowledge** button na makikita sa ibabang bahagi ng page upang i-acknowledge ang T-Log. Mamarkahan nito ang T-Log bilang nabasa na. Maaari ng i-click

ang **Acknowledge & Next** button, upang tanggapin ang current T-log at magpatuloy sa susunod na titingnan/i-acknowledge na T-Log.

 PDF
 ◀ Previous Next ▶

Cancel Back
SComm Delete Update Acknowledge Acknowledge & Next

### Paalala:

- Sa tuwing i-click ang **Acknowledge** button ay ipapakita ang mga listahan ng T-Logs mula sa **T-Log Search** page. Mula dito, ang mga users ay maaaring makita muli at ma-acknowledge ang mga T-Logs kung kinakailangan.

#### T-Log Search

15 Records

| NL     | Individual       | Summary            | Program Name | Entered By      | Create Date | Status    | Type | Form ID                   |
|--------|------------------|--------------------|--------------|-----------------|-------------|-----------|------|---------------------------|
| High   | Chowdhury, Niloy | test               | Day Shift    | Hossain, Anwar  | 11/20/2019  | Submitted | N    | TL-DEMOTPHL-HDN4NGFZDMULX |
| Medium | Ahmed, Tafsir    | Health             | Behaviour    | Rahman, Ferdous | 11/20/2019  | Submitted | H    | TL-DEMOTPHL-HDN4NGFZ4MULL |
| Low    | Hossain, Amit    | Today's Activities | Day Shift    | Ibrahim, Amit   | 11/20/2019  | Submitted | N    | TL-DEMOTPHL-HDM4NGAZ2MULC |
| Low    | Hossain, Imran   | Painting           | Day Shift    | Ibrahim, Amit   | 11/20/2019  | Submitted | N    | TL-DEMOTPHL-HDM4NGAYXMUL7 |

Showing 1 to 4 of 4 entries
Previous 1 Next

- Kapag i-click ang **Acknowledge & Next** button ito ay mamarkahan na ito ay nabasa na at bubuksan ang susunod na T-Log.

PDF

◀ Previous

Next ▶

Cancel

Back

SComm

Delete

Update

Acknowledge

Acknowledge & Next

## T-Log Submitted ⓘ

**Individual** Tafsir Ahmed

**Program** Behavioral Therapy

**Entered By** Imran Rahman, Teacher on 09/20/2020 05:19 PM

**Type** Health

**Notification Level** Low

**Summary** Fever

**Description** He is suffering from fever for the last couple of days.

**Time In**

**Time Out**

**Reporter**

**Reported On**

### Follow-up

Summary

Entered By

Photo

Attachment

Add Followup

### Attachments

Document  
Attachment

Photo

PDF

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Cancel

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SComm

Delete

Update

Acknowledge

Acknowledge & Next