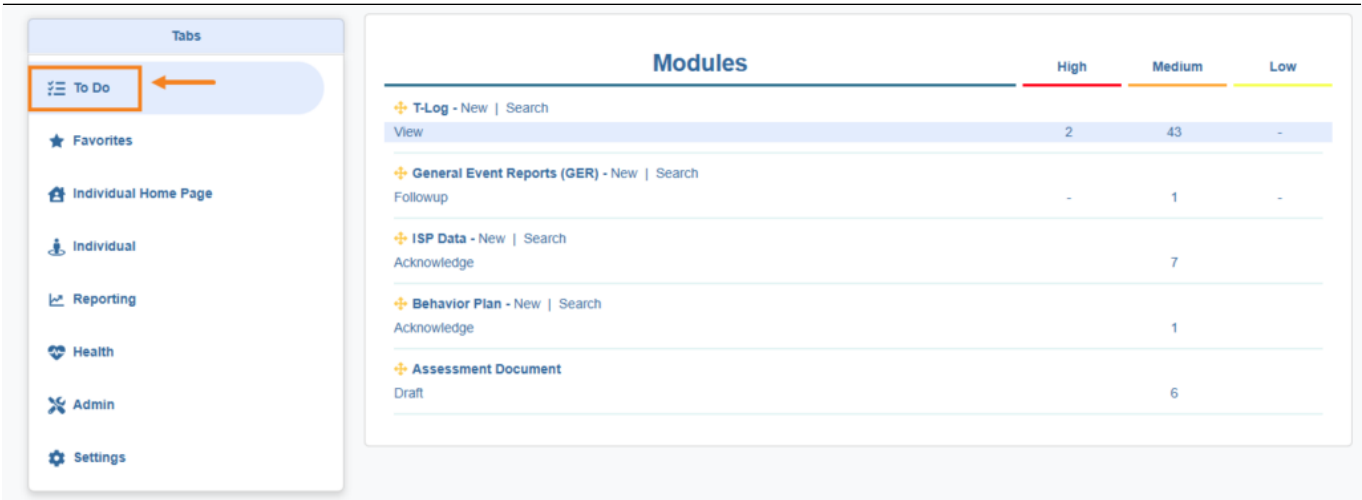


Tingnan at I-Acknowledge ang T-Log mula sa To Do Tab

Ang mga users na nabigyan ng **T-Log View** role ay makaka kita at acknowledge ng T-Log mula sa **To Do** Tab sa Dashboard

1. I-click ang **To Do** Tab sa **Dashboard**.



The screenshot shows the dashboard interface. On the left, a sidebar menu is visible with the 'To Do' tab highlighted and an orange arrow pointing to it. The main content area displays a table titled 'Modules' with columns for 'High', 'Medium', and 'Low' priority items. The table lists several modules and their corresponding counts in each category.

Modules	High	Medium	Low
T-Log - New Search			
View	2	43	-
General Event Reports (GER) - New Search			
Followup	-	1	-
ISP Data - New Search			
Acknowledge		7	
Behavior Plan - New Search			
Acknowledge		1	
Assessment Document			
Draft		6	

2. I-click ang **View** link sa ilalim ng **T-Log** section sa **To Do** Tab.

Modules	High	Medium	Low
+ T-Log - New Search View	2	43	-
+ General Event Reports (GER) - New Search Followup	-	1	-
+ ISP Data - New Search Acknowledge		7	
+ Behavior Plan - New Search Acknowledge		1	
+ Assessment Document Draft		6	

Ang **T-Log Search** page ay magbubukas at magpapakita ng mga listahan ng T-Logs.

T-Log Search

NL	Individual	Summary	Program Name	Entered By	Create Date	Status	Type	Form ID
High	Chowdhury, Niloy	test	Day Shift	Hossain, Anwar	11/20/2019	Submitted	N	TL-DEMOTPHL-HDN4NGFZDMULX
Medium	Motseko, Thabang	Drawing	Day Shift (Lesotho)	Rahman, Ferdous	11/20/2019	Submitted	N	TL-DEMOTPHL-HDN4NGFZ6MULS
Medium	Ahmed, Tafsir	Health	Behaviour	Rahman, Ferdous	11/20/2019	Submitted	H	TL-DEMOTPHL-HDN4NGFZ4MULL
Low	Hossain, Amit	Today's Activities	Day Shift	Ibrahim, Amit	11/20/2019	Submitted	N	TL-DEMOTPHL-HDM4NGAZ2MULC
Low	Hossain, Imran	Painting	Day Shift	Ibrahim, Amit	11/20/2019	Submitted	N	TL-DEMOTPHL-HDM4NGAYXMUL7

Showing 1 to 5 of 5 entries

Previous **1** Next

3. I-click ang pangalan ng **Individual** na nais tingnan mula sa listahan ng T-Log.

T-Log Search

Filter 15 Records

NL	Individual	Summary	Program Name	Entered By	Create Date	Status	Type	Form ID
High	Chowdhury, Niloy	test	Day Shift	Hossain, Anwar	11/20/2019	Submitted	N	TL-DEMOTPHL-HDN4NGFZDMULX
Medium	Motseko, Thabang	Drawing	Day Shift (Lesotho)	Rahman, Ferdous	11/20/2019	Submitted	N	TL-DEMOTPHL-HDN4NGFZ6MULS
Medium	Ahmed, Tafsir	Health	Behaviour	Rahman, Ferdous	11/20/2019	Submitted	H	TL-DEMOTPHL-HDN4NGFZ4MULL
Low	Hossain, Amit	Today's Activities	Day Shift	Ibrahim, Amit	11/20/2019	Submitted	N	TL-DEMOTPHL-HDM4NGAZ2MULC
Low	Hossain, Imran	Painting	Day Shift	Ibrahim, Amit	11/20/2019	Submitted	N	TL-DEMOTPHL-HDM4NGAYXMUL7

Showing 1 to 5 of 5 entries Previous 1 Next

Makikita ang T-Log para sa napiling Individual.

T-Log Submitted ⓘ

Individual	Thabang Motseko	Program	Day Shift (Lesotho)
Entered By	Ferdous Rahman, Supervisor on 11/20/2019 10:06 AM		
Type	Notes		
Notification Level	Medium		
Summary	Drawing		
Description	She drew a beautiful picture in the drawing class.		
Time In		Time Out	
Reporter		Reported On	


Follow-up

Summary	Entered By	Photo	Attachment

[Add Followup](#)

Attachments

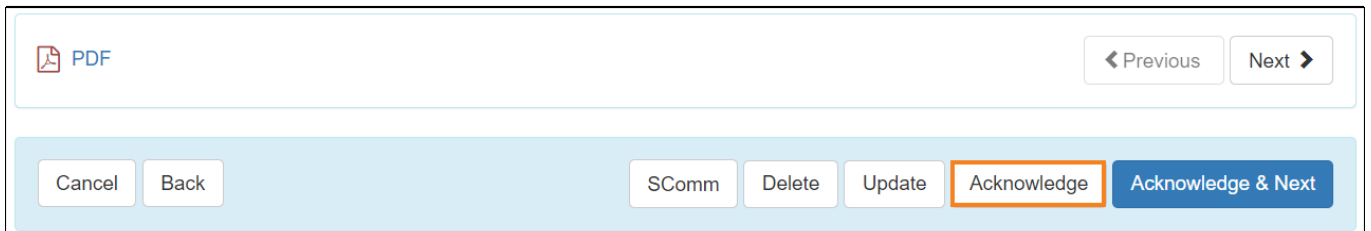
Document Attachment
Photo

 PDF [◀ Previous](#) [Next ▶](#)

[Cancel](#) [Back](#) [SComm](#) [Delete](#) [Update](#) [Acknowledge](#) [Acknowledge & Next](#)

4. I-click ang **Acknowledge** button na makikita sa ibabang bahagi ng page upang i-acknowledge ang T-Log. Mamarkahan nito ang T-Log bilang nabasa na. Maaari ng i-

click ang **Acknowledge & Next** button, upang tanggapin ang current T-log at magpatuloy sa susunod na titingnan/i-acknowledge na T-Log.



PDF

◀ Previous Next ▶

Cancel Back SComm Delete Update **Acknowledge** Acknowledge & Next

Paalala:

- Sa tuwing i-click ang **Acknowledge** button ay ipapakita ang mga listahan ng T-Logs mula sa **T-Log Search** page. Mula dito, ang mga users ay maaaring makita muli at ma-acknowledge ang mga T-Logs kung kinakailangan.

T-Log Search

Filter 15 Records

NL	Individual	Summary	Program Name	Entered By	Create Date	Status	Type	Form ID
High	Chowdhury, Niloy	test	Day Shift	Hossain, Anwar	11/20/2019	Submitted	N	TL-DEMOTPHL-HDN4NGFZDMULX
Medium	Ahmed, Tafsir	Health	Behaviour	Rahman, Ferdous	11/20/2019	Submitted	H	TL-DEMOTPHL-HDN4NGFZ4MULL
Low	Hossain, Amit	Today's Activities	Day Shift	Ibrahim, Amit	11/20/2019	Submitted	N	TL-DEMOTPHL-HDM4NGAZ2MULC
Low	Hossain, Imran	Painting	Day Shift	Ibrahim, Amit	11/20/2019	Submitted	N	TL-DEMOTPHL-HDM4NGAYXMUL7

Showing 1 to 4 of 4 entries Previous 1 Next

- Kapag i-click ang **Acknowledge & Next** button ito ay mamarkahan na ito ay nabasa na at bubuksan ang susunod na T-Log.

PDF ◀ Previous Next ▶

Cancel Back SComm Delete Update Acknowledge **Acknowledge & Next**

T-Log Submitted ⓘ

Individual	Tafsir Ahmed	Program	Behavioral Therapy
Entered By	Imran Rahman, Teacher on 09/20/2020 05:19 PM		
Type	Health		
Notification Level	Low		
Summary	Fever		
Description	He is suffering from fever for the last couple of days.		
Time In		Time Out	
Reporter		Reported On	

Follow-up

Summary	Entered By	Photo	Attachment
<input type="button" value="Add Followup"/>			

Attachments

Document Attachment
Photo

PDF ◀ Previous Next ▶

Cancel Back SComm Delete Update Acknowledge **Acknowledge & Next**