

## Therap User Management Overview

This document provides an overview of the Therap User Management interface. It details the navigation structure and the primary functions available for managing users within the system.

The main navigation menu includes **User Administrative** and **User** options, which are used to manage user accounts and profiles.

### 1. Admin Management Overview

The screenshot displays the Therap Global Demonstration Provider interface. The top navigation bar includes the Therap logo, 'Dashboard | Quick Links', and 'Logout'. The main content area is divided into several sections:

- Header:** Program: No Program Selected, Profile: Initial, Module: Search, and a 'Choose Program' button.
- Left Sidebar:** A vertical menu with options: To Do, Individual, Health, Agency, **Admin** (highlighted with an orange arrow), Agency Reports, Individual Home Page, and Settings.
- Main Content Area:** Titled 'General', it contains a table of user management functions:
 

Provider	Preferences   Password Policy   Archive Preference
User	New   List   Import from Excel   Search Imported Excel   Titles   New Title   Assign External System ID   Self Password Reset
Physician Information	List   Physician List
Change Password	User List
User Privileges	Manage   Archive   Legacy Archive Upto Jul 2011
Admin Roles	List   Legacy Archive
Splash Message	Create   Update/Delete
Activity Tracking	View
- Right Sidebar:** Contains sections for 'Issue Tracking' (My Issues), 'SComm' (Inbox, Sent Items, Compose, Drafts, Custom User Group, Message Audit, Delete Message Content), and 'Classes' (Overdue, Due, View Sign ups, View Results/Notes, Training History, Training Profile).

### 2. User Management: New User



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**4. User Initials** 00000000 00000000 0000 000000 00 0000000 0000000000 Initials 2 00 3 000000 0000000 00000 000 00000.

**User Initials** 00 0000 00000000000 000000 000000 0000 000000000000 0000 0000 000000 0000000 0000000000 00000 00000 00 0000000000 0000 0000 00 00000000000 00000 00000 00000000 00000 0000000000 00000 0000000000

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Create New User

**User Information**

\* **First Name**

\* **Last Name**

\* **User Initials**

\* **Login Name**  Select Initial x

\* **Password**

\* **Confirm Password**

**Ignore Password Policy**  Yes  No

\* **Time Zone**

'ABH' is not available!

AHN	AHI	AHA
AHS	AHO	AH0
AH1	AH2	AH3
AH4	AH5	AH6
AH7	AH8	AH9





## Personal Details ⓘ

### Personal Information

#### Basic Information

**User Name** Abdur Hossain

**User Initials** ABH

**Title** Special Teacher

**Gender**  Male  Female

**SSN**

#### Contact Information

**Address**

Road 6

Street 1

Street 2

**Address**

Road 6

Street 1

Street 2

Anytown

City

State

State

Zip Code

Bangladesh

Country

**Phone Number**

12345678910

Home

12345678910

Mobile

Temporary

Extension

**Phone Number  
Comments**

**E-Mail Address**

demo@demoaccount.com

