

# Custom Fields

## 1. Admin Custom Field New

To Do	<b>General</b>	
Individual	Provider	Preferences   Password Policy
Health	User	New   List   Import from Excel   Search Imported Excel   Assign External System ID   Self Password Reset
Agency	Title	New   List   Import from Excel   Search Imported Excel
Billing	Custom Field	<b>New</b>   List
<b>Admin</b>	Shared Contact	New   List   Link   Import from Excel
Agency Reports	Shared Contact Type	List
Individual Home Page	GER Event Category Rule	Add / Edit

## 2. Create New Custom Field , Field Name Data Type

### Create New Custom Field

Numeric  
 Text  
 Yes/No  
 Long Text  
 Dropdown  
 Date

3. **Data Type**  **Text**  **Field Length**  **Field Length**

### Create New Custom Field

Yes  No

**Data Type**  **Add**

## Create New Custom Field

\* **Field Name**

\* **Data Type**

**Is Required?**  Yes  No

4. Click the **Save And Create New** button to save the custom field configuration and create the new field.

5. The custom field configuration is saved successfully.

Custom Field Configuration 'What are the child's strengths?' has been successfully Saved