

Custom Fields

1. Admin Custom Field New

To Do	General	
Individual	Provider	Preferences Password Policy
Health	User	New List Import from Excel Search Imported Excel Assign External System ID Self Password Reset
Agency	Title	New List Import from Excel Search Imported Excel
Billing	Custom Field	New List
Admin	Shared Contact	New List Link Import from Excel
Agency Reports	Shared Contact Type	List
Individual Home Page	GER Event Category Rule	Add / Edit

2. Create New Custom Field , Field Name Data Type

Create New Custom Field

→ * **Field Name**

→ * **Data Type**

* **Field Length**

Is Required?

3. **Data Type** **Text** **Field Length** **Field Length**

Create New Custom Field

* **Field Name**

* **Data Type**

→ * **Field Length**

Is Required? Yes No

Data Type **Dropdown** **Add**

Create New Custom Field

* **Field Name**

* **Data Type**

Is Required? Yes No

4. Click the **Save And Create New** button to save the custom field and create a new record. Click the **Save** button to save the custom field.

5. Click the **Save And Create New** button to save the custom field and create a new record.

Custom Field Configuration 'What are the child's strengths?' has been successfully Saved