

## Therap User 管理 管理 管理 管理

Therap 管理 管理 User Administrative 管理 管理 User 管理 管理 管理 管理 管理

1. Admin 管理 管理 User 管理 管理 List 管理 管理 管理 管理

To Do	General	
Individual	Provider	Preferences   Password Policy
Health	User	New   <b>List</b>   Import from Excel   Search Imported Excel   Assign External System ID   Self Password Reset
Agency		
Billing	Title	New   List   Import from Excel   Search Imported Excel

2. User List 管理 管理 user 管理 管理 管理 管理 管理 管理 管理 管理


## User List

**NOTE** Deactivating a user will remove all profiles and privileges. To temporarily suspend access, use Lock/Unlock.

Login Name ↑	First Name	Last Name	Title	Employee ID	Status All ▾	Status Action	Lock / Unlock All ▾	Lock / Unlock Action
amina	Amina	Hossain	Special Educator		Inactive	Activate	N/A	N/A
anita	Anita	Begum	Teacher		Active	Deactivate	Unlocked	Lock
abdul	Abdul	Islam	Academic Coordinator		Deleted		N/A	N/A
abdullah	Abdullah	Khan	Teacher		Active	Deactivate	Unlocked	Lock
abdur	Abdur	Hossain	Special Teacher		Active	Deactivate	Unlocked	Lock
mariam	Mariam	Chowdhury	Speech Therapist		Active	Deactivate	Unlocked	Lock
niloy	Niloy	Das	Academic Coordinator		Active	Deactivate	Unlocked	Lock
sonia	Sonia	Afreen	Teacher		Active	Deactivate	Unlocked	Lock

Showing 1 to 8 of 8 entries


< 1 >

 Export to Excel

Cancel

□. Login Name, First Name □□□□□□ □□□□□□ □□□□ □□□□ □□□□ **user** □□ □□□□ □□□□□□

## User List

 **NOTE** Deactivating a user will remove all profiles and privileges. To temporarily suspend access, use Lock/Unlock.

Login Name ⌵	First Name	Last Name	Title	Employee ID	Status	Status Action	Lock / Unlock
<input type="text" value="sonia"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	All ⌵		All ⌵
sonia	Sonia	Hossain	Teacher	12123	Active	<a href="#">Deactivate</a>	Unlocked

Showing 1 to 1 of 1 entries

< 1 >

[Export to Excel](#)

□□□□□□□□□□ □□□□□□□□ □□□□ □□□□ □□□ **Login Name** □□□□□ □ □□□□□ □□□□□

### 3. Update User Information

## Update User Information ⓘ

**NOTE:** Password has expired for this user's account. You need to reset the password.

### User Information

* First Name	<input type="text" value="Sonia"/>
* Last Name	<input type="text" value="Hossain"/>
User Initials	SHN
Login Name	sonia
* Time Zone	<input type="text" value="Asia/Dhaka"/>

### Account Settings

Status Active

### Employer/Work Information

* Title	<input type="text" value="Teacher"/>	<input type="button" value="+"/>
Employee ID Number	<input type="text" value="12123"/>	
Hire Date	<input type="text" value="12/20/2018"/>	<input type="button" value="Calendar"/>

[Go to Personal Details](#)

[Go to Privilege](#)

[Back](#)

[Delete](#)

[Update and go to Personal Details](#)

[Update and go to Privilege](#)

[Update](#)

❑. **Personal Details** ❑❑❑❑❑ ❑❑❑❑ **Update and go to Personal Details** ❑❑❑❑❑❑❑❑❑ ❑❑❑❑❑ ❑❑❑

User  **Personal Details**

[Go to Personal Details](#)  
[Go to Privilege](#)

[Back](#)[Delete](#)[Update and go to Personal Details](#)[Update and go to Privilege](#)[Update](#)

~~~~~ Update ~~~~~

[Go to Personal Details](#)  
[Go to Privilege](#)

BackDeleteUpdate and go to Personal DetailsUpdate and go to PrivilegeUpdate

## 0. Personal Details [Name] [Address] [City] [State] [Zip]

Personal Details ●

Personal Information

Basic Information

Photo

Add Image

User Name

Sonia Hossain

User Initials

SHN

Title

Teacher

Gender

☐ Male ☒ Female ☐ Other

Date of Birth

01/01/1998

License Number

SSN

ID(s)

- Please Select -

ID Number

+ Add

Contact Information

Address

16/1, Main Street, Central Road

Street 1

Street 2

Dhaka

State

1205

Bangladesh

City

State

Zip Code

Country

Phone Number

0123456789

Home

Mobile

Temporary

Extension

Phone Number

Comments

E-Mail Address

sonia@demo.com

Preferences

Time Zone

Asia/Dhaka

Enable Notification

☒

Additional Contact Information

Employer/Work Information

Work Phone Number

1235671578

+880

Fax Number

Emergency Contact 1

Name

Fatema Akhter

Phone Number

1678235491

+880

Emergency Contact 2

Name

Phone Number

Extension

EVV

EVV ID

EVV Caregiver Type

- Please Select -

Profile(s)

User Links

Cancel

Back

Update

1. 000000000000 0000 00000 000 000 0000 **Update** 00000000 00000 0000

Profile(s)  
User Links

Cancel

Back

Update

1. **Update** 00000000 00000 0000 00 0000 successfully updated 00000000 00000 00000

Successfully updated.

Back to [Form](#) | [List](#)

#### Actions

[Create New User](#)  
[Go to User Privilege](#)