

User List

NOTE Deactivating a user will remove all profiles and privileges. To temporarily suspend access, use Lock/Unlock.

Login Name	First Name	Last Name	Title	Employee ID	Status	Status Action	Lock / Unlock	Lock / Unlock Action
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	All		All	
amina	Amina	Hossain	Special Educator		Inactive	Activate	N/A	N/A
anita	Anita	Begum	Teacher		Active	Deactivate	Unlocked	Lock
abdul	Abdul	Islam	Academic Coordinator		Deleted		N/A	N/A
abdullah	Abdullah	Khan	Teacher		Active	Deactivate	Unlocked	Lock
abdur	Abdur	Hossain	Special Teacher		Active	Deactivate	Unlocked	Lock
mariam	Mariam	Chowdhury	Speech Therapist		Active	Deactivate	Unlocked	Lock
niloy	Niloy	Das	Academic Coordinator		Active	Deactivate	Unlocked	Lock
sonia	Sonia	Afreen	Teacher		Active	Deactivate	Unlocked	Lock

Showing 1 to 8 of 8 entries

< 1 >

[Export to Excel](#)

Cancel

□. Login Name, First Name □□□□□□ □□□□□□ □□□□ □□□□ □□□□ **user** □□ □□□□□□ □□□□□□

User List

NOTE Deactivating a user will remove all profiles and privileges. To temporarily suspend access, use Lock/Unlock.

Login Name ↑	First Name	Last Name	Title	Employee ID	Status	Status Action	Lock / Unlock
sonia					All		All
sonia	Sonia	Hossain	Teacher	12123	Active	Deactivate	Unlocked

Showing 1 to 1 of 1 entries

[Export to Excel](#)

Cancel

□□□□□□□□□□□□ □□□□□□□□ □□□□ □□□□□ □□□ **Login Name** □□□□□ □ □□□□□ □□□□□

□. Update User Information □□□□ □□□□□□□□□□□□ account □□ □□□□ □□□ □□□□□ □□□□ □□□□□□□□ □□□□□ □□□ □□□□□

Update User Information ⓘ

NOTE: Password has expired for this user's account. You need to reset the password.

User Information

* First Name	<input type="text" value="Sonia"/>
* Last Name	<input type="text" value="Hossain"/>
User Initials	SHN
Login Name	sonia
* Time Zone	<input type="text" value="Asia/Dhaka"/>

Account Settings

Status Active

Employer/Work Information

* Title	<input type="text" value="Teacher"/>	+
Employee ID Number	<input type="text" value="12123"/>	
Hire Date	<input type="text" value="12/20/2018"/>	

[Go to Personal Details](#)

[Go to Privilege](#)

[Back](#)

[Delete](#)

[Update and go to Personal Details](#)

[Update and go to Privilege](#)

[Update](#)

□. **Personal Details** □□□□□ □□□□ **Update and go to Personal Details** □□□□□□□□

□□□□□ □□□ User □□ **Personal Details** □□□□ □□□□ □□□□□

[Go to Personal Details](#)
[Go to Privilege](#)

[Back](#) [Delete](#) [Update and go to Personal Details](#) [Update and go to Privilege](#) [Update](#)

□□□□ □□□ □□ □□□□□□□□□□□ □□□□ □□□□□ □□□ □□□ □□□ □□□□□ **Update** □□□□□□□□□ □□□□□ □□□□□

[Go to Personal Details](#)
[Go to Privilege](#)

[Back](#) [Delete](#) [Update and go to Personal Details](#) [Update and go to Privilege](#) [Update](#)

□. **Personal Details** □□□□□□□□ □□□□□□□□□□□□□□ □□□□□□□□□□□ □□□□ □□□ □□□□□□□□□□□ □□□□ □□□□□ □□□□ □□□□□□□□

Personal Details ●

Personal Information

Basic Information

Photo

User Name Sonia Hossain

User Initials SHN

Title Teacher

Gender Male Female Other

Date of Birth

License Number

SSN

ID(s)

Contact Information

Address

Street 1 Street 2

City State Zip Code Country

Phone Number

Home

Mobile

Temporary Extension

Phone Number Comments

E-Mail Address

Preferences

Time Zone

Enable Notification

Additional Contact Information

Employer/Work Information

Work Phone Number

Fax Number

Emergency Contact 1

Name

Phone Number

Emergency Contact 2

Name

Phone Number

EVV

EVV ID

EVV Caregiver Type

Profile(s)

User Links

□. □□□□□□□□□□ □□□□ □□□□ □□□ □□□ □□□□ **Update** □□□□□□□□ □□□□□ □□□□□

Profile(s)
User Links

Cancel Back **Update**

□. **Update** □□□□□□□□ □□□□□ □□□□ □□ □□□□ □□□□□ successfully updated □□□□□□□□ □□□□□ □□□□□

Successfully updated.

Back to [Form](#) | [List](#)

Actions

[Create New User](#)

[Go to User Privilege](#)