

Create Medication History

Users assigned with the **HT Submit** role can create and submit **Medication History** forms.

1. On the **Health** tab, click on the **New** link beside the **Medication History** option under the **Medication History** section.

To Do	Medication Administration Record	
Individual	Configuration	New Search
Health	Data	Record Data Due Medications Search Report
Agency	Medication History	
Billing	Medication History	New Import from Excel Search Report Custom Report Medication Order Search
Admin	Medication Review	New Search Generate Medication List
Agency Reports		

2. Select the individual for whom you want to create a Medication History from the **Select Individual For Medication History**.

Select Individual For Medication History

All
A
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Z

Filter

15
Records

Last Name	First Name	Individual ID	Birth Date
Abdur	Rahman		04/02/1997
Abraham	Isaac		02/01/2011
Mary	Angela		05/01/2010
Sonia	Afreen		02/02/2012

Showing 1 to 4 of 4 entries

Previous
1
Next

Section 1 - General Information

1. On the **Medication History** form, choose the **Program** name from the drop-down menu under the **General Information** section.

Section 1 - General Information

* Program Name

(Demo) Education and Dev

Individual Name
Mary, Angela

Look Up
Medications | Allergies

2. **Reported By** and **Date** fields will be automatically populated and if needed you can update information in these fields. **Notification Level** can be also updated using the dropdown list.

Medication History New i

Section 1 - General Information

* Program Name

(Demo) Education and Dev ▾

Individual Name

Mary, Angela i

Look Up

[Medications](#) | [Allergies](#)

→ * Reported By

Hossain, Mariam / Special ▾

→ * Date

07/12/2023



→ Notification Level

Low ▾

Low

Medium

High

Section 2 - Pharmacy/Prescriber Information

Section 2 - Pharmacy/Prescriber Information

1. Click on the **Look Up** button beside the **Prescriber** field in order to select a prescriber from the **Shared Contact Selection list** page.

Section 2 - Pharmacy/Prescriber Information
?

Prescriber

Look Up
Clear

Shared Contacts
x

Shared Contact Selection List

15 Records

Title	First Name	Last Name	Organization Name	Form ID	Type	Specialty	NPI Number	Address	Primary Phone	Status
Dr.	Ahmad	Imam	Demo Hospital	SC-DEMOTPHL-K3D4NF7YYMULQ	Physiotherapy	Neurology		Demo Street, Indonesia	123456789	Active
Physiotherapist	Dr. Jhon	Paul	Demo Hospital Philippines	SC-DEMOTPHL-HBU4NH8Y2MUL5	Hospital	Physical Medicine & Rehabilitation		123 Street, Indonesia	0112423597	Active

Showing 1 to 2 of 2 entries
Previous 1 Next

Export to Excel

Notes: Users can export the prescriber lists to Excel from the **Shared Contact Selection list** page.

Section 3 - Medication History Information

General Drug Information

1. In this section, users will be able to enter the general information about the medication.

- **Drug Code is optional.** Drug **Coding System**, **Strength Unit**, **Dose Form**, and **Medication Type** these fields are optional too and can be selected using the drop-down lists available next to these fields.

Section 3 - Medication History Information

General Drug Information

* Medication Name

LASIX 20 MG TABLET

Drug Code

30698-067-01

Strength

20

Medication Type

- Please Select -

Drug Coding System

NDC

Strength Unit

mg

Dose Form

Tablet

Compound Drug Components

- Please Select -

Scheduled (Medication)

PRN (Medication)

Scheduled (Treatment)

PRN (Treatment)

Name	Code	Coding System	Amount / Quantity	Measurement Unit	Type	Action
component added						

Add Component

Compound Drug Components

In the Compound Drug Components section, users will be able to enter data about the components of a particular Medication. Multiple components can also be added or removed as necessary.

1. Clicking on the **Add Component** button will open the Create/Update component pop up window.

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Compound Drug Components



Name	Code	Coding System	Strength	Give Amount / Quantity	Measurement Unit	Type	Action
No medication component added							

Add Component

2. Fill up the necessary fields and click on the **Add** button.

Create/Update component



Medication Component Information

* Name	<input type="text" value="Sterile Water"/>		
Code	<input type="text" value="1097243"/>	Coding System	<input type="text" value="NDC"/> ▼
Strength	<input type="text" value="1.0"/>	Strength Unit	<input type="text" value="ml"/> ▼
Give Amount / Quantity	<input type="text" value="10.0"/>	Measurement Unit	<input type="text" value="ml"/> ▼
* Type	<input type="text" value="Base"/> ▼		

Cancel

Add

Note: The **Name** and **Type** fields are required.

3. For an added component, users can click on the **Open** link and update the Name, Code, Coding System, Strength, Strength Unit, Give Amount/Quantity, Measurement Unit, and Type field.

Click on the **Update** button to update the information. To remove the information, click on the **Remove** button.

Compound Drug Components

Name	Code	Coding System	Strength	Give Amount / Quantity	Measurement Unit	Type	Action
Sterile Water	1097243	NDC	1.0ml	10.0	ml	Base	Open

Add Component

Create/Update component

Medication Component Information

* Name

Sterile Water

Code

1097243

Coding System

NDC

Strength

1.0

Strength Unit

ml

Give Amount / Quantity

10.0

Measurement Unit

ml

* Type

Base

Cancel

Remove

Update

Administration Details

1. In the Administration Details section, users can create and add multiple schedules and timings for the medication.

To add a new schedule, click on the **Add Timing & Schedule** button.

Administration Details



Give Amount / Quantity	Measurement Unit	Frequency	Begin Date & Time	End Date & Time	Days in Interval	Schedule Time(s)	Schedule Interval	Instruction	Action
No medication schedule added									

Route

Add Timing & Schedule

The **Add Timing & Schedule** button will open the Medication Schedule form where the schedule for the medication can be entered or edited.

2. Click on the **Add** button to add the timing and schedule.

Create/Update schedule ×

Medication Schedule Form

Give Amount /
Quantity

Once a day

Measurement Unit

Tablet

Frequency

1 X DAILY

* Begin Date

07/30/2023

Begin Time

02:00 pm

End Date

10/31/2023

End Time

02:00 pm

Instruction

Take one tablet after the meal.

About 468 characters left

Only the fields from the selected tab will be saved

Schedule Interval

Daily

Weekly

Monthly

Hourly

PRN/Other

☒ Every Day

☐ Every Other Day

☐ Every 3 Days

Schedule Time(s)

Please press ENTER or select from the dropdown to adjust the time slot(s)

1

Time(s) per Day

02:00 pm

×

Add New

Cancel

Add

Note: Begin Date field is a required field. Here, Begin Date can not be later than 365 days

Apart from Daily schedules, users will also be able to add schedules that are Weekly, Monthly, Hourly and for PRN/Other.

3. Changes to an existing schedule can also be made by clicking on the **Open** link beside the particular schedule.

Administration Details ?

Give Amount / Quantity	Measurement Unit	Frequency	Begin Date & Time	End Date & Time	Days in Interval	Schedule Time(s)	Schedule Interval	Instruction	Action
Once a day	Tablet	1 X DAILY	07/30/2023 02:00 pm	10/31/2023 02:00 pm	N/A	02:00 pm	Every Day 1 time(s) a day	Take one tablet after the meal.	Open

4. The Route can be selected from the drop-down list of the field. Users will be able to enter the Administrative Method, Administration Device and Route Instruction under the Administration Details section.

Route

Oral (mouth)

Oral (mouth)
Topical
Aural (ear)
G-Tube
Intra-muscular
Intra-venous

Administration Method
Administration Device
Route Instruction

About 512 characters left

5. Users can attach a person's diagnoses to the form once they have completed all the required fields. Additionally, users can scan or attach files by clicking the **Add File** or **Scan File** button.

Home Medication
☐ Yes
☒ No

Prescription/Over the Counter
☒ Prescription
☐ Over the Counter

Medication Category
General Medication
Medication Subcategory
Other

Indication/Purpose
Used to reduce extra fluid in the body caused by conditions such as heart failure, liver diseases and kidney diseases.

About 393 characters left

Side Effects
Nausea or vomiting, stomach cramps, headache, dizziness, etc.

About 3438 characters left

Instruction/Comments
Take 1 tablet after a meal.

About 3472 characters left

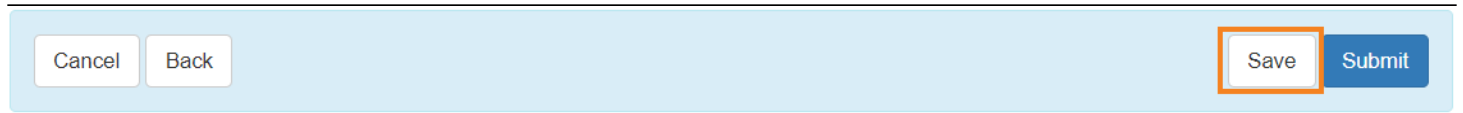
Link Diagnoses

	Diagnosis Coding Type	Diagnosis Code	Description	DSM-5	Billable	Status
<input checked="" type="checkbox"/>	ICD-10	F84.0 - Autistic disorder	Faces difficulties to communicate and understand what people are saying to her.	Yes	Yes	Active

Attachment

Add File
Scan File

6. Once the necessary edits are made, users will be able to click on the **Submit** button or **Save** button at the bottom of the page.

A light blue horizontal bar at the bottom of a form. On the left, there are two white buttons with black text: "Cancel" and "Back". On the right, there are two buttons: a white button with black text labeled "Save" and a blue button with white text labeled "Submit". Both the "Save" and "Submit" buttons are outlined with a thick orange border.A light blue horizontal bar at the bottom of a form. On the left, there are two white buttons with black text: "Cancel" and "Back". On the right, there are two buttons: a white button with black text labeled "Save" and a blue button with white text labeled "Submit". The "Submit" button is outlined with a thick orange border.

7. After submitting or saving the form, a success message will be displayed.

A light green horizontal bar with a thin black border. It contains the text "The form HTMH-DEMOTPHL-M9Y4NDSZE842M has been successfully saved" in a green, sans-serif font.