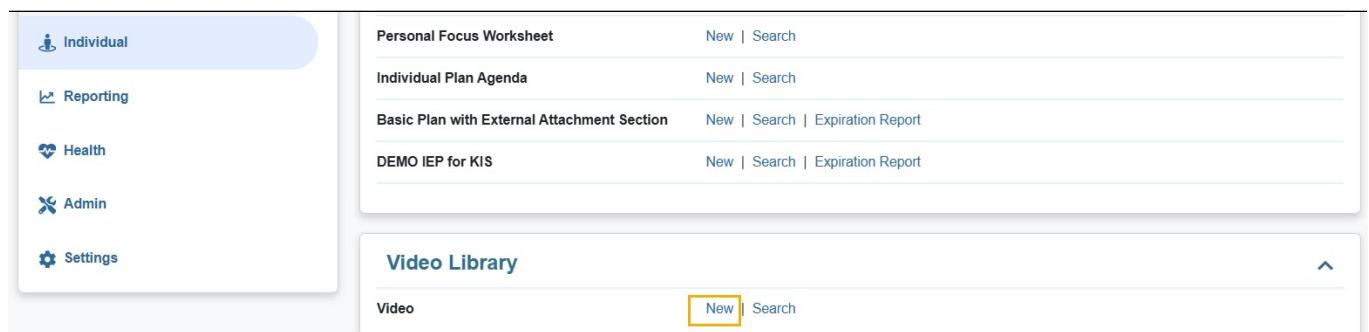


Add Video to Individual Home page

Users with **Video Upload** Super role can add video in the **Individual Home Page** of the individuals.

1. Under the **Video Library** section, click on the **New** link beside **Video**.



The screenshot shows the Therap Global software interface. On the left, there is a sidebar with icons for Individual (selected), Reporting, Health, Admin, and Settings. The main content area has a header "Video Library". Under this header, there is a table with one row. The row contains the word "Video" in the first column and two buttons in the second column: a yellow "New" button with a black border and a "Search" button. The "New" button is highlighted with a yellow box.

Video	New	Search
-------	-----	--------

2. In the **Video New** page, select the individual's name from the dropdown beside the **Individual** field.

Video New

NOTE: If uploaded file contains any malicious content, the file will be deleted permanently.

General Information

→ * Individual

* Form Tag

* Title

Description

About 3000 characters left

3. Select **Individual Home Page** from the dropdown beside the **Form Tag** field.

Video New

NOTE: If uploaded file contains any malicious content, the file will be deleted permanently.

General Information

* Individual

→ * Form Tag

* Title

Description

About 3000 characters left

4. Enter the title of the video in the **Title** field. Users may also enter the **Description** field.

General Information

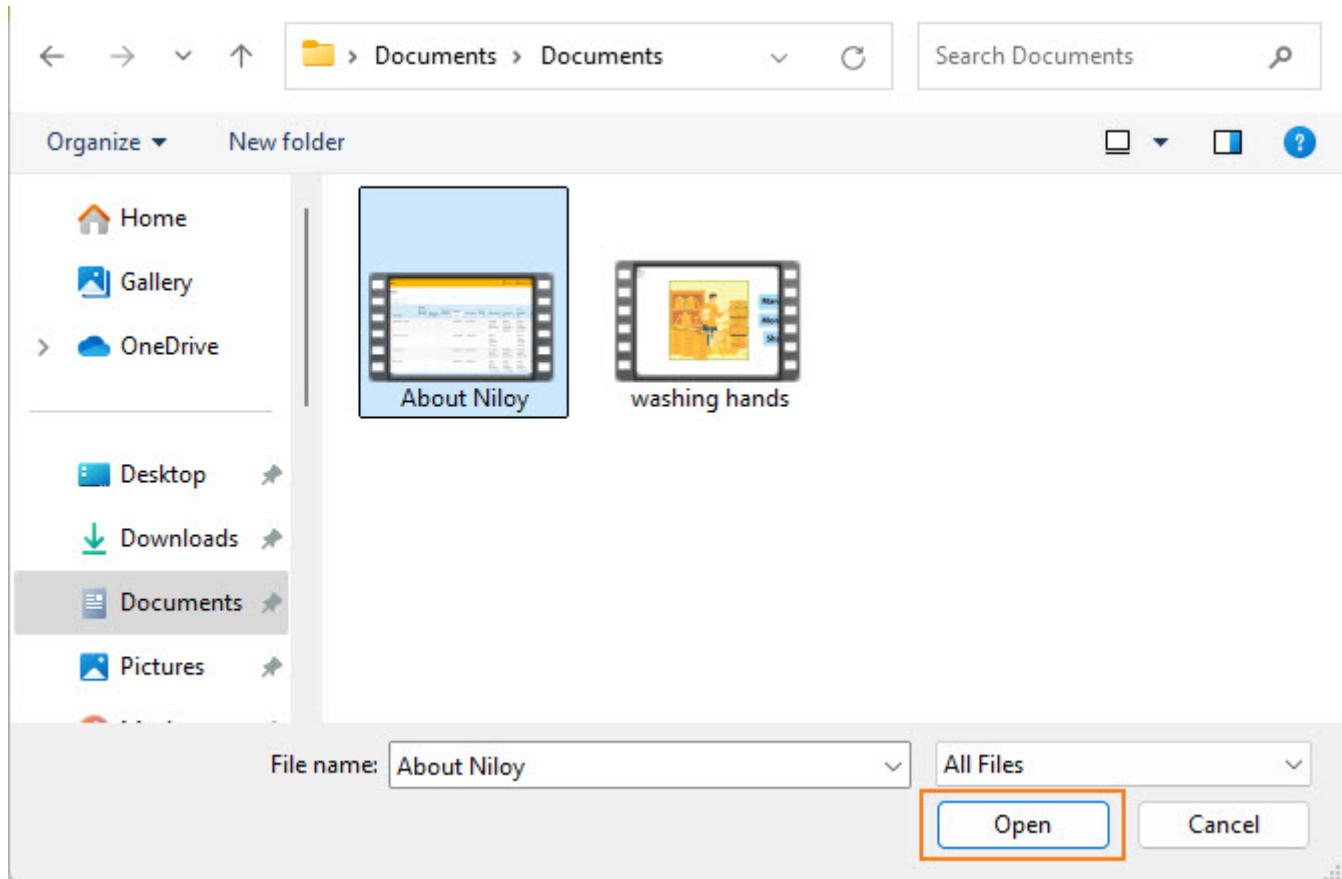
* Individual	<input type="text" value="Niloy Chowdhury"/>
* Form Tag	<input type="text" value="Individual Home Page"/>
→ * Title	<input type="text" value="Education"/>
→ Description	<input type="text" value="A short video of Niloy's current education program."/> <p>About 2949 characters left</p>

5. Under the **File** section, click on the **Browse** button beside the **Video** field.

File

* Video	<input type="text" value="Choose Video"/>	<input type="button" value="Browse"/>
---------	---	---------------------------------------

6. Select the video from your device and click on the **Open** button.



7. Click on the Upload button at the bottom of the page.



8. An upload popup window will be displayed to show the uploaded percentage of the video. Once successfully uploaded, a confirmation message will be displayed stating that the video has been successfully uploaded. Click on the **Form** link to go back to the Video form.

Education



Video File VDOLIB-DEMOTPHL-NEY4NDPXR84ZY has been successfully Uploaded

[Back to Form](#) 

9. The status of the Video form will remain '**In Progress**' while the video is being processed.

Video [In Progress](#) 

NOTE: Video File form cannot be updated while video processing is in progress. It can be updated once it has completed processing.

General Information

Individual	Niloy Chowdhury
Form Tag	Individual Home Page
Title	Education
Description	A short video of Niloy's current educational program.

10. The status will change to 'Pending Approval' after the video has been processed.

Click on the **Approve** button.

Video Pending Approval 



General Information

Individual	Niloy Chowdhury
Form Tag	Individual Home Page
Title	Education
Description	A short video of Niloy's current educational program.

File

File Name	About Niloy.mp4
File Size	3.78 MB
Video	
0 View(s)	
0 Download(s)	
Download video	

11. Click **Yes** to approve the video.

Are you sure you want to approve this video?

12. Once the video upload is completed, click on the **Individual Home Page** tab from the Dashboard.



The screenshot shows the Therap Global dashboard with a sidebar on the left containing tabs: To Do, Individual (highlighted in blue), Health, Agency, Billing, Admin, Agency Reports, Individual Home Page (highlighted with an orange border), and Settings. The main content area is titled 'Care' and contains the following sections:

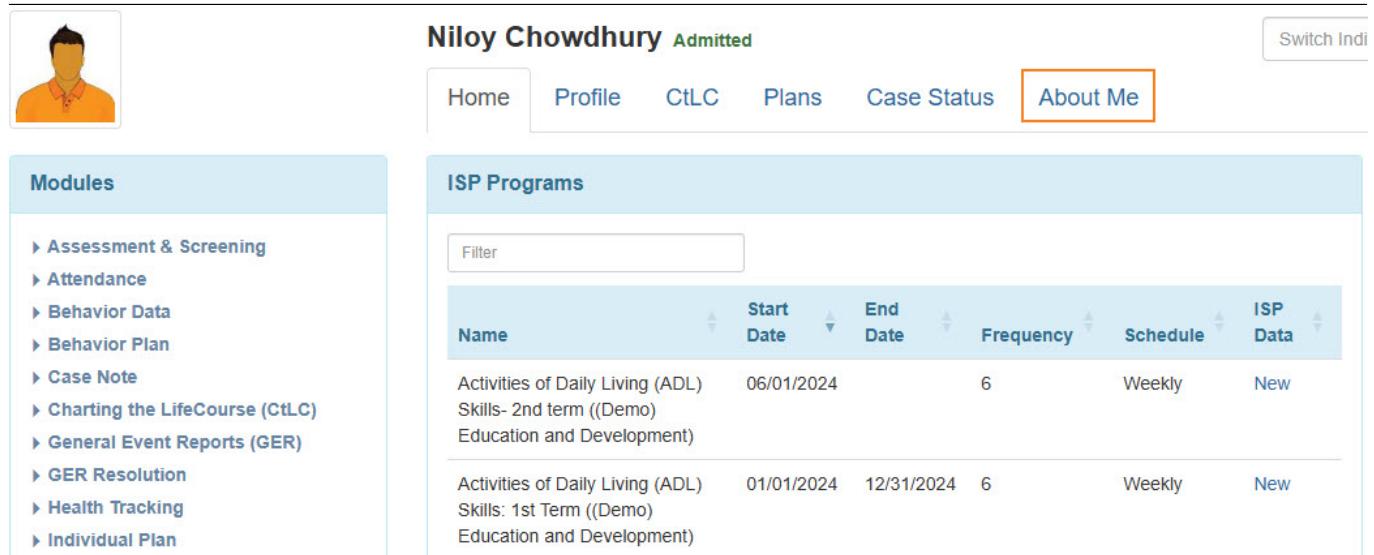
- T-Log**: New | Search | Archive
- Case Note**: New | Search | Bulk PDF | Dashboard
- General Event Reports (GER)**: New | Search
- GER Resolution**: New | Unaddressed GERs | Open Resolutions | Open Investigations | Search
- Witness**: Search
- Event Summaries**: View
- ISP Data**: New | Search | Report | Search Report | Dashboard
- Staff Action Plan**: New | Search | Review | Archive

13. Put the name of the individual in the **Advanced Search** field. Select the name of the individual.



The screenshot shows the 'Individual Home Page' with a search bar where 'Niloy' is typed. Below the search bar, a yellow box labeled 'Recently Accessed Inc' contains the names Niloy Chowdhury, Niloy Chowdhury, Niloy Islam / 012345, Md. Niloy, and Niloy Rahman. Below this, there are two user cards: 'Niloy Chowdhury' (profile picture of a man in an orange shirt) and 'Vikranty Bosnet' (profile picture of a man in an orange shirt).

14. Click on the **About Me** tab from the individual's designated home page.



Niloy Chowdhury Admitted

Switch Indi

Home **Profile** CtLC Plans Case Status **About Me**

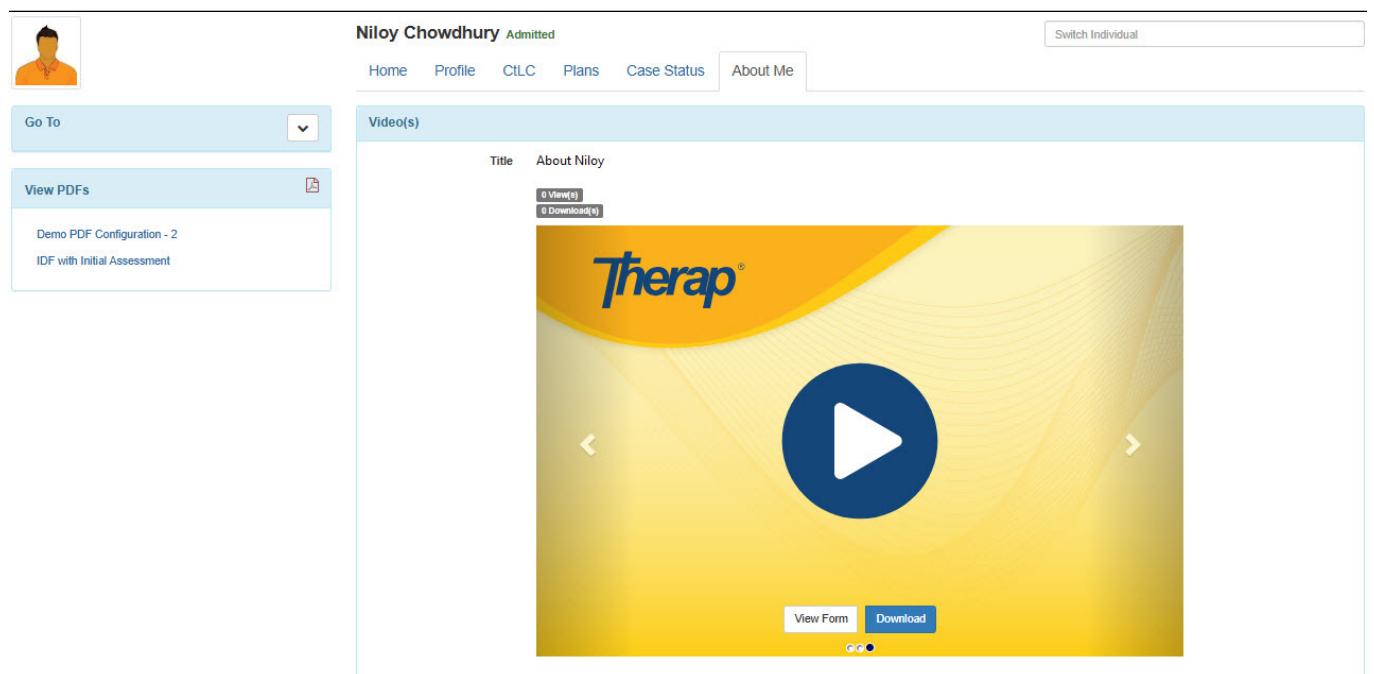
Modules

- ▶ Assessment & Screening
- ▶ Attendance
- ▶ Behavior Data
- ▶ Behavior Plan
- ▶ Case Note
- ▶ Charting the LifeCourse (CtLC)
- ▶ General Event Reports (GER)
- ▶ GER Resolution
- ▶ Health Tracking
- ▶ Individual Plan

ISP Programs

Name	Start Date	End Date	Frequency	Schedule	ISP Data
Activities of Daily Living (ADL) Skills- 2nd term ((Demo)) Education and Development)	06/01/2024		6	Weekly	New
Activities of Daily Living (ADL) Skills: 1st Term ((Demo)) Education and Development)	01/01/2024	12/31/2024	6	Weekly	New

15. Videos uploaded for the individual will show up. You may watch, download and also view the form.



Niloy Chowdhury Admitted

Switch Individual

Home Profile CtLC Plans Case Status About Me

Go To

View PDFs

Demo PDF Configuration - 2
IDF with Initial Assessment

Video(s)

Title: About Niloy

0 View(s)
0 Download(s)

Therap®

View Form Download