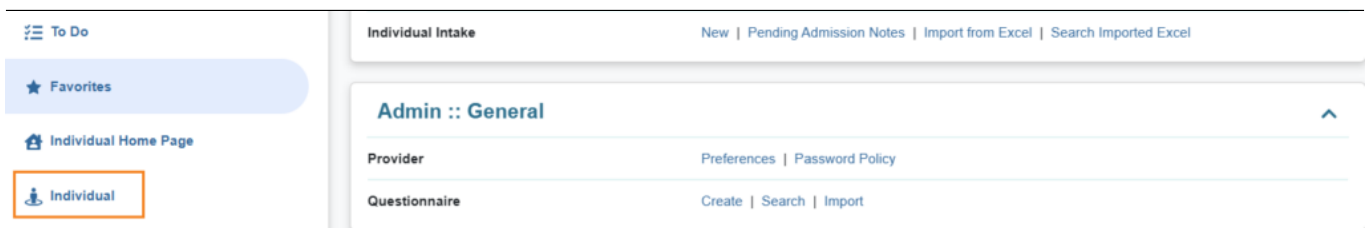


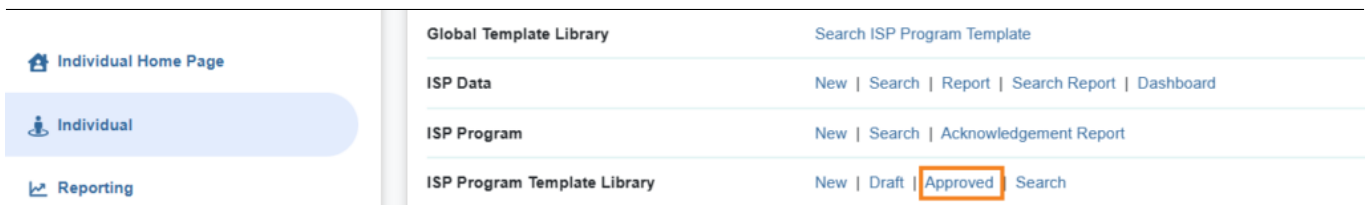
Applying ISP Template to ISP Program

Users with the **ISP Program Submit** role are able to view and apply approved ISP Program Templates for individuals.

1. Click on the **Individual** tab from the HomePage.



2. Click on the **Approved** link beside the **ISP Program Template Library**.



3. Select the **ISP Template** from the list on the **Approved ISP Program Template List** page.

Approved ISP Program Template List

Form ID	Status	Template Name	Create Date	ISP Program Author	Entered By	Time Zone
IST-DEMOTPHL-M354NE3WU84Z5	Approved	ISP with multiple domains	01/03/2023	Rahman, Imran / Academic Coordinator- IE	Rahman, Imran / Academic Coordinator- IE	Asia/Manila
IST-DEMOTPHL-LDP4NESZY8338	Approved	Gross Motor Skill	11/21/2022	Afreen, Sonia / Assistant Teacher	Afreen, Sonia / Assistant Teacher	Asia/Manila

Then the **ISP Template** form will be displayed.

Gross Motor Skill (ISP Program Template) Approved ⓘ

ISP Program Template Description		Jump to	?
Template Name	Gross Motor Skill		
Program Creation Date	11/21/2022		
Location	School		
Long Term Objective	With practice, children learn to develop and use gross motor skills so they can move in their world with balance, coordination, ease, and confidence.		
Goal/Service	<p>Sitting Sit on the floor and lift feet in the air. Pretend to ride a bicycle.</p> <p>Crawling Crawling over different pillows or blankets.</p> <p>Running Run in a place.</p> <p>Jumping Jump over a piece of paper.</p> <p>Throwing Throw a tennis ball forward at least three feet.</p> <p>Climbing Stairs Climb stairs. Put stuffed animals at the top of the stairs, climb up to rescue them and walk back down to bring them back to you.</p>		
Reason for ISP Program	Not able to do movements using large muscle groups – arms, legs, feet, and trunks – to move the body.		
Criteria for Completion	If the child is able to demonstrate the tasks independently/without any assistance from the teacher.		
Materials Required	Pillows, paper, tennis ball, chair etc.		
Schedule and Frequency		Jump to	?

4. Click on **Apply to Individual** button at the bottom of the form.

5. Select the specific **Program** of the individual on whom the **ISP Template** will be applied.

Select Program For ISP Program

Filter

Program Name	Site Name	Program Type
Class 1	Demo Site	School
Daily Activities	DEMO SITE DHAKA BD	Day School
Day Shift (Lesotho)	Demo Site (Lesotho)	School
Day Shift (Tanzania)	Demo Site (Tanzania)	Day School

6. Select the **Name** of the individual.

Individual List for ISP Program

Program: Daily Activities(DEMO SITE DHAKA BD)

Last Name ▲	First Name ▼
Ahmed	Tafsir
Akter	Nipa
Ishaan	Rohan

7. After selecting the individual, the **ISP Program** form will appear. Fill up the **Program Name** and **Program Creation Date** fields. You can also enter an **End Date** and **Target Completion Date** if you want. Keep in mind that you cannot enter data for this ISP Program after the **End Date**.

Gross motor skills (ISP Program) New

ISP Program Description T-Notes Jump to ?

Provider Program Daily Activities (DEMO SITE DHAKA BD)

Individual Name Ahmed Tafsir ?

Linked ISP Template Gross motor skills

*** ISP Program Name**

*** Start Date** ?

End Date ?

Target Completion Date ?

Location

Long Term Objective

About 2941 characters left

Goal/Service

About 2912 characters left

Reason for ISP Program

About 2967 characters left

Criteria for Completion

About 2938 characters left

Materials Required

About 3000 characters left

Schedule and Frequency Jump to ?

Frequency

Schedule

Comment

About 3000 characters left

Maximum Number of Times a Day

Allow collection of multiple task scores for a single day

Scoring Details Jump to ?

Scoring Method **Completion**

Declined

Partially Complete

Complete

Default Score

Task Scoring Comments

Baseline Dates From ?

To ?

[Change Scoring Method](#)

8. You can change the Scoring Method by clicking on the **Change Scoring Method** button.

Scoring Details Jump to ?

Scoring Method	Completion
	Declined
	Partially Complete
	Complete
Default Score	<input type="text" value="- Please Select -"/>
Task Scoring Comments	<input type="text" value="Optional"/>
Baseline Dates From	<input type="text" value="MM/DD/YYYY"/>
To	<input type="text" value="MM/DD/YYYY"/>

[Change Scoring Method](#)

9. You can edit or remove tasks by clicking on the **Edit** button. You can also add tasks by clicking on the **Add** button.

Task(s) Jump to ?

Filter

Task Name	Description	Baseline Score
Play_Other	Plays with one another child, takes part in games. [Face to Face / Program Type]	Declined 0% Partially Complete 0% Complete 0%

Showing 1 to 1 of 1 entries

- Click on the **Save** button to edit the ISP Program later.
- Click on the **Submit** if all the fields are filled up and you are ready for this to be reviewed and approved.
- Click on the **Approve** button if you are an **Admin** and all the sections of the ISP Program are completed as needed.

N.B. ISP Programs can be approved by users having the **ISP Program Approve** role.

10. After clicking on **Submit** a success message will be displayed. If you approves the ISP Program, a note will be displayed. Click on the **Yes** button to continue.

Once approved **Scoring Method** cannot be edited and additional **Tasks** cannot be added. Are you sure you want to approve this form?

No

Yes

11. After clicking on the **Yes** button a success message will be displayed.

The form ISP-SQANY-JAY4NCPXSMULB has been Successfully Approved

[Back to Form](#)

Actions

[Create New ISP Program](#)

[Enter data for this ISP Program](#)