

# Appointments Calendar

To keep track of upcoming appointments, users may use the **Appointments Calendar** which will appear in a calendar format.

1. Click on the **Calendar View** link beside the **Appointments** option on the Health tab.

To Do	<b>Health Tracking</b>	
Individual	<b>Appointments</b>	New   Search   <b>Calendar View</b>
<b>Health</b>	Blood Glucose	New   Search   Report
Agency	Height/Weight	New   Search   Report
Admin	Immunization	New   Search
Agency Reports	Infection Tracking	New   Search   Report
Individual Home Page	Intake/Elimination	New   Search   Report
	Lab Test	List   Group
	Lab Test Result	New   Search   Report

2. Scheduled **appointments** for individuals will appear in a calendar format. Users can view **Appointments** in 3 different calendar modes: **Month**, **Week**, and **Day**.



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**9:00 am - 11:00 am**  
Individual: Niloy Chowdhury, 21911  
Appointment with: Consultant: Abdur Rahman,  
Doctor Hospital: Demo Hospital Bangladesh  
Specialty: Physical Therapy

**Appointment Details** X

Individual: Niloy Chowdhury, 21911  
Program: Day Shift  
Appointment Status: Scheduled  
Date: 10/30/2019  
Time: 09:00 am - 11:00 am  
Time Zone: Asia/Dhaka

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Appointment With: Consultant: Abdur Rahman, Doctor Hospital: Demo Hospital Bangladesh  
Specialty: Physical Therapy  
Location Type: Hospital  
Address: 11/A, Road 2, Dhaka-1212, Dhaka, Bangladesh, Ph: 1212313133  
Driver: Latif  
Pick Up At: Home  
Depart Time: 08:45 am

**Open** Consultation Followup

4. Users can view the **Appointment** form by clicking on the **Open** button from the **Appointment Details** box.

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9:00 am - 11:00 am  
Individual: Niloy Chowdhury, 21911  
Appointment with: Consultant: Abdur Rahman,  
Doctor Hospital: Demo Hospital Bangladesh  
Specialty: Physical Therapy

Appointment Details X

Individual: Niloy Chowdhury, 21911  
Program: Day Shift  
Appointment Status: Scheduled  
Date: 10/30/2019  
Time: 09:00 am - 11:00 am  
Time Zone: Asia/Dhaka

Appointment With: Consultant: Abdur Rahman, Doctor Hospital: Demo Hospital Bangladesh  
Specialty: Physical Therapy  
Location Type: Hospital  
Address: 11/A, Road 2, Dhaka-1212, Dhaka, Bangladesh, Ph: 1212313133  
Driver: Latif  
Pick Up At: Home  
Depart Time: 08:45 am

Open Consultation Followup

Appointments Approved ⓘ

General Information

Individual	Niloy Chowdhury, 21911
Program	Day Shift
Time Zone	Asia/Dhaka
* Reported By	Anwar Hossain, Supervisor
* Date	10/30/2019
Notification Level	Low

5. Users can add appointment results. Select **Add Result**

Appointment Result(s)

Add Result

Comments

About 3000 characters left

Select the needed choice from the dropdown and add a description if needed

Appointment Result ×

\* Result

- ✓ - Please Select -
- Diagnosis
- Changes to or new medications or treatments (Note this information does not constitute a doctor's order)
- Lab Results
- Follow-up Appointment
- Other

Description

About 3000 characters left

Add

### Appointment Result(s)

Result	Description	Action
Lab Results	Lab values were all within normal range	<a href="#">Edit</a>   <a href="#">Remove</a>

Add Result

### Comments

About 3000 characters left

Cancel

Back

Save

Submit

Click on the **Submit** button if all the necessary information has been added.

6. Users can view the **Consultation Form** by clicking on the **Consultation** button.

17	18
<b>5:00 pm - 6:00 pm</b> Individual: Niloy Chowdhury Appointment with: Consultant: Ahmad Imam / Dr. (Demo Hospital) Hospital: Demo Hospital Bangladesh Specialty: Neurology	<div style="border: 1px solid #ADD8E6; padding: 5px;"><b>Appointment Details</b> <span style="float: right;">X</span>  <b>Individual:</b> Niloy Chowdhury <b>Program:</b> Day Shift <b>Appointment Status:</b> Scheduled <b>Date:</b> 03/17/2021 <b>Time:</b> 05:00 pm - 06:00 pm <b>Time Zone:</b> Asia/Dhaka  <hr/><b>Appointment With:</b> Consultant: Ahmad Imam / Dr. (Demo Hospital) Hospital: Demo Hospital Bangladesh <b>Specialty:</b> Neurology <b>Location Type:</b> Hospital <b>Address:</b> 11/A, Road 2, Dhaka-1212, Dhaka, Bangladesh, Ph: 1212313133 <b>Driver:</b> Latif <b>Pick Up At:</b> Home <b>Depart Time:</b> 04:00 pm <b>Reason for Appointment:</b> New Appointment  <div style="display: flex; justify-content: space-between;"><div><span style="background-color: #0070C0; color: white; padding: 5px 10px; border-radius: 3px;">Open</span></div><div style="border: 2px solid orange; padding: 5px 10px; border-radius: 3px;">Consultation Form(s)</div></div><div style="margin-top: 5px;"><span style="border: 1px solid #ccc; padding: 2px 10px; border-radius: 3px;">Followup</span></div></div>
<small>Services LLC. Version: 2021.1.7 / 20210606 01</small>	

## Consultation Form

<b>Appointment Date Time</b>	04/12/2021 05:00 PM - 06:00 PM (Asia/Kathmandu)
<b>Time Zone</b>	Asia/Kathmandu
<b>Individual</b>	Niloy Chowdhury, 3231256
<b>Birth Date</b>	02/12/2009
<b>Program</b>	Academy
<b>Medicare Number</b>	
<b>Medicaid Number</b>	
<b>Consultant</b>	Consultant: William Marry / Dr. Hospital: Dr. Jhon Paul / Physiotherapist (Demo Hospital Philippines)
<b>Specialty</b>	Cardiology
<b>Reason for Appointment</b>	
<b>Address</b>	123 Street, Manila, 01234, Philippines, Ph: 0112423597
<b>Other Medical Information</b>	
<b>Dietary Guidelines</b>	Solid food. But should avoid oily food. Olive oil is okay.
<b>Allergies</b>	<b>Allergy Status :</b> Known Allergy <b>Drug Allergy Status :</b> Unknown Drug Allergy <b>Allergies :</b> Allergic rhinitis; Dust

### Active Diagnoses

<input checked="" type="checkbox"/>	Diagnosis Coding Type	Diagnosis Code	Description	DSM-5	Billable	Diagnosis Date	Diagnosed By	Time Zone
<input checked="" type="checkbox"/>	ICD-10	F80.4 - Speech and language development delay due to hearing loss		No	Yes	12/15/2020		Asia/Manila
<input checked="" type="checkbox"/>	ICD-10	F84.0 - Autistic disorder		Yes	Yes	07/01/2020		Asia/Manila
<input checked="" type="checkbox"/>	ICD-10	F84.0 - Autistic disorder		Yes	Yes			Asia/Manila
<input checked="" type="checkbox"/>	ICD-10	F84.0 - Autistic disorder		Yes	Yes			Asia/Manila
<input checked="" type="checkbox"/>	ICD-10	F84.0 - Autistic disorder		Yes	Yes			Asia/Manila
<input checked="" type="checkbox"/>	ICD-10	Q90 - Down syndrome		No	No			Asia/Manila
<input checked="" type="checkbox"/>	ICD-10	Q90.9 - Down syndrome, unspecified		No	Yes			Asia/Manila

### Current Medications

**NOTE:** Set the PDF View to Landscape in the Configuration Page.

<input checked="" type="checkbox"/>	Medications	Give Amount / Quantity	Frequency	Begin Date	End Date	Prescriber	Time Zone
<input checked="" type="checkbox"/>	<b>AMOXICILLIN 500 MG TABLET</b> - tablet, oral - (Scheduled Medication)) <b>Strength:</b> 500mg <b>Indication / Purpose:</b> He has bronchitis problem for this he is recommended to take this medicine.	500 mg/ Give 2 TabletsTablet	TAKE 1 TABLET DAILY	12/01/2019		Josef Elbert (DEMO Therapy Center)	Africa/Kampala

Generate PDF with additional Signature Page

Generate PDF

The completed Consultation form can be download by clicking on the **Generate PDF** button.

7. Users can add followup by clicking on the **Followup** button from the pop-up **Appointment Details** box. Enter all the necessary information (Appointment Date, Notification Level, Time) for the Individual to add follow up in the **Appointment** page.

The screenshot displays the 'Appointment Details' pop-up window and the main 'Appointments' form. The pop-up window contains the following information:

- 9:00 am - 11:00 am
- Individual: Niloy Chowdhury, 21911
- Appointment with: Consultant: Abdur Rahman, Doctor Hospital: Demo Hospital Bangladesh
- Specialty: Physical Therapy

The main 'Appointments' form includes a 'NOTE: This form is a follow-up of HTA-DEMOTPHL-HCR4NA4XEMULT' and a 'General Information' section with the following fields:

- Individual: Niloy Chowdhury, 21911
- Program: Day Shift
- Time Zone: Asia/Dhaka
- \* Reported By: Anwar Hossain, Supervisor
- \* Date: MM/DD/YYYY
- Notification Level: Low

At the bottom of the pop-up window, there are three buttons: 'Open', 'Consultation', and 'Followup'. An orange arrow points from the 'Followup' button to the 'Date' field in the main form.

Click on the **Submit** button to submit the form. If you want to send this form to your colleagues (Therap users), click on the **SComm** button.

PDF & Printable

Cancel

Back

SComm

Submit

To know more about the **SComm** module, click [here](#).