

Create Behavior Plan

To implement behavior therapies such as Applied Behavior Analysis (ABA), the **Behavior Plan** is a structured tool to document an individual's target behaviors, including antecedents and intervention strategies.

Users with the **Behavior Plan Submit** role can submit Behavior plans.

1. Click on the **New** link next to the **Behavior Plan** option in the **Care** section of the **Individual** tab.

To Do	Care		Issue Tracking New My Issues
Individual	T-Log	New Search Archive	SComm Inbox Sent Items Compose Drafts Custom User Group Message Audit Delete Message Content
Health	Case Note	New Search Bulk PDF	
Billing	General Event Reports (GER)	New Search	
Admin	ISP Data	New Search Report Search Report Dashboard	
Agency Reports	Behavior Data	New Search Report Search Report	
Individual Home Page	Behavior Plan	New Search	
	Individual Demographics	Search Custom Fields Insurance Contact List	Wednesday

2. On the **Select Individual For Behavior Plan** page, select the individual for whom the Behavior Plan will be created.

Select Individual For Behavior Plan

All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Filter

15 Records

Last Name	First Name	Individual ID	Birth Date
Aacharya	Manab		
Abdur	Rahman		04/02/1997
Basnet	Sima		02/01/2011
Abraham	Paul		05/17/2010

3. Behavior Plan form will be opened.

In the **General Information section**, the filled with **Red asterisks (*)** are required fields and must be filled in with the appropriate information.

- Users will see the **Individual Name**
- In the **Plan Author** field, users can select the author of the behavior plan from the dropdown list
- The **Start Date** field will be set to the current date, but by clicking the calendar icon, the user can change the date. Users can also enter the **End Date** and **Guidelines** and **Add** or **Scan** file in the **Attachments** field for the Behavior Plan and these are not mandatory.

Behavior Plan New ⓘ

General Information
T-Notes ?

Individual
Sima Basnet ⓘ

* Plan Author
Akter, Amina / Academic Coordinator

* Start Date
09/01/2023

End Date
12/31/2023

Guidelines

B I U
List icons
12pt
Align icons
Undo Redo

Common Behavior of Aggression Occurs

- Verbal
- Physical
- Vandalism

Measures:

- Understanding the Reason for Individual's Aggression
- Reacting to Student Aggression
- Creating a Behavior Intervention Plan

P » STRONG

Attachment(s)

The total size of all attachments cannot exceed 10 MB

File Name	Description	Size	Date	Attached By	Action
Behavior Plan.pdf	Sima's Behavior Plan	942.69 KB	11/08/2023 12:37 pm	Amina Akter, Academic Coordinator	PDF View Remove

Total uploaded **942.69 KB** and remaining **9.08 MB**

Add File
Scan File

In the **Event Data** section,

- Users can select **Behavior, Antecedent, Intervention** from the dropdown list.

- Click on the **Add** button to add the behavior in the **Event Data List**.

Event Data

?

* Behavior

Aggression towards others ▾

→ Antecedent

2 items selected ▾

Asked to wait

×

Engaging in uninterested activity

×

* Intervention

3 items selected ▾

Allowing quiet play with toys

×

Explaining the rules & regulations

×

Guided breathing

×

Add

← Event Data List

Filter

5 ▾ Records

Behavior	Antecedent	Intervention	Action
Aggression towards others	<div>Asked to wait</div> <div>Engaging in uninterested activity</div>	<div>Allowing quiet play with toys</div> <div>Explaining the rules & regulations</div> <div>Guided breathing</div>	<div>✎</div> <div>🗑</div>

- In the '**Configuration**' section, Select **Data Collection Format for Time, Required for Data Collection?** and **Show Intensity?** from the options given in these fields.
- The **Intensity Labels** field is an optional field and users can select the labels if needed.

Configuration

Data Collection Format for Time

- ☐ Begin/End Time
☒ Duration
☐ None

Required for Data Collection?

- ☐ Yes ☒ No

Show Intensity?

- ☒ Yes ☐ No ☐ Required

Intensity Labels

Level 1	Mild
Level 2	Disruptive/Harmless
Level 3	Moderate
Level 4	Disruptive/Harmful
Level 5	Severe

4. In the **Interval Data** section, select the **Behavior** and **Slot Duration** using the dropdown list.

Interval Data

?

Behavior

Crying

Crying

×

Configuration

Slot Duration

30 Minutes

Note: Same behaviors cannot be added in **Event Data** and **Interval Data**.

Please see below for error messages!
Same behavior cannot be added in Event Data and Interval Data

Interval Data

Behavior

Aggression towards others ▾

Aggression towards others ✕

Configuration

Slot Duration

30 Minutes ▾

Note: Users can click on the **Show** button beside the **Description(s)** field under the **Behavior/Antecedent/Intervention Description(s)** section to see the descriptions of the entered Behavior/Antecedent/Intervention.

- Click on the **Continue** button to go back to the form.

Behavior/Antecedent/Intervention Description(s) ?

→ Description(s)

Show

Behavior/Antecedent/Intervention Description(s)

Behavior Description(s)

Aggression towards others

Some individuals express their emotions by acting aggressively toward others.

About 2923 characters left

Antecedent Description(s)

Asked to wait

This occurs when an individual is instructed to pause or delay their actions

About 2924 characters left

Intervention Description(s)

Allowing quiet play with toys

Allowing to play with toys quietly to reduce the aggression towards others

About 2923 characters left

Continue

5. After filling up the necessary information,

- Click on the **Save** button to save the form or **Submit** button to send for approval at the bottom of the Behavior Plan.
- Click on the **Approve** button at the bottom of the Behavior Plan. Once a Behavior Plan has been approved, only the **End Date** field of the plan can be updated.

CancelBack

→ SaveSubmitApprove

- After approving the form a successful message will be shown. Users can click on the **Display PDF** option to save the form into PDF Format.

The form BP-DEMOTPHL-MDA4NE8ZE8334 has been successfully approved

Back to [Form](#)

PDF & Printable



Display PDF