


## Create ISP Program Scoring Method

ISP Program Scoring Methods help to track and capture progress towards those goals and outcomes as identified in the ISP Module. Some scoring methods are already available within the ISP program module. Users can also create scoring methods based on their organization's need to track and document the progress of the individuals

Users with the **Scoring Method** Administrative role are able to create additional ISP Program Scoring Methods.

1. Scroll down the **Admin** tab and click on the **New** link beside **ISP Program Scoring Method**.



Dashboard | Quick Links

Therap Global Demonstration Provider  
Ferdous Rahman, Supervisor  
Logout

Program: No Program Selected  
Profile: Initial  
Module:

Choose Program

To Do  
Individual  
Health  
Agency  
**Admin**  
Agency Reports  
Individual Home Page  
Settings

### General

Provider	Preferences   Password Policy   Archive Preference
User	New   List   Import from Excel   Search Imported Excel   Titles   New Title   Assign External System ID   Self Password Reset
Change Password	User List
User Privileges	Manage   Archive   Legacy Archive Upto Jul 2011
Admin Roles	List   Legacy Archive
Splash Message	Create   Update/Delete
Activity Tracking	View
Caseload	Manage   Archive

### Issue Tracking

New  
My Issues

### SComm

Inbox  
Sent Items  
Compose  
Drafts  
Custom User Group  
Message Audit  
Delete Message Content

### Classes

Overdue  
Due  
View Sign ups  
View Results/Notes  
Training History  
Training Profile

<b>Individual Demographics</b>	List   Search   Custom Fields
<b>Individual Intake</b>	New   Pending Admission Notes   Import from Excel   Search Imported Excel
<b>Enrollment</b>	By Program   By Individual   Import from Excel   Search Imported Excel
<b>Contact</b>	New   List   Import from Excel   Search Imported Excel
<b>Insurance</b>	List   Import from Excel   Search Imported Excel
<b>ISP Program Scoring Method</b>	<b>New</b>   List
<b>Type of Habilitation Service</b>	List

2. Enter the **Scoring Method Name** and select **Number of Scoring Method Levels** from the drop down menu. Click on the **Add** button to add the scoring options.

## Scoring Method New ⓘ

→ \* Scoring Method Name

→ \* Number of Scoring Method Levels

5 ▼

Add

3. Enter the scoring options and include a **Label Acronym** for each of them. The Label

Acronyms will appear in ISP data reports.

If you select **Non Reportable** for a scoring option, those scores will not be reflected in the percentages that are calculated in the ISP Data Programmatic Report. Non Reportable scores will still be visible in ISP Reports.

Click on the **Save** button when done.

### Scoring Method Levels

#	Caption for Levels	Label Acronym	Non <sup>?</sup> Reportable
1	<input type="text" value="Excellent"/>	<input type="text" value="E"/>	<input type="checkbox"/>
2	<input type="text" value="Good"/>	<input type="text" value="G"/>	<input type="checkbox"/>
3	<input type="text" value="Moderate"/>	<input type="text" value="M"/>	<input type="checkbox"/>
4	<input type="text" value="Need Improvement"/>	<input type="text" value="NI"/>	<input type="checkbox"/>
5	<input type="text" value="N/A"/>	<input type="text" value="n/a"/>	<input checked="" type="checkbox"/>

4. The system will show a message that after saving the form it cannot be changed. Click on the **Yes** button to continue.

Saving this form will not allow any further changes, are you sure you want to save this form?

No

Yes

5. A success message will be displayed and the scoring method(s) created will now be available as a selection, along with the other scoring methods in your account for your ISP programs.

Scoring Method Successfully Saved!

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