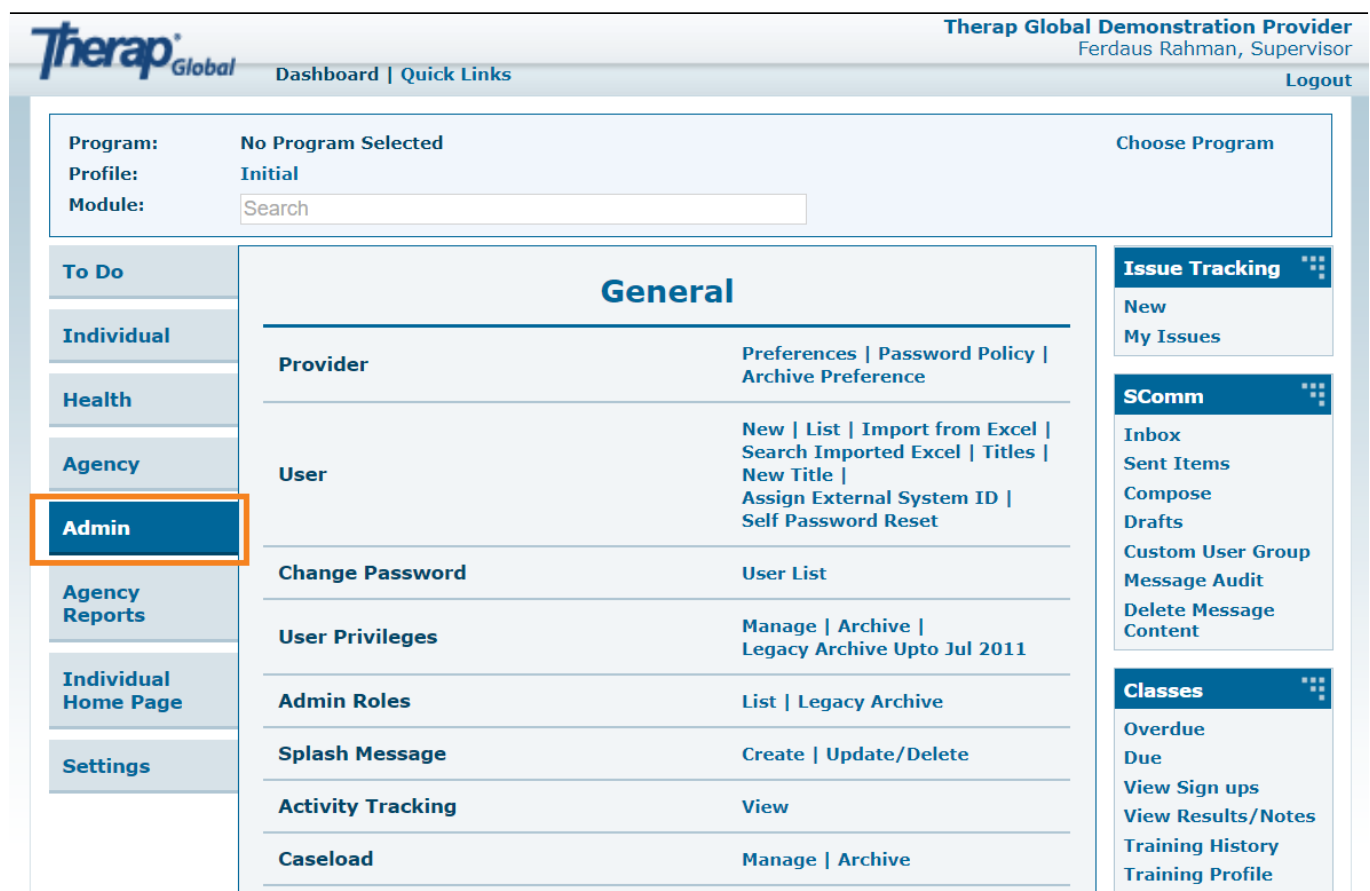


Create ISP Program Scoring Method

ISP Program Scoring Methods help to track and capture progress towards those goals and outcomes as identified in the ISP Module. Some scoring methods are already available within the ISP program module. Users can also create scoring methods based on their organization's need to track and document the progress of the individuals

Users with the **Scoring Method** Administrative role are able to create additional ISP Program Scoring Methods.

1. Scroll down the **Admin** tab and click on the **New** link beside **ISP Program Scoring Method**.



The screenshot shows the Therap Global Dashboard. The top navigation bar includes the Therap Global logo, "Dashboard | Quick Links", and the user name "Ferdous Rahman, Supervisor" with a "Logout" link. The main content area is divided into a left sidebar, a central "General" section, and a right sidebar.

Left Sidebar: Contains a vertical list of tabs: "To Do", "Individual", "Health", "Agency", "Admin" (highlighted with an orange border), "Agency Reports", "Individual Home Page", and "Settings".

Central "General" Section: A table listing various administrative functions and their associated links.

General	
Provider	Preferences Password Policy Archive Preference
User	New List Import from Excel Search Imported Excel Titles New Title Assign External System ID Self Password Reset
Change Password	User List
User Privileges	Manage Archive Legacy Archive Upto Jul 2011
Admin Roles	List Legacy Archive
Splash Message	Create Update/Delete
Activity Tracking	View
Caseload	Manage Archive

Right Sidebar: Contains three sections: "Issue Tracking" (New, My Issues), "SComm" (Inbox, Sent Items, Compose, Drafts, Custom User Group, Message Audit, Delete Message Content), and "Classes" (Overdue, Due, View Sign ups, View Results/Notes, Training History, Training Profile).

Individual Demographics	List Search Custom Fields
Individual Intake	New Pending Admission Notes Import from Excel Search Imported Excel
Enrollment	By Program By Individual Import from Excel Search Imported Excel
Contact	New List Import from Excel Search Imported Excel
Insurance	List Import from Excel Search Imported Excel
ISP Program Scoring Method	New List
Type of Habilitation Service	List

2. Enter the **Scoring Method Name** and select **Number of Scoring Method Levels** from the drop down menu. Click on the **Add** button to add the scoring options.

Scoring Method New ⓘ

→ * Scoring Method Name

→ * Number of Scoring Method Levels

5 ▼

Add

3. Enter the scoring options and include a **Label Acronym** for each of them. The Label

Acronyms will appear in ISP data reports.

If you select **Non Reportable** for a scoring option, those scores will not be reflected in the percentages that are calculated in the ISP Data Programmatic Report. Non Reportable scores will still be visible in ISP Reports.

Click on the **Save** button when done.

Scoring Method Levels

#	Caption for Levels	Label Acronym	Non [?] Reportable
1	<input type="text" value="Excellent"/>	<input type="text" value="E"/>	<input type="checkbox"/>
2	<input type="text" value="Good"/>	<input type="text" value="G"/>	<input type="checkbox"/>
3	<input type="text" value="Moderate"/>	<input type="text" value="M"/>	<input type="checkbox"/>
4	<input type="text" value="Need Improvement"/>	<input type="text" value="NI"/>	<input type="checkbox"/>
5	<input type="text" value="N/A"/>	<input type="text" value="n/a"/>	<input checked="" type="checkbox"/>

4. The system will show a message that after saving the form it cannot be changed. Click on the **Yes** button to continue.

Saving this form will not allow any further changes, are you sure you want to save this form?

No

Yes

5. A success message will be displayed and the scoring method(s) created will now be available as a selection, along with the other scoring methods in your account for your ISP programs.

Scoring Method Successfully Saved!

Back to [List](#)