Overview of Dashboard

Therap's **Dashboard** is what users see when they login to the Therap system. It presents the users with access to documentation that they need to carry out, read and share. This may vary depending on your agency's guidelines. What a user sees is determined through assigned **Roles** and **Caseloads**. In cases where you need access to something and don't see it on your **Dashboard**, please consult your *Program Administrator*.

Sections of the **Dashboard:**

- **Header:** Displays the Therap Logo, Provider Name, User Name, Job Title, Quick Links (to some of our most accessed modules), Current Profile, Switch Profile link, Module search option and the Logout link.

- **Tabs:** On the left side of the screen, Users will find tabs arranged vertically with options like:
    - **To Do** (worklist, counts of items to complete, review, acknowledge or approve),
    - **Individual** (IEPs, Goal Data, Notes, Plans, Employment, etc.),
    - **Health** (Health Tracking related modules and reports),
    - **Admin** (Administrative functions and options),
    - **Agency Reports** (Agency Wide reports) and
    - **Settings** (user profile, password etc.).

   *The **tabs** help to categorize the Therap modules according to the type of functions they serve for the users.*

- **Right Panel:** Includes features that users may need to access on a regular basis e.g. **Secure Communications**, **Calendar** etc.

- **Footer:** Includes important links to **Help & Support,** the **Website,** Copyright information, and the Current Version of Therap Applications .

The Dashboard

Provider Name & User Name

Click to Log out

Tabs to Switch View:

- **To Do**- Access forms and reports that need update/review
- **Individual**- Modules for collecting Individual's Care and Support related information
- **Health**- Modules for tracking Individual's Health Record
- **Admin**- Modules for Administrative Activity and monitoring teacher's works
- **Agency Reports**- Generate Agency/School specific reports
- **Individual Home Page**- See individuals profile
- **Settings**- Check personal information, profile settings, privilleges etc.

Links to some Modules

- **Scomm**
- **Calendar link**
  (showing current date)

This middle area has the listing for modules and counts

Important Links