

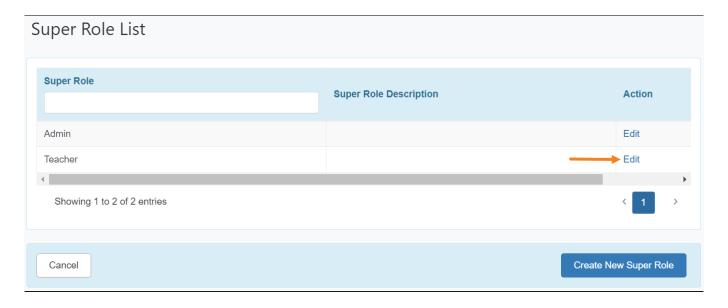
## **Edit Super Role**

To edit a super role follow the steps below:

1. Starting on the **Admin** tab Click on **Manage** beside **Super Role**.



2. This will open the **Super Role List** page. Click on the **Edit** link beside a super role to edit.



3. This will open the **Super Role** page where you can edit the name of the Super Role and also can make changes of other information as required.



lame *	Teacher	
Description		
	512 characters remaining	
Behavior Report	Case Note	Custom Form
☐ Behavior Report View☐ Behavior Report Edit	☑ Case Note View ☑ Case Note Edit ☐ Case Note Delete	☐ CF Submit ☐ CF Approve ☐ CF View ☐ CF Update ☐ CF Delete
Event Summary	General Event Reports	Health Screening
□ Event Summary	GER Witness GER Submit GER Edit GER Review GER Approve GER Med Error Approve GER Death Approve GER View GER Followup GER Delete	Screening Recommendation View Screening Recommendation Submit Screening Recommendation Approve Screening Record View Screening Record Submit Screening Record Submit
Health Tracking  HT Submit HT Update HT View HT Delete	GER Abuse/Neglect/Exploitation  Individual  IDF View IDF Edit Individual Admit/Discharge	Individual Home Page
<ul><li>☑ Health Care Report</li><li>☑ HT Review</li></ul>		
ISP Data	ISP Plan	ISP Program
☑ ISP Data View ☑ ISP Data Submit ☑ ISP Data Update ☐ ISP Data Delete	☐ ISP Plan Submit ☐ ISP Plan Approve ☐ ISP Plan View ☐ ISP Plan Update ☐ ISP Plan Delete ☐ ISP Plan Review	■ ISP Program Submit ■ ISP Program Approve ■ ISP Program Update ■ ISP Program Delete ■ ISP Program View
ISP Report	Management Summary	MAR Configuration
<ul><li>✓ ISP Report</li><li>✓ ISP Report View</li></ul>	☐ Staff Management Summary	☐ MAR Configuration Approve
Support Intensity Scale	T-Log	Time Tracking
☐ SIS Assessment View	☑ T-Log Entry ☑ T-Log View ☑ T-Log Update ☐ T-Log Delete	☐ Time Tracking Data View ☐ Time Tracking Data Edit ☐ Time Tracking Template Assign/Unassign
Currently Assigned To		



4. After making necessary changes, click on the  ${\bf Save}$  button at the bottom of the page.



Jpdate History		
lame *	Teacher	
Description		
	512 characters remaining	
Behavior Report	Case Note	Custom Form
<ul> <li>□ Behavior Report View</li> <li>□ Behavior Report Edit</li> </ul>	<ul><li>✓ Case Note View</li><li>✓ Case Note Edit</li></ul>	☐ CF Submit ☐ CF Approve
	☐ Case Note Delete	☐ CF View
		☐ CF Update ☐ CF Delete
Event Summary	General Event Reports	Health Screening
☐ Event Summary	☐ GER Witness	□ Screening Recommendation View
	☐ GER Submit ☐ GER Edit	<ul> <li>□ Screening Recommendation Submit</li> <li>□ Screening Recommendation Approve</li> </ul>
	☐ GER Review	☐ Screening Record View
	☐ GER Approve ☐ GER Med Error Approve	<ul><li>□ Screening Record Submit</li><li>□ Screening Report</li></ul>
	☐ GER Death Approve ☐ GER View	
	☐ GER Followup	
	☐ GER Delete ☐ GER Abuse/Neglect/Exploitation	
Health Tracking	Individual	Individual Home Page
✓ HT Submit	☑ IDF View	☐ Individual Home Page
<ul><li>✓ HT Update</li><li>✓ HT View</li></ul>	<ul><li>☑ IDF Edit</li><li>☑ Individual Admit/Discharge</li></ul>	
<ul><li>☐ HT Delete</li><li>☑ Health Care Report</li></ul>		
✓ HT Review		
ISP Data	ISP Plan	ISP Program
✓ ISP Data View	☐ ISP Plan Submit	✓ ISP Program Submit
✓ ISP Data Submit	☐ ISP Plan Approve	✓ ISP Program Approve
✓ ISP Data Update □ ISP Data Delete	☐ ISP Plan View ☐ ISP Plan Update	<ul><li>✓ ISP Program Update</li><li>☐ ISP Program Delete</li></ul>
_ 101	☐ ISP Plan Delete	✓ ISP Program View
	☐ ISP Plan Review	
ISP Report	Management Summary	MAR Configuration
✓ ISP Report	☐ Staff Management Summary	☐ MAR Configuration Approve
☑ ISP Report View		
Support Intensity Scale	T-Log	Time Tracking
☐ SIS Assessment View	<ul><li>✓ T-Log Entry</li><li>✓ T-Log View</li></ul>	☐ Time Tracking Data View ☐ Time Tracking Data Edit
	T-Log Update	☐ Time Tracking Template Assign/Unassign
	☐ T-Log Delete	
Currently Assigned To		



In the following page you will see a success message for saving the super role.

Super Role List



(i) Super Role 'Teacher' successfully saved.