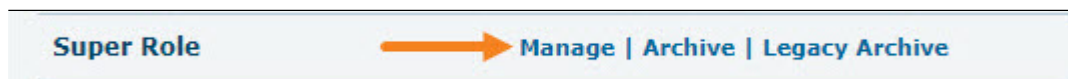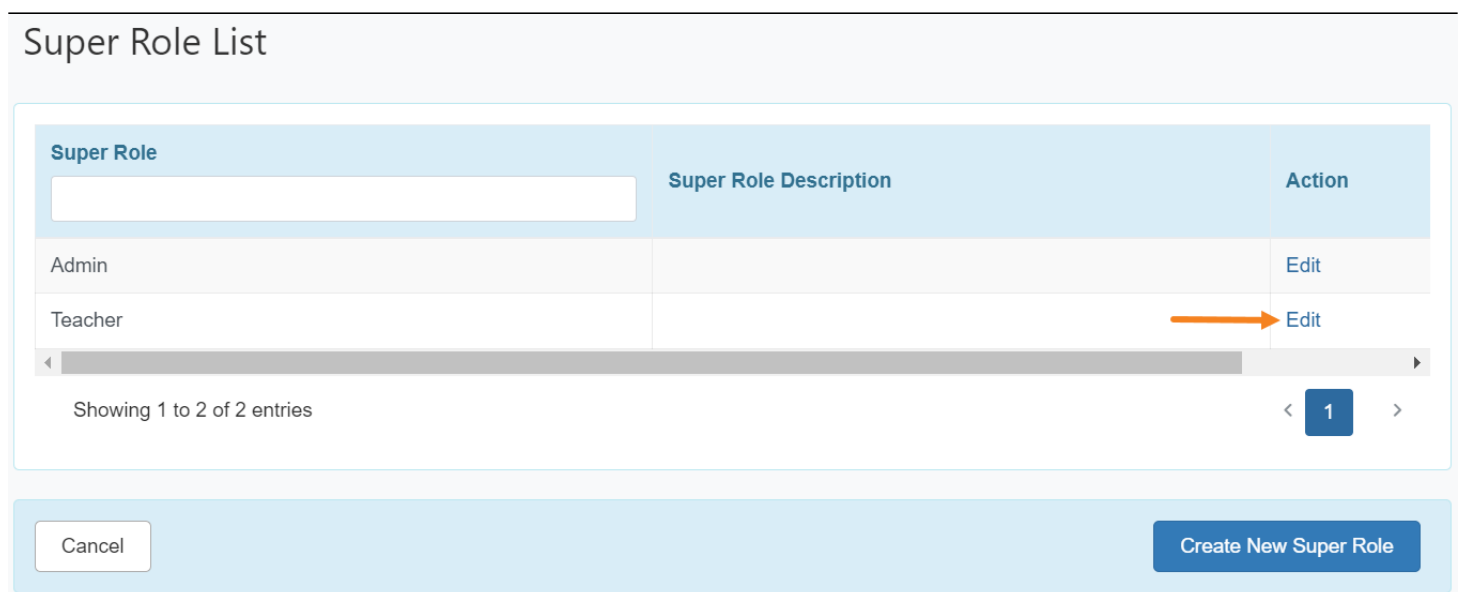# Edit Super Role

To edit a super role follow the steps below:

1. Starting on the **Admin** tab Click on **Manage** beside **Super Role**.

2. This will open the **Super Role List** page. Click on the **Edit** link beside a super role to edit.

3. This will open the **Super Role** page where you can edit the name of the Super Role and also can make changes of other information as required.

Super Role

Update History

Name *   Teacher

Description

512 characters remaining

Behavior Report

☐ Behavior Report View
☐ Behavior Report Edit

Case Note

☑ Case Note View
☑ Case Note Edit
☐ Case Note Delete

Custom Form

☐ CF Submit
☐ CF Approve
☐ CF View
☐ CF Update
☐ CF Delete

Event Summary

☐ Event Summary

General Event Reports

☐ GER Witness
☐ GER Submit
☐ GER Edit
☐ GER Review
☐ GER Approve
☐ GER Med Error Approve
☐ GER Death Approve
☐ GER View
☐ GER Followup
☐ GER Delete
☐ GER Abuse/Neglect/Exploitation

Health Screening

☐ Screening Recommendation View
☐ Screening Recommendation Submit
☐ Screening Recommendation Approve
☐ Screening Record View
☐ Screening Record Submit
☐ Screening Report

Health Tracking

☑ HT Submit
☑ HT Update
☑ HT View
☐ HT Delete
☑ Health Care Report
☑ HT Review

Individual

☑ IDF View
☑ IDF Edit
☑ Individual Admit/Discharge

Individual Home Page

☐ Individual Home Page

ISP Data

☑ ISP Data View
☑ ISP Data Submit
☑ ISP Data Update
☐ ISP Data Delete

ISP Plan

☐ ISP Plan Submit
☐ ISP Plan Approve
☐ ISP Plan View
☐ ISP Plan Update
☐ ISP Plan Delete
☐ ISP Plan Review

ISP Program

☑ ISP Program Submit
☑ ISP Program Approve
☑ ISP Program Update
☐ ISP Program Delete
☑ ISP Program View

ISP Report

☑ ISP Report
☑ ISP Report View

Management Summary

☐ Staff Management Summary

MAR Configuration

☐ MAR Configuration Approve

Support Intensity Scale

☐ SIS Assessment View

T-Log

☑ T-Log Entry
☑ T-Log View
☑ T-Log Update
☐ T-Log Delete

Time Tracking

☐ Time Tracking Data View
☐ Time Tracking Data Edit
☐ Time Tracking Template Assign/Unassign

Currently Assigned To

Cancel   Delete   Save

4. After making necessary changes, click on the **Save** button at the bottom of the page.

Super Role

Update History

Name *	Teacher
Description	

512 characters remaining

Behavior Report
- ☐ Behavior Report View
- ☐ Behavior Report Edit

Case Note
- ☑ Case Note View
- ☑ Case Note Edit
- ☐ Case Note Delete

Custom Form
- ☐ CF Submit
- ☐ CF Approve
- ☐ CF View
- ☐ CF Update
- ☐ CF Delete

Event Summary
- ☐ Event Summary

General Event Reports
- ☐ GER Witness
- ☐ GER Submit
- ☐ GER Edit
- ☐ GER Review
- ☐ GER Approve
- ☐ GER Med Error Approve
- ☐ GER Death Approve
- ☐ GER View
- ☐ GER Followup
- ☐ GER Delete
- ☐ GER Abuse/Neglect/Exploitation

Health Screening
- ☐ Screening Recommendation View
- ☐ Screening Recommendation Submit
- ☐ Screening Recommendation Approve
- ☐ Screening Record View
- ☐ Screening Record Submit
- ☐ Screening Report

Health Tracking
- ☑ HT Submit
- ☑ HT Update
- ☑ HT View
- ☐ HT Delete
- ☑ Health Care Report
- ☑ HT Review

Individual
- ☑ IDF View
- ☑ IDF Edit
- ☑ Individual Admit/Discharge

Individual Home Page
- ☐ Individual Home Page

ISP Data
- ☑ ISP Data View
- ☑ ISP Data Submit
- ☑ ISP Data Update
- ☐ ISP Data Delete

ISP Plan
- ☐ ISP Plan Submit
- ☐ ISP Plan Approve
- ☐ ISP Plan View
- ☐ ISP Plan Update
- ☐ ISP Plan Delete
- ☐ ISP Plan Review

ISP Program
- ☑ ISP Program Submit
- ☑ ISP Program Approve
- ☑ ISP Program Update
- ☐ ISP Program Delete
- ☑ ISP Program View

ISP Report
- ☑ ISP Report
- ☑ ISP Report View

Management Summary
- ☐ Staff Management Summary

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- ☐ MAR Configuration Approve

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- ☐ Time Tracking Data Edit
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Currently Assigned To

Cancel   Delete   Save

In the following page you will see a success message for saving the super role.

Super Role List

ⓘ **Super Role 'Teacher' successfully saved.**