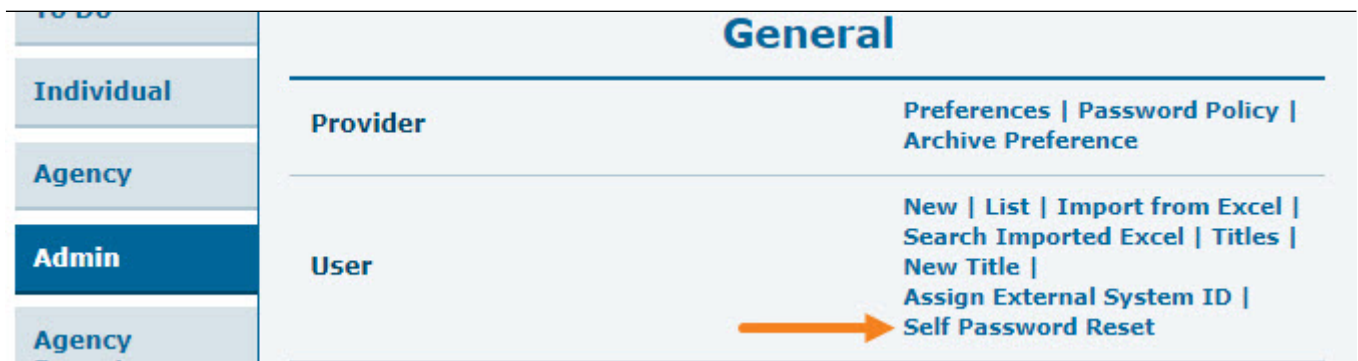


Enable Self Password Reset

Users with the **User Administrative Role** can **Enable Self Password Reset** for each user at the agency

1. Click on the **Self Password Reset** option beside **User** under **Admin** tab



2. On the **User List** page click on **Enable** beside the user name under **Enable/Disable Self Pass Reset** column to enable self password reset option for a user.

User List							
Login Name ↑	First Name	Last Name	Title	Employee ID	Status	Enable/Disable Self Pass Reset	Self Password Reset Enabled
sonia	Sonia	Afreen	Special Educator		Active	Enable	No
amina	Amina	Akhter	Academic Coordinator- IE		Active	Enable	No
amira	Aamira	Shabnam	Software Engineer, QA		Active	Enable	No
abu	abu	taher	Academic Coordinator		Active	Enable	No

Showing 1 to 04 of 04 entries

< 1 >

Export to Excel

For more information on Self Password Reset please click [here](#)