

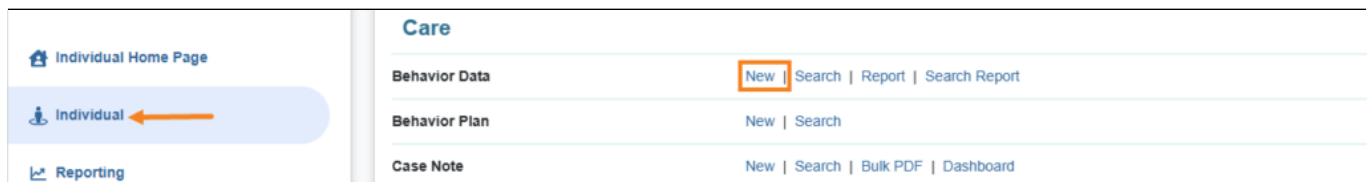
## Enter and Search Behavior Data

Users with the **Behavior Data Submit** role will be able to create new and search Behavior Data forms.

- [Enter Behavior Data](#)
- [Search Behavior Data](#)

### Enter Behavior Data

1. Click on the **New** link beside the **Behavior Data** option under the **'Care'** section from the **Individual** tab.



2. On the **Select Program for Behavior Data** page, select the program.

## Select Program for Behavior Data

15  Records

Program Name	Site Name	Program Type	Cost Center Number	Program ID
(Demo) Academic Activities	Therap Global Demonstration Provider	Preschool		02
(Demo) Education and Development	(Demo) TG Center for Children With Special Needs	Individualized Skills Development		123
Beginners Level	(Demo) XYZ AC Special School	Day School		01
Behavioral Therapy	DEMO SITE (BD)	Behavior Therapy		07

Showing 1 to 4 of 4 entries

3. Select an Individual from the **Select Individual For Behavior Data** page.

## Select Individual For Behavior Data

**Program: (Demo) Education and Development ((Demo) TG Center for Children With Special Needs)**

Filter  15  Records

Last Name	First Name	Individual ID	Birth Date
Abraham	Isaac		02/01/2011
Basnet	Sima		01/01/2014
Chowdhury	Niloy		01/01/2010
Fernandez	Luis		01/10/2000
José	María		01/10/2000
Maria	Putri		01/01/2010
Mary	Angela		05/01/2010

Showing 1 to 7 of 7 entries

4. Behavior Data form will be opened. Select the **Event Date** from the calendar icon and click on the **Next** button to proceed.

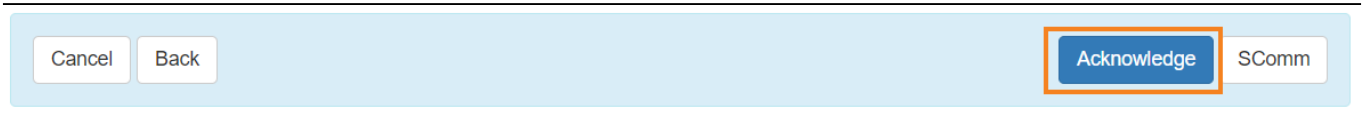
## Behavior Data New

**Event Date Selection**

**Individual** Sima Basnet   
**Program** (Demo) Education and Development  
**Site** (Demo) TG Center for Children With Special Needs

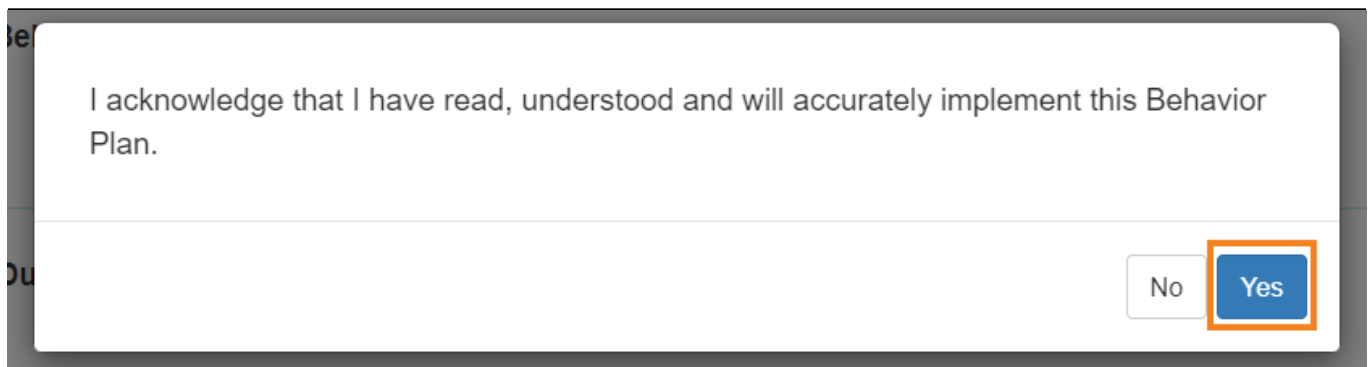
**\* Event Date**

- Selecting the Behavior Plan will open the Behavior Plan form in read-only format if you haven't acknowledged it already. Click the **Acknowledge** button at the bottom of the form.



A horizontal bar containing four buttons: 'Cancel', 'Back', 'Acknowledge', and 'SComm'. The 'Acknowledge' button is highlighted with an orange border.

- Click on the **Yes** button from the pop up to acknowledge the Behavior Plan.



A confirmation dialog box with a white background and a grey border. The text inside reads: "I acknowledge that I have read, understood and will accurately implement this Behavior Plan." At the bottom right, there are two buttons: "No" and "Yes". The "Yes" button is highlighted with an orange border.

**Behavior Data New** form will be opened.

Behavior Data New

General Information
Plan Descriptions ?

**Individual** Sima Basnet

**Program** (Demo) Education and Development

**Site** (Demo) TG Center for Children With Special Needs

**Plan Form ID** BP-DEMOTPHL-MCS4N8NUQ842A

**Plan Guidelines** **Common Behavior of Aggression Occurs**

- Verbal
- Physical
- Vandalism
  - Understanding the Reason for Individual's Aggression
  - Reacting to Student Aggression
  - Creating a Behavior Intervention Plan

**Event Date** 11/09/2023

**\* Notification Level** - Please Select -

**Comments**

About 3000 characters left

**No Behavior Recorded**

**Attachment(s)**

The total size of all attachments cannot exceed 10 MB

Add File
Scan File

Event Data
? ^

**\* Behavior** - Please Select -

**Antecedent** - Please Select -

**\* Intervention** - Please Select -

**Duration (in Minutes)**

**Intensity** - Please Select -

Add

**Event Data List**

No Event Data has been added

Interval Data
? ^

**\* Behavior** - Please Select -

**\* Slot Time** - Please Select -

**\* Frequency**

Add

**Interval Data List**

No Interval Data has been added

Cancel Back
Save Submit

5. In the **General Information section**, the field with **Red asterisks (\*)** are required fields and must be filled in with the appropriate information.

Users will be able to see the Name of the **Individual, Program, Site, Plan Guidelines, Event Date.**

## Behavior Data New ⓘ

### General Information

Plan Descriptions



→ **Individual** Sima Basnet ⓘ

→ **Program** (Demo) Education and Development

→ **Site** (Demo) TG Center for Children With Special Needs

**Plan Form ID** BP-DEMOTPHL-MCS4N8NUQ842A

→ **Plan Guidelines** **Common Behavior of Aggression Occurs**

- Verbal
- Physical
- Vandalism
  - Understanding the Reason for Individual's Aggression
  - Reacting to Student Aggression
  - Creating a Behavior Intervention Plan

→ **Event Date** 11/09/2023

\* **Notification Level**

**Comments**

About 3000 characters left

**No Behavior Recorded**

### Attachment(s)

The total size of all attachments cannot exceed 10 MB

Add File

Scan File

- Select the **Notification Level** from the dropdown list. Users can also add comments in the **Comments** field and **Add** or **Scan File** under **Attachment(s)** section.

Event Date 11/09/2023

\* Notification Level Low

Comments  
Sima tends to act aggressively toward other people. As her therapist, I will contribute the information I received today.

About 2879 characters left

No Behavior Recorded

Attachment(s)

The total size of all attachments cannot exceed 10 MB

Add File Scan File

**Note:** Users can select the **No Behavior Recorded** check-box if no target behaviors are detected on the selected Event date. Users will not be able to enter **Event Data** or **Interval Data** information on the Behavior Data form if this check-box is selected.

No Behavior Recorded

6. In the **Event Data** section,

- Select the **Behavior and** then select the **Antecedent(s)** and **Intervention(s)** using the dropdown list.
- **Duration** and **Intensity** fields are optional, and add information if needed
- Click on the **Add** button to add the behavior with antecedent(s) and intervention(s) in the **Event Data List**. Similarly, users can add the other target behavior(s) related information if that are selected within the Behavior Plan.

? ^

### Event Data

\* Behavior

→ **Antecedent**


Asked to wait ✕

Engaging in uninterested activity ✕

\* Intervention


Guided breathing ✕

Explaining the rules & regulations ✕

→ **Duration (in Minutes)**

→ **Intensity**

Add

← **Event Data List**

5 Records

Behavior	Antecedent	Intervention	Duration (in Minutes)	Intensity	Action
Aggression towards others	Asked to wait Engaging in uninterested activity	Explaining the rules & regulations Guided breathing	30	Mild	<div style="display: flex; flex-direction: column; gap: 5px;"> <span style="font-size: 1.2em;">✎</span> <span style="font-size: 1.2em;">✖</span> </div>

Showing 1 to 1 of 1 entries

7. In the **Interval Data** section,

- Users can select **Behavior**, **Slot Time** and **Frequency** from the dropdown list.
- Click on the **Add** button to add the behavior in the **Interval Data List**.

**Interval Data** [?] [^]

\* **Behavior** Crying

\* **Slot Time** 09:30 pm - 10:00 pm

\* **Frequency** 1

**Add**

**Interval Data List**

Filter [ ] 5 Records

Behavior	Slot Time	Frequency	Action
Crying	09:30 pm - 10:00 pm	1	[edit] [delete]

Showing 1 to 1 of 1 entries

Click on the **Save** button to save or **Submit** button to submit the data.

Cancel Back **Save** **Submit**

Users will get a successful message after saving/ submitting the data.

The form BD-DEMOTPHL-MDB4NE2ZV842M has been successfully submitted

## Search Behavior Data

1. Click on the **Search** link beside the **Behavior Data** option under the **'Care'** section from the **Individual** tab.

The screenshot shows the 'Individual' tab selected in the left sidebar. The main content area is titled 'Care' and contains a table with three rows: 'Behavior Data', 'Behavior Plan', and 'Case Note'. The 'Search' link for 'Behavior Data' is highlighted with an orange box.

Care	
Behavior Data	New   <b>Search</b>   Report   Search Report
Behavior Plan	New   Search
Case Note	New   Search   Bulk PDF   Dashboard

2. On the **Behavior Data Search** page, enter the name of the **Individual** and enter the **Event Date From** by clicking on the calendar icon.

### Behavior Data Search

Please select any of the following fields - Program (Site), Individual, or Form ID.

**Program (Site)**

**Individual**

**Entered By**

**Form ID**

**Plan Form ID**

**Event Date From**

**Event Date To**

**Entered Date From**

**Entered Date To**

**Notification Level**

**Status**

**Note:** Users can fill up other fields to narrow down the search.

3. Click on the **Search** button to search the data of the individual.

### Behavior Data Search

Filter 15 Records

Form ID	Plan Form ID	Program	Site	Individual	Entered By	Entered Date	Event Date	Notification Level	Status	Time Zone
BD-DEMOTPHL-MDB4NE2ZV842M	BP-DEMOTPHL-MCS4N8NUQ842A	(Demo) Education and Development	(Demo) TG Center for Children With Special Needs	Basnet, Sima	Aker, Amina	11/09/2023	11/09/2023	Low	Submitted	Asia/Manila

Showing 1 to 1 of 1 entries Previous 1 Next

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[New Search](#)  
[Excel Exports](#)

Users can get the Excel format of the behavior data search by clicking on the **Excel Exports** options.