

Enter Custom Fields

1. Click on the **Custom Fields** link beside the **Individual Demographics** in the **Admin** tab.

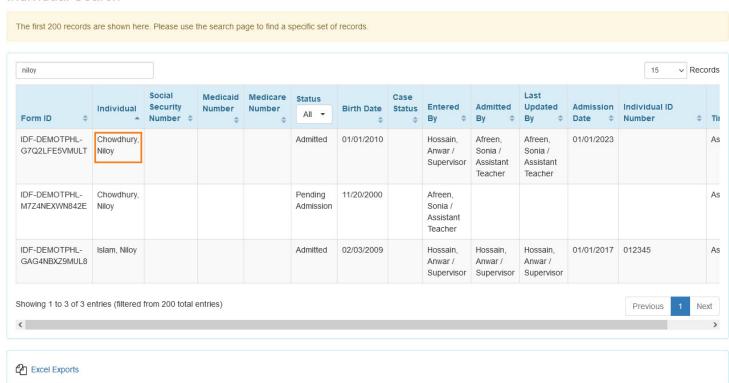
C	are		
Individual Demographics	List Search Custom Fields		
	New Pending Admission Notes		
Individual Intake	Import from Excel		
	Search Imported Excel		
	By Program By Individual		
Enrollment	Import from Excel		
	Search Imported Excel		
C	New List Import from Excel		
Contact	Search Imported Excel		

2. Individual Search page will appear. Select individual from the list.

Users may also search by individual's name in the **Filter** box.



Individual Search



3. Custom Fields page will come up. Click on the Edit button.



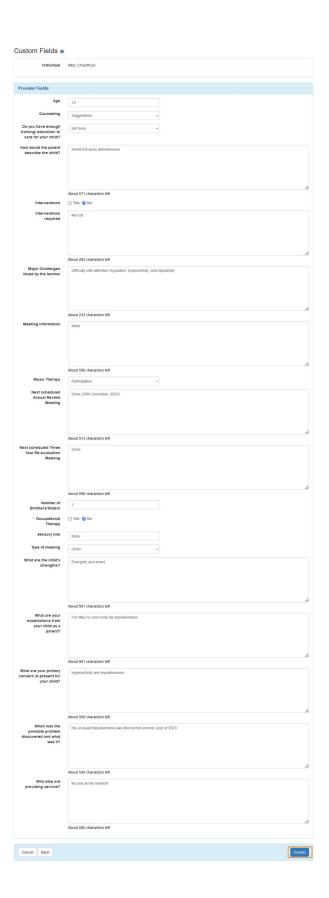
Custom Fields 9

Individual Niloy Chowdhury **Provider Fields** Age Counseling Do you have enough training/ education to care for your child? How would the parent describe the child? Interventions Interventions required **Major Challenges** faced by the learner Meeting information Music Therapy Next scheduled Annual Review Meeting Next scheduled Three Year Re-evaluation Meeting Number of Brothers/Sisters Occupational Therapy Sensory Info Type of meeting What are the child's strengths? What are your expectations from your child as a parent? What are your primary concern at present for your child? When was the possible problem discovered and what was it? Who else are providing service? Display PDF Cancel Back Edit



4. Enter the necessary fields and click on the \boldsymbol{Update} button.







	5.	Α	success	massage	will	appea
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Custom Field Data has been successfully updated for individual 'Niloy Chowdhury'