

Enter Custom Fields

1. Click on the ${\bf Custom\ Fields}$ link beside the ${\bf Individual\ Demographics}$ in the ${\bf Admin}$ tab.

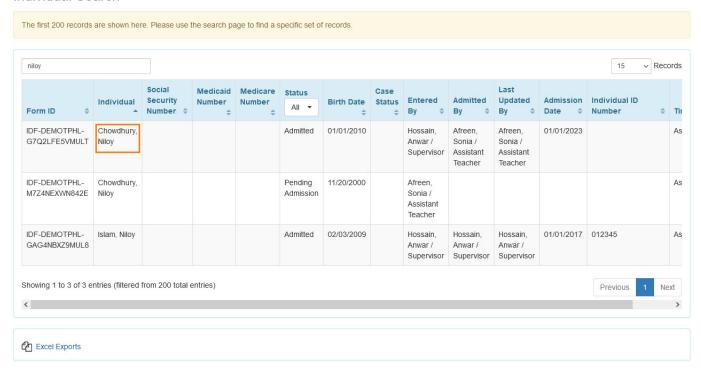
Care					
Individual Demographics	List Search Custom Fields				
	New Pending Admission Notes				
Individual Intake	Import from Excel				
	Search Imported Excel				
	By Program By Individual				
Enrollment	Import from Excel				
	Search Imported Excel				
Control	New List Import from Excel				
Contact	Search Imported Excel				

2. Individual Search page will appear. Select individual from the list.

Users may also search by individual's name in the **Filter** box.



Individual Search



3. Custom Fields page will come up. Click on the ${\bf Edit}$ button.



Custom Fields 6

Individual Niloy Chowdhury

Provider Fields	
Age	
Counseling	
Do you have enough training/ education to care for your child?	
How would the parent describe the child?	
Interventions	
Interventions required	
Major Challenges faced by the learner	
Meeting information	
Music Therapy	
Next scheduled Annual Review Meeting	
Next scheduled Three Year Re-evaluation Meeting	
Number of Brothers/Sisters	
Occupational Therapy	
Sensory Info	
Type of meeting	
What are the child's strengths?	
What are your expectations from your child as a parent?	
What are your primary concern at present for	
your child?	
When was the possible problem	
discovered and what was it?	
Who else are providing service?	

Display PDF

Cancel Back

Edit



4. Enter the necessary fields and click on the \boldsymbol{Update} button.



Custom Fields o	
Individual	Niloy Chowdhury
Provider Fields	
Age	13
Counseling	Suggestions ✓
Do you have enough training/ education to	Not Sure
care for your child?	
How would the parent describe the child?	Smart but lacks attentiveness
	About 571 characters left
Interventions	○ Yes No
Interventions required	Not yet
required	
Major Challenges	About 293 characters left
Major Challenges faced by the learner	Difficulty with attention regulation, hyperactivity, and impulsivity
	About 232 characters left
Meeting information	None
Music Therapy	About 596 characters left Participation
Next scheduled	
Annual Review Meeting	Done (29th December, 2023)
	About 574 characters left
Next scheduled Three Year Re-evaluation Meeting	Done
Meeting	
	About 596 characters left
Number of Brothers/Sisters	1
* Occupational	○ Yes ③ No
Therapy	
Sensory Info	None
What are the child's	Other
strengths?	Energetic and smart
	About 581 characters left
What are your expectations from	For Niloy to overcome his impulsiveness
your child as a parent?	
	About 561 characters left
What are your primary	Hyperactivity and impulsiveness
concern at present for your child?	
When was the	About 569 characters left
possible problem discovered and what	His unusual impulsiveness was discovered around June of 2023
was it?	
	About 540 characters left
Who else are providing service?	No one at the moment
	About 580 characters left
	-
Cancel Back	Update



5. 4	A	success	massage	e will	appear.

Custom Field Data has been successfully updated for individual 'Niloy Chowdhury'