

Individual Home Page - Overview

Individual Home Page allows care providers to find a wide range of person-centered information regarding an individual's background, support programs/plans, health information, incident reporting and activities, all within the same area. Integrated tabs allow convenient access to the information of an **individual**.

In order to access the **Individual Home Page**, users will need to be assigned with the **Individual Home Page** role.

- Search Individual in Individual Home Page
- Individual Home Page Overview of Tabs
 - Home Tab
 - **Profile Tab**
 - Plans Tab
 - Case Status Tab

Search Individual in Individual Home Page

1. Click on **All** or **Recently Accessed** links as required for the Individual Home Shows option under the Settings tab.

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| herap [:] | | herap Global Demonstration Provid Imran Rahman, Academic Coordinator- | |
|---------------------------------|--|--|-------------------------|
| | Dashboard Quick Links | | Logo |
| Program: Profile: Module: | No Program Selected Initial Search | | Choose Program |
| To Do | Му | Issue Tracking | |
| Individual | Personal Details | Edit | My Issues |
| Health | Self Password Reset | Configure | SComm |
| Agency | Super Admin List | View | Inbox (1) Sent Items |
| Billing | Password | Change | Compose Drafts (1) |
| Admin | Test Mode | On Off | Custom User Group |
| Admin | SComm Settings | Configure | Delete Message |
| Agency Reports | Individual Home Shows | All Recently Accesse | d Classes |
| Individual | | | Overdue |
| Home Page | | | Due Sign up |
| Settings | | | View Sign ups |
| | | | View Results/Notes |

Note: The settings beside 'Individual Home Shows' can be toggled only once during a login session. If one of the options (**All** or **Recently Accessed**) is selected the first time, the text color will change to gray. After this action, users will not be able to toggle to the other option unless they log out and login again.

• If **All** is selected, then all individuals in the user's caseload will be displayed alphabetically, with 20 individuals appearing per page.





• If **Recently Accessed** is selected, then users will view the recently accessed individuals (25 max) listing the most recently accessed individual first.





2. You can search for individuals using the Name text box. Typing in the first few letters of an individual's name will display an auto complete drop down list of individual names that match with the name entered.

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Individual Home Page - Overview of Tabs

Below are the available tabs on the Individual Home Page for Providers:

- Home Tab
- Profile Tab
- Plans Tab
- Case Status Tab

Home Tab

After selecting an **individual**, **Home** tab will be opened containing information of that **individual**.

Therap Global Dashboard ≡ Menu Limran (DEMOTG-TGD) € Logout Luis Gabriel, 20120102 Admitted Switch Individual Home Profile Plans Case Status Modules **ISP Programs** Counts Attendance Filter ISP Data Case Note Acknowledge Start Date General Event Reports (GER) End ISP 4 ٠ ٥ Frequency Schedule ÷ Name Data GER Resolution Date ▶ Health Tracking iLEARN (Social) (Morning Shift (PHL)) 03/01/2022 New ▶ ISP Data Upcoming Activities of Daily Living (ADL) (Morning 02/01/2022 New ▶ ISP Program Shift (PHL)) MAR Data 03/15/2022 06:00 PM Luis_Academic Skills_PHL (Morning Shift (PHL)) ▶ T-Log 02/01/2022 New An appointment is ▶ Time Tracking scheduled with Josef Elbert (DEMO Therapy Lusi_Self Help Skill_PHL (Morning Shift (PHL)) 02/01/2022 New Center); specialty is Neurology Go To ~ Showing 1 to 4 of 4 entries ß View PDFs Report

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• Users with appropriate roles can view each item under the 'Modules' section which can be expanded into a dropdown list, e.g., the T-Logs can be searched by expanding the list under '**T-Log'** and clicking on the **Search** link.



| Modules |
|---|
| Modules Attendance Case Note General Event Reports (GER) GER Resolution Health Tracking ISP Data ISP Program MAR Data T-Log New Search |
| Time Tracking |

• 'Go To' section contains a list of links to a number of common modules. Clicking on the links will direct the user to the respective module.



| Go To | • |
|-----------------------------------|---|
| Advance Directives | |
| Album | |
| Allergy Profile | |
| Assessment List | |
| Attached Files | |
| Case Status | |
| Contact List | |
| Custom Fields | |
| Diagnosis List | |
| Guardian List | |
| Individual Demographic Form (IDF) | |

• 'ISP Programs' section alphabetically displays the approved ISP Programs of the **individual**. User can view the ISP Programs by clicking on the name of the form. Users can enter new ISP Data for these ISP Programs by clicking on the **New** link under the ISP Data column beside each ISP Program.



ISP Programs

| Filter | | |
|--|--|---------------|
| Name | Start End Start End Start Date Date Frequency Schedule | BSP ≑ Data |
| iLEARN (Social) (Morning Shift (PHL)) | 03/01/2022 | New |
| Activities of Daily Living (ADL) (Morning Shift (PHL)) | 02/01/2022 | New |
| Luis_Academic Skills_PHL (Morning Shift (PHL)) | 02/01/2022 | New |
| Lusi_Self Help Skill_PHL (Morning Shift (PHL)) | 02/01/2022 | New |
| Showing 1 to 4 of 4 entries | | |

- 'Counts' section will display the following counts and will remain in this section for the given number of days:
 - $\circ\,$ ISP Data Acknowledge: 30 days
 - \circ ISP Program Worklist: 30 days
 - \circ ISP Program Approve: 30 days
 - $\circ\,$ T-Log View: High 8 days, Medium 5 days and Low 3 days

Clicking on the numbers will direct the user to the respective list of forms.



• 'Upcoming' section lists upcoming appointments and immunizations within the next 30 days. Clicking on a form name will open up that particular form.

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| Upcoming |
|-----------------------|
| 03/15/2022 06:00 PM |
| An appointment is |
| scheduled with Josef |
| Elbert (DEMO Therapy |
| Center); specialty is |
| Neurology |
| |

Profile Tab

After selecting an individual, clicking on the Profile tab opens the profile related info such as **Health Information**, **Guardian List**, **Allergy Profile**, **Active Diagnoses** along with **Go**



To and View PDFs sections of that individual.

| | Luis Ga | abriel, 2012 | 20102 Adm | itted | | | | | Swit | ch Individual | | |
|--------------------|---------|----------------------|----------------|-------------|--------------------------------|-------------------|------------------|-------|------------|----------------------|--------------------|-----------------|
| | Home | Profile | Plans C | ase Statu | s | | | | | | | |
| Therap | | | | | | | | | | ≡ Menu | Limran (DEMO | TG-TGD) c-L |
| | | uis Gabrie | 1 201201 | 02 Admit | tted | | | | | Switch Indi | vidual | |
| - And - Inde | - | Home Pro | ofile Pla | ns Ca | ase Status | | | | | C WILLIAM THE | | |
| Health Information | | Guardian List | | | | | | | | | | |
| Weight: 80 lb | | Filter | | | | | | | | | | |
| Height: 4 ft 1 in | | Name | Guardian | Type Gu | ardian Authority | Establis State | shed County | Esta | blished Co | untv Establish | ed Date Estab | lished End Date |
| Date: 01/04/2022 | | Angela Gabri | iel | | , | | | | | | | |
| | | John Gabriel | | | | | | | | | | |
| Go To | ~ | Showing 1 to 2 | 2 of 2 entries | | | | | | | | | |
| View PDFs | ß | 4 | | | | | | | | | | • |
| Durant | | Allergy Profile | • | | | | | | | | | |
| Кероп | | Allergy Status Known | | | wn Allergy Drug Allergy Status | | | | Unknown I | Unknown Drug Allergy | | |
| | | Comments | | He shoul | ld avoid beef | | | | | | | |
| | | | | | | | | | | | | |
| | | Active Allergie | es | | | | | | | | | |
| | | Filter | | | | | | | | | | |
| | | Allergy | Туре | Sev | erity Reac | tion | Identification E | ate | Added | Ву | | |
| | | Beef | Food Allergy | Mod | lerate | | | | Imran F | Rahman, Academ | ic Coordinator- IE | 1 |
| | | Showing 1 to 1 | l of 1 entries | | | | | | | | | |
| | | Active Diagno | ses | | | | | | | | | |
| | | Filter | | | | | | | | | | |
| | | Diagnosis C | oding Type | Diagnosis | Code | | Description | DSM-5 | Billable | Diagnosis Date | Diagnosed B | y Time Zone |
| | | ICD-10 | | F84.0 - Aut | tistic disorder Prin | mary | | Yes | Yes | | | Asia/Manila |
| | | ICD-10 | | G40 - Epile | epsy and recurrent | seizures | | No | No | | | Asia/Manila |
| | | Observices 4 to 6 | | | | | | | | | | |

• 'Health Information' section displays the latest height and weight of the **individual** entered in Height/Weight module under Health tab.

| Health Information |
|---------------------------------------|
| Weight: 80 lb Date: 01/04/2022 |
| Height: 4 ft 1 in Date: 01/04/2022 |

<u>Plans Tab</u>

After selecting an individual, clicking on the Plans tab display the following approved plans designed for the **individual**, including available approved date, review date, start date, and end date for each form:

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- Behavior Plan
- $\circ\,$ Care Plan
- $\circ \ \text{ISP Agenda}$
- \circ ISP Plan
- Individual Support Plan
- $\circ\,$ Personal Focus Worksheet
- Staff Action Plan

Luis Gabriel, 20120102 Admitted Switch Individual Home Profile Plans Case Status Therap Global Dashboard ■ Menu
 ▲ Riasat (DEMOTG-TGD)
 ← Logout Luis Gabriel, 20120102 Admitted Switch Individual Home Profile Plans Case Status Counts Plans Filter Name Approved Date Review Date Start Date End Date Go To ~ Individual Support Plan: Assessment 03/14/2022 02/27/2022 02/28/2022 Individual Support Plan: Pre-Assessme 03/14/2022 12/15/2021 12/16/2021 ß View PDFs Showing 1 to 2 of 2 entries Report

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Case Status Tab

After selecting an individual, clicking on the **Case Status** tab displays the names of the provider and the programs where the individual is enrolled and related information.

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| | Luis Gabriel, 20120102 Admitted | | | | | | Switch Individual | | | | |
|--------------------------------|---------------------------------|---|----------------------|-----------------|-----------|---------------|-------------------|-------------------------|--|--|--|
| | Home | Profile Plans Case Status | | | | | | | | | |
| Therap Global Dashboard | | | | | | ≣ Me | nu 🛓 Imran | i (DEMOTG-TGD) 🛛 🕞 Logo | | | |
| | | Luis Gabriel, 20120102 Admitt Home Profile Plans Cas | ted se Status | | | Swit | ch Individual | | | | |
| Go To | • | Provider Enrollments | | | | | | | | | |
| | D | Provider | | Admission Statu | s A | dmission Date | Discharge Date | | | | |
| Report | | Therap Global Demonstration Provider | | Admitted | 0 | 1/02/2019 | | | | | |
| | | Program Enrollments | | | | | | | | | |
| | | Filter | | | | | | | | | |
| | | | Enrollment Status | Enrollment | Discharge | | Primary | Secondary | | | |
| | | Program | All 🝷 | Date | Date | Address | Contact | Contact | | | |
| | | Morning Shift (PHL) (Demo Site (Philippines)) | Active | 01/06/2019 | | Philippines | | | | | |
| | | Showing 1 to 1 of 1 entries | | | | | | | | | |