Login to Therap

1. Click on the **Login** button at the top right corner of the **Therap Global** website <u>https://www.therapglobal.net/</u>



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Note: Depending on your device, the **Login** button may not be in the top right corner. If it is not in the top right, still look for it at the top of the screen.

2. This will open the **Therap Login** Page. Enter the Login Name and Provider Code of the agency, and click on the **Continue** button. It is important to note that the Provider Code must be in all caps and include a dash before your country code.

Note: Login information will be provided to you by your Administrator. If unable to login after several tries, contact your supervisor or the Administrator of the agency.



Login

Select Language English

Login Name

luis

Provider Code DEMOTG-TGD

Continue

By clicking the "Continue" button, I acknowledge my responsibility to follow good security practices in the selection and use of my password.

Forgot Password?

Trouble Logging

3. On the next page, enter your Password. Once you have entered your login information



appropriately, click the Login button to log into the Therap system.

Login
Login Name luis
Provider Code DEMOTG-TGD
Password
Cancel Login
Forgot Password? Trouble Logging In?

Note: New users will be directed to change their password. On the **Change Password** page, enter the Current Password (that was used to login). Then enter a New Password (at least 8 characters must be entered for the new password) and retype it in the Confirm New Password field. Once you are done, click on the **Change Password** button to save the new password.



Note: For security reasons, you need to change your password. Login Name luis * Current Password New Password Weak Medium Strong * Confirm New Password **Password Policy** ~ Change Password Back

4. Once successfully logged on, the **Dashboard** page will be displayed.

Program: Profile: Module:	No Program Selected Initial Search		Choose Program
To Do	Modules	High Medium Low	Issue Tracking
Individual	🔶 T-Log - New Search		SComm 'ii
Health	View	- 1 -	Inbox
Agency	 ISP Data - New Search Acknowledge ISP Program - New Search 	4	Sent Items Compose Drafts
Admin	Approve	1	Custom User Group
Agency Reports	Individual Data - Search Worklist	3	Classes '



5. If login is not successful, you will be routed to this screen.

Login Failed	
Self Password Reset Enabled?	
Please click in the link below if you have self password reset enabled. Reset Password	
Forgot Password?	
Please contact your agency Administrator if you have forgotten your password. Only your Administrator is authorized to reset your password. If you are the Provider Admin/Super Admin for your agency, please speak to another Super Admin who can reset your password for you. If other Super Admins are unavailable please complete the form on the following link, which will then provide the next step in resetting your password: https://www.therapglobal.net/contact-us/ If your agency has no active Super Admins then the Executive Director of your agency would need to complete the form as mentioned above.	t
Forgot Provider Code?	
If you have forgotten your Provider Code, please contact your supervisor or a co-worker at your agency.	
Checked Caps Lock?	
Password and Provider Code on the login page are case-sensitive. Please check if the 'Caps Lock' key on your keyboard is the way you need it (turned on or off) while entering the login information.	
Account not active?	
Your account may be pending, inactive, deleted, locked, or your password may have expired. Please contact with the Administrator at your agency for further assistance.	
Cookies Enabled?	
Cookies may not be enabled for your browser. Please check your browser's security preferences and confirm that cookies are enabled.	

6. Click on the **Login** button in the top right corner to be redirected to the login page to try



again.



Note: You may see a screen with the menu button in the corner. Click on the menu button

to access the Login button.



Login Failed

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Self Password Reset Enabled?

Please click in the link below if you have self password reset enabled. Reset Password

Forgot Password?

Please contact your agency Administrator if you have forgotten your password. Only your Administrator is authorized to reset your password. If you are the Provider Admin/Super Admin for your agency, please speak to another Super Admin who can reset your password for you. If other Super Admins are unavailable please complete the form on the following link, which will then provide the next step in resetting your password:

https://www.therapglobal.net/contact-us/ If your agency has no active Super Admins then the Executive Director of your agency would need to complete the form as mentioned above.

Forgot Provider Code?



Click on the word **Login** to be redirected to the login page to try again.





Login





Note: If unable to login after several tries, contact your supervisor or the Administrator of the agency.