

# **Roles Description**

A user can perform an action in Therap software if the user is assigned with that specific role within their super role.

Descriptions for what each role allows the user to do are listed below:

### **Health Tracking**

HT Submit	Save or Submit New HT Forms (Delete saved HT forms that were created by the user himself), Create Medication History forms, Create New Medication Review forms, Add, Update, Delete, Search, and View Medication Order forms, Search and View Approved and Deleted Medication Review forms, Create Review List of Active Medications from Medication Review, View Update History of Medication Review.
HT Update	Update (Edit) Saved or Submitted HT Forms, Discontinue HT Forms, View Reports for different sections, View Monthly/Detailed Reports and Search Archived HT and Medication History forms, Add, Update, Delete, Search, and View Medication Order forms, View Update History of HT forms and Medication Review forms, Search and Edit Approved Medication Review forms, View Approved and Deleted Medication Review forms, Create Review List of Active Medications from Medication Review.
HT View	View Submitted HT forms, Section Reports, and Monthly/Detailed Reports, Search and View Medication Order forms, Search and View Approved and Deleted Medication Review forms in read-only format, View Update History of Medication Review.
HT Delete	Delete Saved or Submitted HT forms, Search and View Medication Order forms, Search and Delete Approved Medication Review forms, Search and View Approved and Deleted Medication Review forms, View Update History of Medication Review.
Health Care Report	Generate Reports using Approved/Discontinued HT Forms, Individual Data Forms (IDF), and Approved GERs, Delete Saved Health Care Reports.
HT Review	Health Tracking Review function allows users to review Health Tracking forms which have been created or updated in the last 7 days.



#### **Individual Data**

Individual Data View	View Individual Data with the 'Admitted' status only.
Individual Data Edit	Edit the details of the Individual Data (except the First Name, Middle Name, Last Name, Birth Date, Gender, Admission Date, Date of Discharge, Date of Death, Individual's Time Zone, ID Number).
Individual Admit/Discharge	Admit or Discharge Individual from the agency. Also allows users to edit the details of the Individual Data.

### **Individual Home**

Individual Home Page	View Individual Home Page.

### **ISP Data**

ISP Data	Acknowledge ISP Programs, Save ISP Data, Update ISP Data entered by the user himself/herself.
ISP Data Update	Update ISP Data, Search Archived ISP Data, View Update History of ISP Data.
ISP Report	Generate ISP Data Reports using ISP Data, Delete ISP Data Reports, View Deleted ISP Data Reports.

## **ISP Program**

ISP Program	View In Prep (saved by that user), Approved, and Discontinued ISP
Submit	Programs, Save and Submit ISP Programs, Copy Approved ISP
	Programs, Apply Published ISP Program Templates on individuals.



ISP Program Approve	View In Prep, Pending Approval, Approved, and Discontinued ISP Programs, Approve ISP Programs, Copy Approved ISP Programs, Generate Pending Acknowledgement Reports and Acknowledgement Reports, View Update History of ISP Programs.
ISP Program Update	View Approved and Discontinued ISP Programs, Update Approved ISP Programs.
ISP Program and Data Delete	View In Prep, Pending Approval, Approved, Deleted, and Discontinued ISP Programs, Delete or Discontinue ISP Programs, Delete ISP Data, View Deleted ISP Data.
ISP Program View	View Approved and Discontinued ISP Programs.

## T-Log

T-Log Entry	Submit T-Logs
T-Log View	View T-Logs
T-Log Update	Update/Edit any submitted T-Logs and search archived T-Logs
T-Log Delete	View submitted and deleted T-Logs, Delete submitted T-Logs

Additional Information can be found on the  $\underline{\text{Create}}$  and  $\underline{\text{Edit}}$  Super Roles page.