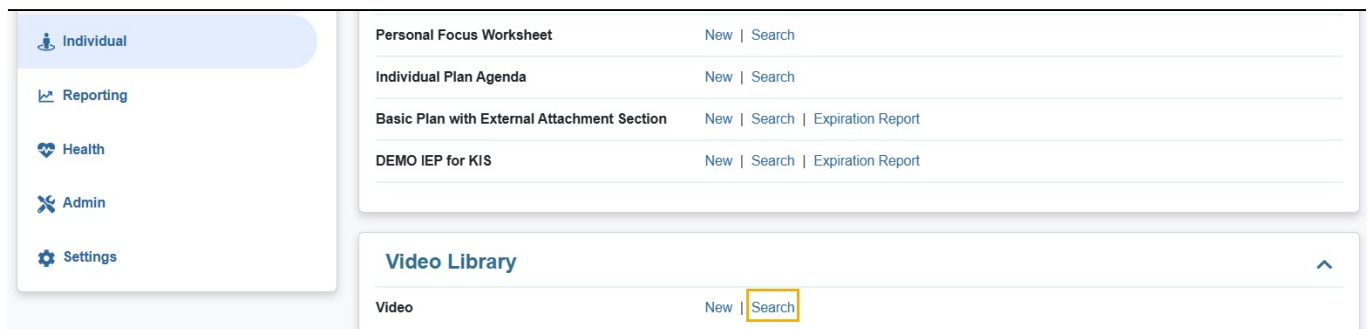


Search, Update, and Delete Video from Video Library

- Search video from the Video Library

Users with any of the **Video Upload**, **Video Play**, **Video Download** or **Video Delete** Super Roles can search video from the **Video Library**.

1. In the **Video Library** section, click on the **Search** link beside **Video**.



2. Enter the appropriate search parameter from the Video Search page. Users may narrow down the search parameters by entering any of the **Form ID**, **Individual**, **Module**, **Status**, **Title**, **Enter Date From**, **Enter Date To** fields.

Click on the **Search** button after entering the appropriate fields.

Video Search

Please select any of the following fields - Form ID, Individual, Module, or any Date Range

Form ID

Individual

Module

Status

Title

Entered Date From

Entered Date To

 Clear Selection

Cancel

Search

3. In the **Video Search** page, search results will display the list of videos based on the selected search criteria. Click on the video to view.

Video Search

Filter <input type="text"/>										15 <input type="button" value="v"/> Records
Form ID	Individual	Form Tag	Title	Status	File Name	File Size	Entered Date	Entered By	Last Updated Date	Timezone
VDOLIB-DEMOTPHL-NEE4N9CZD842T	Niloy Chowdhury	T-Log	Activities	Completed	20231127_174357.mp4	23.14 MB	12/12/2024 02:18 PM	Afreen, Sonia / Assistant Teacher	12/12/2024 02:24 PM	Asia/Manila

Showing 1 of 1 entries

The selected Video page will appear.

Video
Completed ⓘ

General Information

Edit

Individual

Niloy Chowdhury

Form Tag

T-Log

Title

Activities

Description

A video of Niloy washing his hands how he was instructed.

File

File Name

20231127_174357.mp4

File Size

23.14 MB

Video



0 View(s)

0 Download(s)

Download video

Linked Form

Nothing found to display

Cancel

Back

Delete

• Update Video from Video Library

Users with the **Video Upload** super role can edit Video from the **Video Library**.

1. Click on the **Edit** button at the top right corner of the page.

Video Completed ?

General Information

[Edit](#)

Individual Niloy Chowdhury

Form Tag T-Log

Title Activities

Description A video of Niloy washing his hands how he was instructed.

File

File Name 20231127_174357.mp4

File Size 23.14 MB

Video



0 View(s)

0 Download(s)

[Download video](#)

Linked Form

Nothing found to display

[Cancel](#)
[Back](#)
[Delete](#)

2. Make necessary changes in any of the **Individual**, **Form Tag**, **Title**, or **Description** fields according to preference.

Video Completed ⓘ

General Information

→ * **Individual**

→ * **Form Tag**

→ * **Title**

→ **Description**

About 2943 characters left

File

File Name 20231127_174357.mp4

File Size 23.14 MB

Video



0 View(s)

0 Download(s)

[Download video](#)

Linked Form

Nothing found to display

[Cancel](#) [Back](#)

[Update](#)

3. After making the appropriate changes, click on the **Update** button.

[Cancel](#) [Back](#)

[Update](#)

A success message will appear.

Video File VDOLIB-DEMOTPHL-NEE4N9CZD842T has been successfully Updated

- **Delete video from the Video Library**

Users with the **Video Delete** Super Role can delete video from the Video **Library**. Videos that are already attached to T-logs or ISP Programs can only be deleted after being deleted from the respective T-logs or ISP Programs.

1. Click on the **Delete** button to delete the video.

Video Completed ?

General Information

[Edit](#)

Individual Niloy Chowdhury

Form Tag T-Log

Title Activities

Description A video of Niloy washing his hands how he was instructed.

File

File Name 20231127_174357.mp4

File Size 23.14 MB

Video



0 View(s)

0 Download(s)

[Download video](#)

Linked Form

Nothing found to display

[Cancel](#)[Back](#)[Delete](#)

2. A pop-up will come up. Click on the **Yes** button.

Do you really want to delete this file?

[No](#)[Yes](#)

A success message will appear.

Video File VDOLIB-DEMOTPHL-NEE4N9CZD842T has been successfully Deleted

N.B. Deleted videos can not be viewed, updated, or downloaded afterwards.