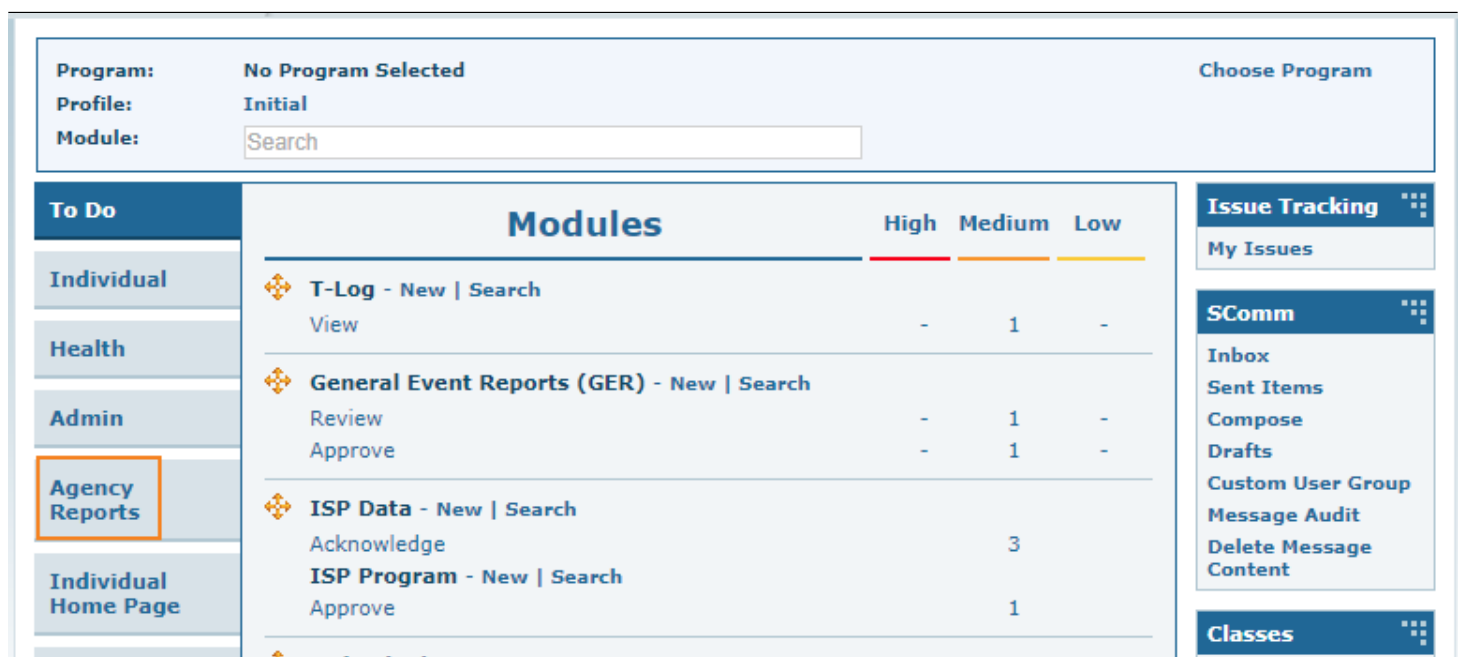


## T-log Detailed Report

Therap's T-Log module offers a simple and effective way for agencies to enter and share daily shift notes, case notes, contact notes or logs efficiently. Users can generate detailed reports of the T-Log module to gather data related to an individual. The report can be searched by filtering individuals name, create date, notification level, status and type.

Users with the **Report Library** role can generate T-Log detailed reports.

1. Click on the **Agency Reports** tab from the dashboard.



Program: No Program Selected		Choose Program		
Profile: Initial				
Module: Search				
<b>To Do</b>	<b>Modules</b>	<b>High</b>	<b>Medium</b>	<b>Low</b>
Individual	<b>T-Log - New   Search</b>			
	View	-	1	-
Health	<b>General Event Reports (GER) - New   Search</b>			
	Review	-	1	-
Admin	Approve	-	1	-
<b>Agency Reports</b>	<b>ISP Data - New   Search</b>			
	Acknowledge		3	
Individual Home Page	<b>ISP Program - New   Search</b>			
	Approve		1	
	<b>Individual Data - New   Search</b>			

**Issue Tracking**  
My Issues

**SComm**  
Inbox  
Sent Items  
Compose  
Drafts  
Custom User Group  
Message Audit  
Delete Message Content

**Classes**

2. Click on the **View** link beside **Report Library**.

To Do	<h2>Agency Wide Reports</h2>		Issue Tracking
Individual			New
Health			My Issues
Admin			Classes
Agency Reports			Overdue
	Staff Report	View	Due
	Demographic Report	View	View Sign ups
	Last Login Information	View	View Results/Notes
	Report Library	<a href="#">View</a>   <a href="#">Assign Users To Report</a>   <a href="#">Assign Reports To User</a>	Training History
			Training Profile

3. It will open the **List of Reports** page. Type **T-Log** on the **Report Name** field and click on the **Search** button.

## List of Reports

### Search Reports

**Report Name:**

**Report Description:**

**Input Tags:**

129 items found, displaying 1 to 15.  
 [First/Prev] 1, 2, 3, 4, 5, 6, 7, 8 [Next/Last]

4. After clicking on the **Search** button, it will show the **List of Reports** related to the T-Log module.

## List of Reports

### Search Reports

**Report Name:**   
**Report Description:**   
**Input Tags:**

2 items found, displaying all items.  
1

#### Report Name

##### T-Log Acknowledgement Report

This report shows who has acknowledged T-Logs for a selected individual. Please do not search more than 6 months.

##### T-Log Detailed Report



This report contains all details from T-Logs of all individuals. Please do not search more than 2 months.

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5. Click on **T-Log Detailed Report** and it will open the **T-Log Detailed Report** page. Provide the **From Date** and **To Date** and click on the **Continue** button.

**N.B.** The date range must not be more than 2 months.

## Report Name: T-Log Detailed Report

**From Date:**    
**To Date:**  

<< Back

 Continue

## 6. It will open the **T-Log Detailed Report** page.

Report :: T-Log Detailed Report

Export to Excel

Entered Date	Report Date	Notification Level	Individual First Name	Individual Middle Name	Individual Last Name	Individual ID Number	Individual Medicaid Number	Program	Summary	Begin Time	End Time	Duration (Hour)	Health Type	Notes Type	Follow-Up Type	Behavior Type	Contact Type	General Type	Submitter Employee Id	Submitted By	T-Log Content	Form ID	Status	Staff Reporter	Report Time	Has Attachment	Updated Date	Updated By
05-MAY-2019 03:51:44 pm		Low	Amit		Hossain	012345		Day Shift	Notes			00:00		Yes						Amit Ibrahim	Test	TL-DEMOTPHL-H774NFAZDMUL	Submitted			No		
09-MAY-2019 11:32:52 am		Low	All		Mohammad			Ma o Shishu Sreni N.B.	Drawing			00:00		Yes						Amit Ibrahim	Drew mango	TL-DEMOTPHL-H784NFBZ8MULG	Submitted			No		
13-MAY-2019 04:03:48 pm		Low	Anwar		Rahman			Special Care For gifted Children	Health			00:00	Yes							Ferdous Rahman	Fever	TL-DEMOTPHL-H7F4NFPZQMULY	Submitted			No		
13-MAY-2019 06:22:22 am		Medium	Thabang		Motseko			Day Shift (Lesotho)	Occupational Therapy Intervention			00:00		Yes						Arnob Rahman		TL-DEMOTPHL-H7F4NFNZ9MUL	Submitted			No		
13-MAY-2019 10:22:05 am		Low	Amit		Hossain	012345		Day Shift	Occupational Therapy Intervention			00:00		Yes						Arnob Rahman		TL-DEMOTPHL-H7F4NFNZ8MUL8	Submitted			No		

Click on the **Export to Excel** link to download the report as an Excel file.

Report :: T-Log Detailed Report

Export to Excel

Entered Date	Report Date	Notification Level	Individual First Name	Individual Middle Name	Individual Last Name	Individual ID Number	Individual Medicaid Number	Program	Site Name	Summary	Begin Time	End Time	Duration (Hour)	Health Type	Notes Type	Follow-Up Type	Behavior Type	Contact Type	General Type	Submitter Employee Id	Submitted By	T-Log Content	Form ID	Status	Staff Reporter	Report Time	Has Attachment
01-MAY-2020 02:03:35 am		Low	Angela		Mary			Morning Shift (PHL)	Demo Site (Philippines)	good day			00:00		Yes						Johanna Kroth	Angela had a good day today	TL-DEMOTPHL-3614ND6ZKMULC	Submitted			No
03-MAY-2020 03:38:24 pm		High	Taufiq		Tareq			Behavioral Therapy	DEMO SITE (BD)	High Fever			00:00	Yes							Imran Rahman	We have contacted his parents. They informed that he is recovering well.	TL-DEMOTPHL-3754ND8RLMUL4	Submitted			No
04-MAY-2020 01:25:40 am		Low	Imran		Hossain	101		Day Shift	DEMO SITE (BD)	Therapy			00:00		Yes						Amit Ibrahim	Took occupational therapy for ten minutes.	TL-DEMOTPHL-3754ND8Y4MULX	Submitted			No
04-MAY-2020 02:59:20 pm		Low	Arthur		Fleck			ADD DEMO Program	ADD International Bangladesh	Test			00:00		Yes						Nafisa Morsalin	test	TL-DEMOTPHL-3762KJW8VMUL8	Submitted			No
10-MAY-2020 02:47:34 pm		Low	Niloy		Chowdhury			Day Shift	DEMO SITE (BD)	Followup			00:00		Yes				Yes		Anwar Hossain	- He is missing his school - He doesn't want to learn any academic book - He doesn't participate in any home game	TL-DEMOTPHL-37C4NDCTTMULX	Submitted			No
17-MAY-2020 03:02:28		Low	Vikranty		Bosnet			Day Shift	DEMO SITE (BD)	Follow up - Vikrant			00:00		Yes				Yes		Anwar Hossain	1. He is missing his school 2. Parents told me he has some behavior issue	TL-DEMOTPHL-37K4NDLQMMUL5	Submitted			No