

Update Site

If you need to correct or change the information of a site you can do that by updating the site information.

Users with the **Provider Setup** Administrative Role can **update**/delete Sites in their agency.

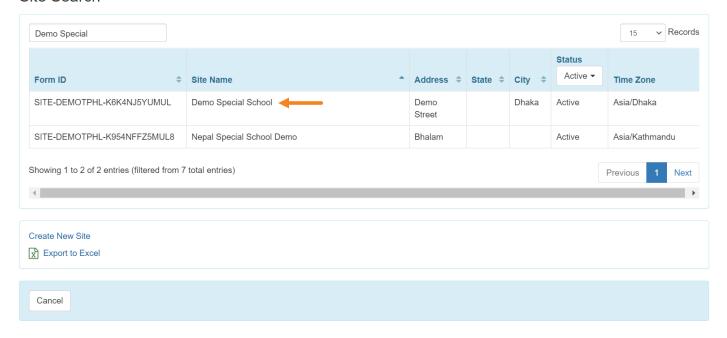
1. Click on the **List** beside **Site** in the **Admin** tab.



2. In the **Site Search** page, select the Site you wish to update. You may enter the name of the site in the Filter field to narrow down the list.



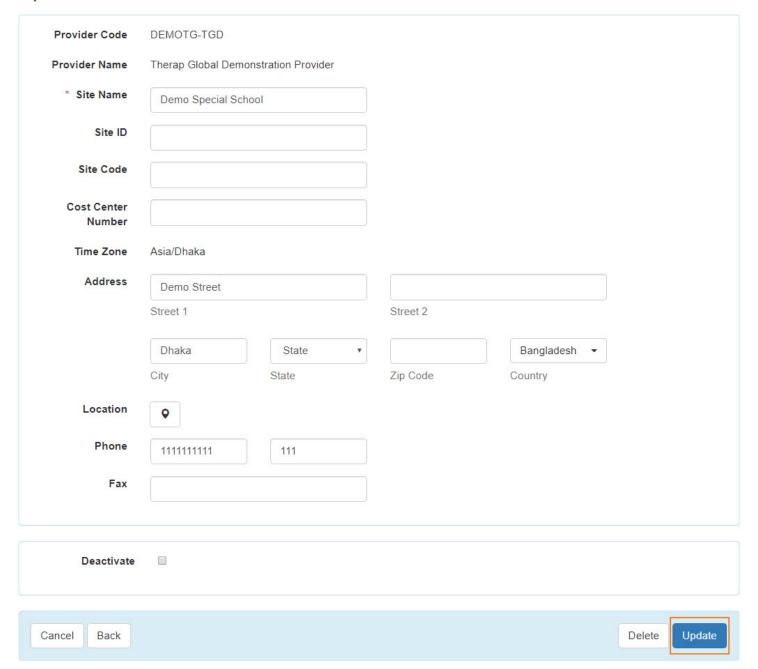
Site Search



3. You will be directed to the **Update/Delete Site** page. After making the appropriate changes, click on the **Update** button to save them.



Update / Delete Site Active 9



4. You will see a success message "Site has been updated".



Site Search

Site has been updated