

## Upload, Search, Update, and Delete Videos in the Video Library in Android Devices

Users will be able to access the Video Library module section from their Dashboard if the provider has enabled both Video Library and Mobile Video Library. If you do not have access to the module, please ask an administrator at your agency to contact the Therap Admins.

**Note:** *Android 8.0 is the minimum operating system required to use the **Video Library** module in the Therap Android Mobile App.*

### Upload Video:

Users assigned with the **Video Upload** caseload-based role can upload videos for individuals into the **Video Library**.

1. Log into the mobile app and click on the **Video Library** option from your Dashboard.

Welcome!

Logout 

**Mariam Hossain**

Special Educator

Initial



T-Log



ISP Data



MAR



SComm



Time Tracking



Video Library



Password Reset



Settings

**Links**



Web Login



Help

2. Tap on the **Upload** button at the bottom of the page.

← Video Library

SEARCH

Reset

Form ID



Individual



Module



Status

Completed



Title



Entered Date From



Entered Date To



Search



Upload

3. On the **Video Upload** page, tap on the **Record or select a video** option.

← Video Upload

FILE

Record or select a video



NOTE: If uploaded file contains any malicious content, the file will be deleted permanently.

GENERAL INFORMATION

Individual



Form Tag



Title

Description

0/3000

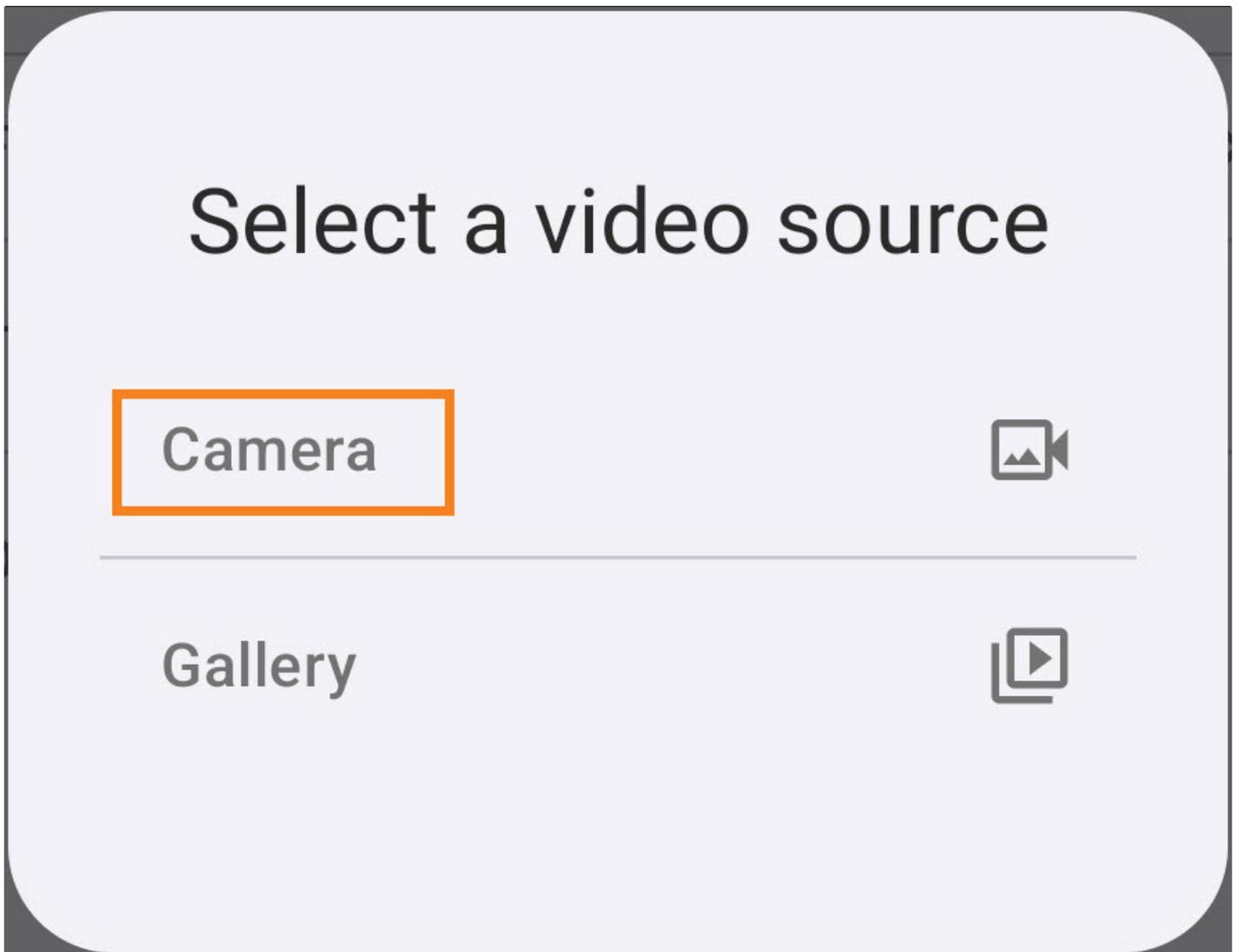
NOTE: Your video will be compressed for efficient streaming or playback.

Upload 

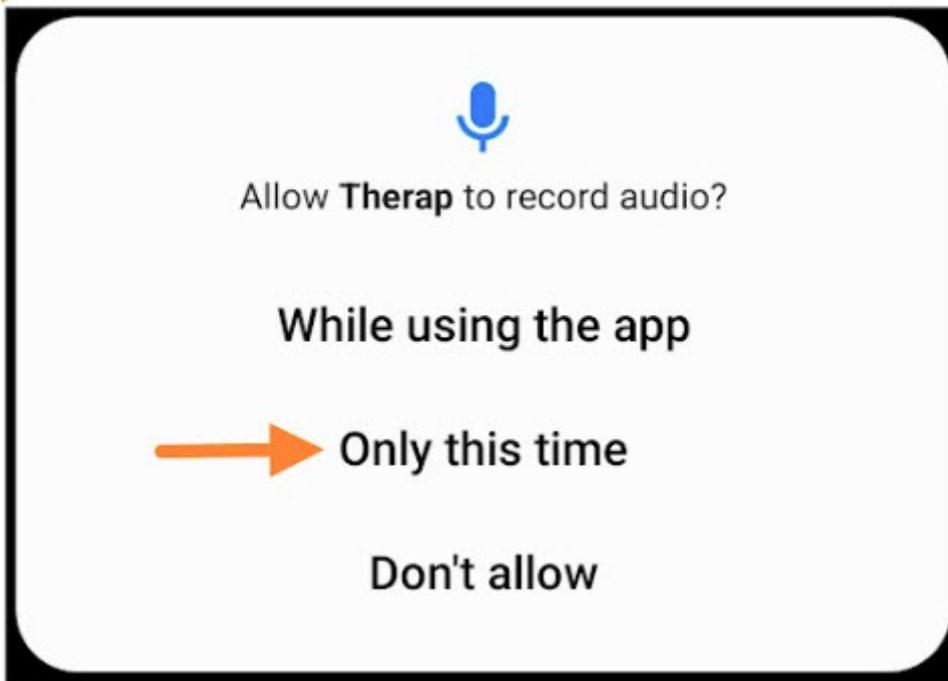
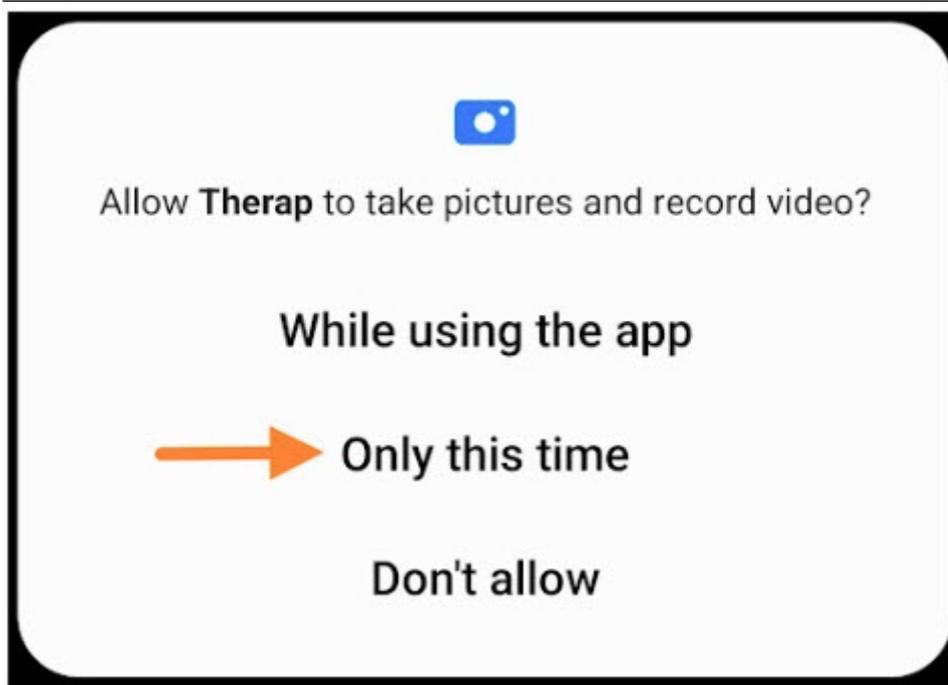
**Note:** Videos with a duration of longer than 5 minutes cannot be uploaded into the Video Library. Users attempting to upload such videos will receive an error message.

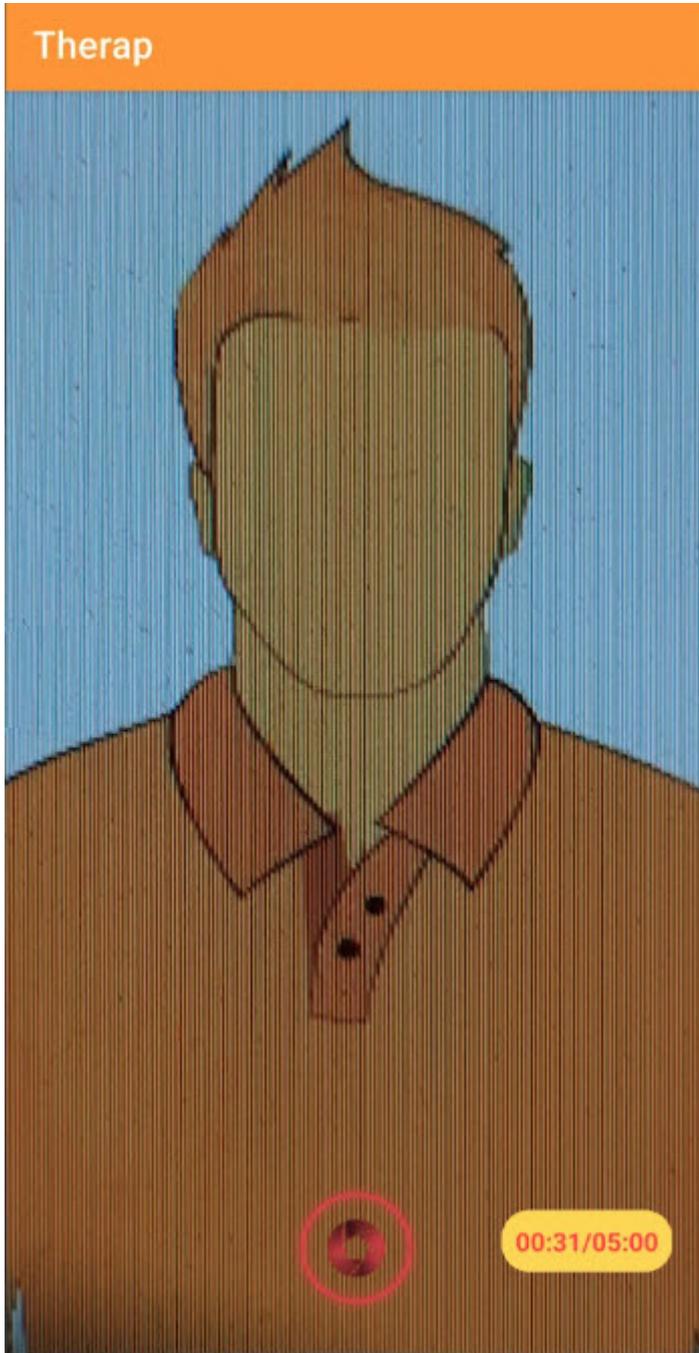
4. A popup will appear prompting you to select a video source. You may either record a video using your camera or select a video from your gallery.

- Selecting the **Camera** option will prompt you to allow picture, video, and audio permissions for the Therap app.



- Once the permissions have been granted, you will be able to record a video using your device's camera.





- Selecting the **Gallery** option will allow you to select a video from your device's gallery.

# Select a video source

Camera



Gallery



< **Select item**



5. Once the video has been recorded/chosen, select the appropriate parameters in the **General Information** section,

← Video Upload

FILE

× Communic...g Tips.mp4 

File Size: 459 KB  
Duration: 00:09

NOTE: If uploaded file contains any malicious content, the file will be deleted permanently.

GENERAL INFORMATION

Individual	>
Form Tag	>
Title	
Description	
0/3000	

NOTE: Your video will be compressed for efficient streaming or playback.

Upload 

- Select the appropriate **Individual**

← Select Individual

🔍 sima|



Sima Basnet



sima

sigma

Simba



q<sup>1</sup> w<sup>2</sup> e<sup>3</sup> r<sup>4</sup> t<sup>5</sup> y<sup>6</sup> u<sup>7</sup> i<sup>8</sup> o<sup>9</sup> p<sup>0</sup>

a s d f g h j k l

↑ z x c v b n m ↵

?123

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English

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- Select the appropriate **Form Tag**

**Note:** If a **T-Log form tag** is selected, then this video can only be attached to T-Log forms. Similarly, if an **ISP form tag** is selected, then the video can only be attached to ISP forms.

← Select Tag

🔍 Search

Video Library Only

T-Log



ISP Program

Individual Home Page

- Enter a **Title** and **Description** for the video and tap on the **Upload** button.

## ← Video Upload

### FILE

× **Communic...g Tips.mp4**  
File Size: 459 KB  
Duration: 00:09



NOTE: If uploaded file contains any malicious content, the file will be deleted permanently.

### GENERAL INFORMATION

**Individual**

Sima Basnet



**Form Tag**

T-Log



**Title**

Daily Activities

**Description**

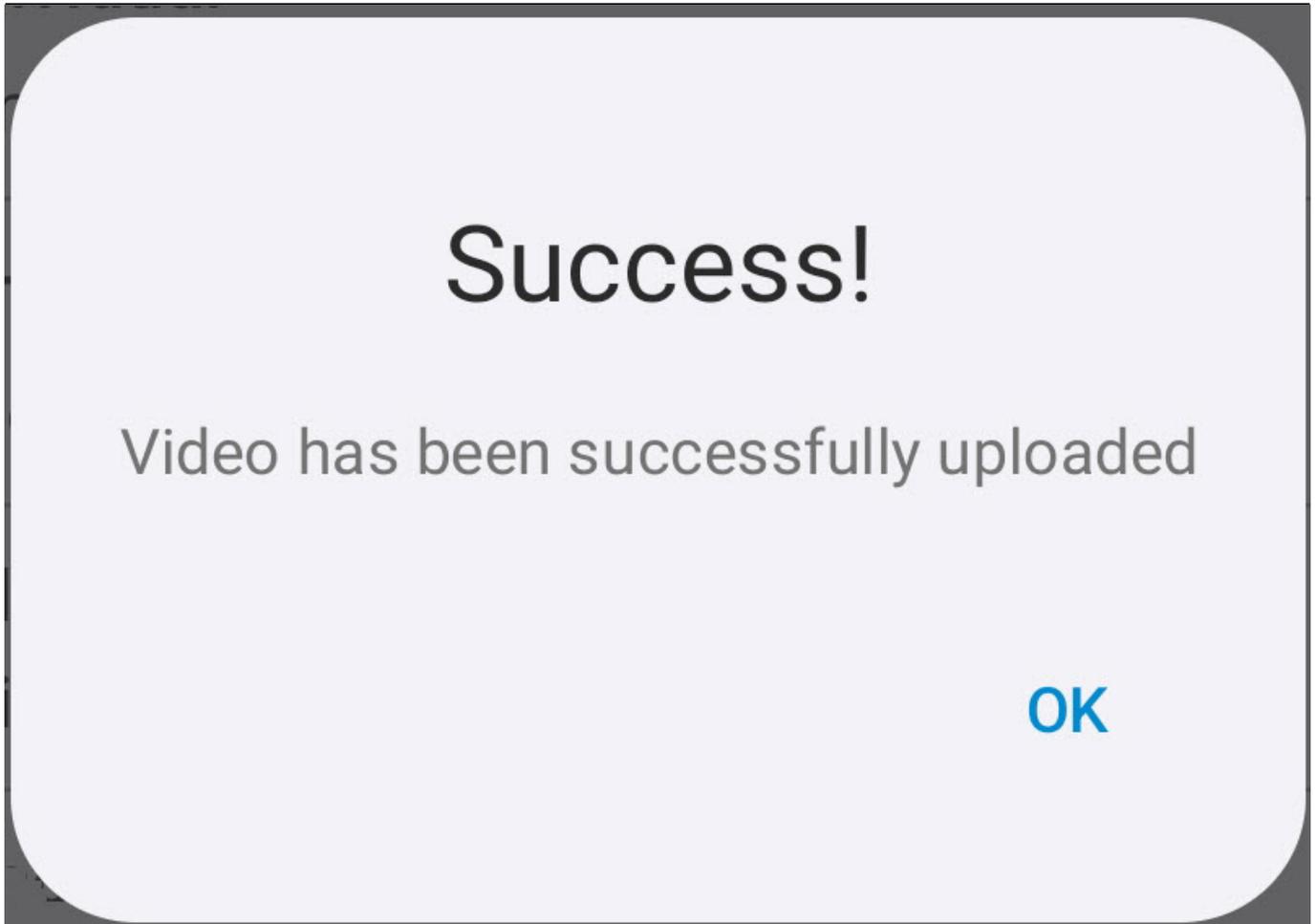
Sima is sorting crayons by colour in the basket.

49/3000

NOTE: Your video will be compressed for efficient streaming or playback.

**Upload**

6. A success message will be shown once the video has been uploaded.



**Note:** The status of the form will remain **In Progress** while the video is being processed, and will change to **Completed** once it is ready to be viewed in a playable format.

### **Search Video:**

Users assigned with any of the **Video Library** caseload-based roles will be able to search for Videos, and users assigned with the **Video Play** role will be able to play videos.

1. On the Video Library page, enter the search parameters as appropriate and click on the **Search** button.

← Video Library

SEARCH

Reset

Form ID	
Individual Sima Basnet	>
Module	>
Status Completed	>
Title	
Entered Date From 12/01/2024	
Entered Date To 12/19/2024	

Search ←

 Upload

2. On the **Video Search Result** page, the results will be displayed based on the parameters you have entered. Click on the appropriate Video in order to open the form.

← Video Search Result

🔍 Search

 653.92 KB T-Log	12/19/2024 <b>Daily Activities</b> Sima Basnet VDOLIB-DEMOTPHL-NEM4NELZC833E	Completed	>
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 669.45 KB T-Log	12/12/2024 <b>Writing Skill</b> Sima Basnet VDOLIB-DEMOTPHL-NEE4N9CZ9842X	Completed	>
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3. The **Video Details** form will open. You will find all the details of the video on this page. You may click on the play icon in order to play the video.

← Video Details



Daily Activities

Completed

1 Play(s) | 0 Download(s)

GENERAL INFORMATION

Individual

Sima Basnet

Form Tag

T-Log

Title

Daily Activities

Description

Sima is sorting crayons by colour in the basket. >

FILE INFORMATION

File Name

captured\_1734598308172.mp4

File Size

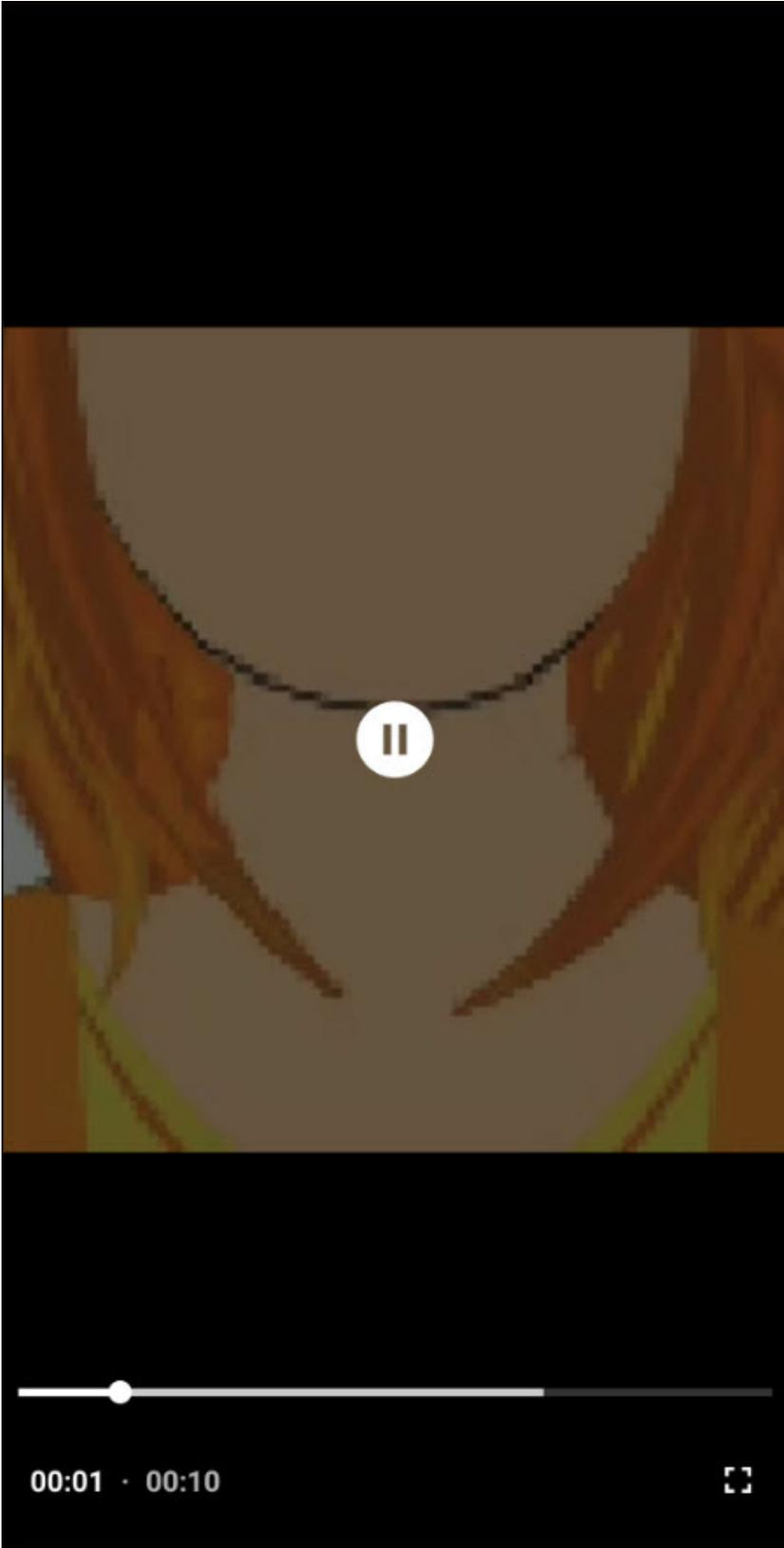
653.92 KB

OTHER INFORMATION

Form ID

VDOLIB-DEMOTPHL-NEM4NELZC833

4. The video will play once the play icon has been clicked. Users will not be able to play the video once they have reached the play limit shown on the **Video Configuration** page.



5. Along with the **General Information**, **File Information** and **Other Information** section, the **History** section at the bottom of the form will display when the form was created and last updated.

← Video Details



Daily Activities

Completed

1 Play(s) | 0 Download(s)

GENERAL INFORMATION

Individual

Sima Basnet

Form Tag

T-Log

Title

Daily Activities

Description

Sima is sorting crayons by colour in the basket. >

FILE INFORMATION

File Name

captured\_1734598308172.mp4

File Size

653.92 KB

OTHER INFORMATION

Form ID

VDOLIB-DEMOTPHL-NEM4NELZC833  
E



Linked Form(s)

0

Time Zone

Asia/Manila

HISTORY

Created on 12/19/2024 04:55 PM

By Mariam Hossain, Special Educator

Last Updated on 12/19/2024 04:59 PM

## Update Video:

Users assigned with the **Video Upload** caseload-based role can update Videos. Videos which have been linked to a module form cannot be updated.

1. On the **Video Details** page, tap on the pen icon on the top right corner in order to update the form.

← Video Details



Daily Activities

Completed

1 Play(s) | 0 Download(s)

GENERAL INFORMATION

Individual

Sima Basnet

Form Tag

T-Log

Title

Daily Activities

Description

Sima is sorting crayons by colour in the basket.



FILE INFORMATION

File Name

captured\_1734598308172.mp4

File Size

653.92 KB

2. On the **Video Update** page, edit the details as needed and tap on the **Update** button.

← Video Update

GENERAL INFORMATION

**Individual** >  
Basnet, Sima

**Form Tag** >  
T-Log

**Title**  
Daily Activities

**Description**  
Sima is sorting crayons by colour in the basket.

48/3000

Update

3. A success message will be shown once the form has been updated.

← Video Update

GENERAL INFORMATION

**Individual** >  
Basnet, Sima

**Form Tag** >  
T-Log

**Title**  
Daily Activities

**Description**  
Sim  
bas  
3/3000

**Success!**

Video has been successfully updated

OK

Update

## **Delete Video:**

Users assigned with the **Video Delete** caseload-based role can delete Videos. Videos which have been linked to a module form cannot be deleted.

1. On the **Video Details** page, click on the delete icon in order to delete the form.

← Video Details



Daily Activities

Completed

1 Play(s) | 0 Download(s)

GENERAL INFORMATION

Individual

Sima Basnet

Form Tag

T-Log

Title

Daily Activities

Description

Sima is sorting crayons by colour in the basket.



FILE INFORMATION

File Name

captured\_1734598308172.mp4

File Size

653.92 KB

2. A confirmation prompt will appear asking if you want to proceed with deleting the Video. Tap on the **Delete** button.

← Video Details



Daily Activities

Completed

2 Play(s) | 0 Download(s)

GENERAL INFORMATION

Individual

Sima Basnet

Form Tag

T

T

D

D

S

the basket.

**Confirmation!**

Are you sure you want to delete this video?

Cancel

Delete

FILE INFORMATION

File Name

captured\_1734598308172.mp4

File Size

653.92 KB

OTHER INFORMATION

Form ID

VDOLIB-DEMOTPHI-NEM4NEL ZC833



3. A success message will be displayed once the video has been deleted. The video will now appear in Deleted status and can no longer be played.

