

Uploading Video in Video Library

Users with **Video Upload** Super role can upload videos in the Video Library of the Therap system.

1. Click on the **Individual** tab from the Dashboard.

To Do	Care	
Individual	T-Log	New Search Archive
Health	Case Note	New Search Bulk PDF Dashboard
Agency	General Event Reports (GER)	New Search
Billing	GER Resolution	New Unaddressed GERs Open Resolutions

2. In the Video Library section, click on the New link beside Video.

Assessment & Screening	
Assessment Document New Search	
Vide	o Library
Video	New Search

3. In the **General Information** section, select the name of the individual in the **Individual** field from the dropdown.



4. In the **Form Tag** field, select the module (Video library only, T-log, ISP Program, Individual Home Page) the video will be attached to from the dropdown.

Note: The options populating in the **Form Tag** dropdown will depend on the caseloadbased roles assigned to the user.



Video New	Video New		
NOTE: If uploaded file contai	s any malicious content, the file will be deleted permanently.		
General Information			
* Individual	Niloy Chowdhury -		
Form Tag	- Please Select -		
* Title			
Description	Video Library Only T-Log ISP Program Individual Home Page		
	About 3000 characters left		

5. Fill up the **Title** field. Users may also fill up the **Description** field.

Video New	
NOTE: If uploaded file contai	ns any malicious content, the file will be deleted permanently.
General Information	
* Individual	Niloy Chowdhury -
* Form Tag	T-Log •
* Title	Activity
Description	A video of Niloy washing his hands how he was instructed.
	About 2943 characters left



6. In the File section, click on the Browse button to choose video in the Video field.

7. Select a video from your device.



8. After choosing the video, click on the $\ensuremath{\textbf{Upload}}$ button.

				Therap Global Person-Centered. Data-Driven.	
File					
	* Video	washing hands.mp4 (87.69 MB)	Browse		
Cancel	Back				Upload

9. An upload popup window will be displayed to show the uploaded percentage of the video. Once successfully uploaded, a confirmation message will be displayed stating that the video has been successfully uploaded. You may click on the **Form** link to go back to the **Video** form.

Activity	
	Uploading video
	Video File VDOLIB-DEMOTPHL-NEY4NDPXR84ZY has been successfully Uploaded
Back to Form	

The status of the Video form will remain '**In Progress**' while the video is being processed. The status will change to '**Completed**' once the video has been processed and is ready to be viewed in a playable format.



Edit

Video in Progress 🛛 🔶

NOTE: Video File form cannot be updated while video processing is in progress. It can be updated once it has completed processing.

General Information	
Individual	Niloy Chowdhury
Form Tag	T-Log
Title	Activities
Description	A video of Niloy washing hands how he was instructed.

Video completed 🖲		
General Information		
Individual	Niloy Chowdhury	
Form Tag	T-Log	
Title	Activities	
Description	A video of Niloy washing hands how he was instructed.	

File	
1 lie	
File Name	washing hands.mp4
File Size	26.98 MB
Video	Fore
	0 View(s) 0 Download(s) Download video
Linked Form	
Nothing found to display	
Cancel Back	Delete