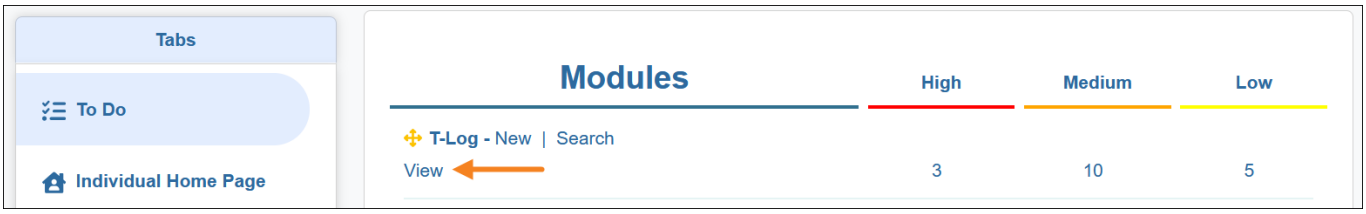
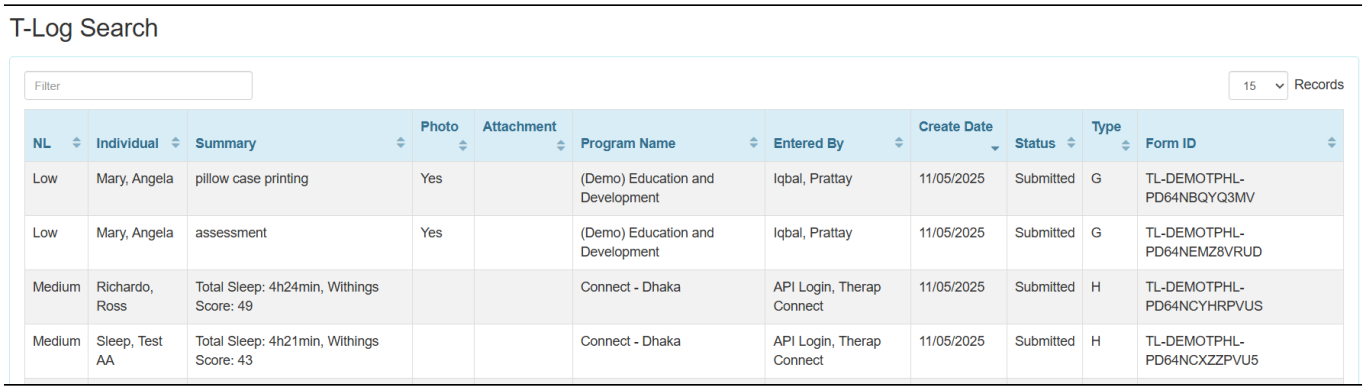
View and Acknowledge T-Log from To Do Tab

Users with the ***T-Log View*** caseload-based role can view and search for T-Logs. The T-Log section of the To Do tab shows High, Medium, and Low counts indicating the number of T-Logs unacknowledged by the user based on the notification level

1. Click on the **View** link below **T-Log** section on the **To Do** Tab.



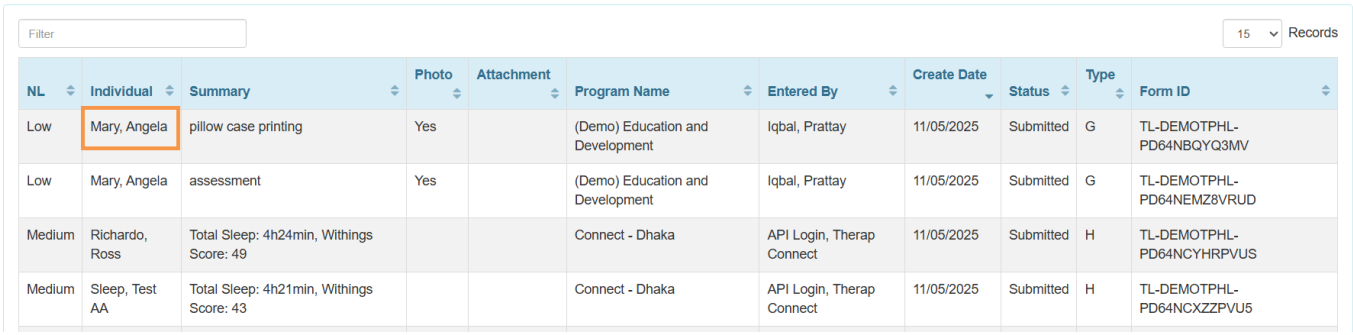
The **T-Log Search** page will open and display the list of T-Logs.



NL	Individual	Summary	Photo	Attachment	Program Name	Entered By	Create Date	Status	Type	Form ID
Low	Mary, Angela	pillow case printing	Yes		(Demo) Education and Development	Iqbal, Prattay	11/05/2025	Submitted	G	TL-DEMOTPHL-PD64NBQYQ3MV
Low	Mary, Angela	assessment	Yes		(Demo) Education and Development	Iqbal, Prattay	11/05/2025	Submitted	G	TL-DEMOTPHL-PD64NEMZ8VRUD
Medium	Richardo, Ross	Total Sleep: 4h24min, Withings Score: 49			Connect - Dhaka	API Login, Therap Connect	11/05/2025	Submitted	H	TL-DEMOTPHL-PD64NCYHRPVUS
Medium	Sleep, Test AA	Total Sleep: 4h21min, Withings Score: 43			Connect - Dhaka	API Login, Therap Connect	11/05/2025	Submitted	H	TL-DEMOTPHL-PD64NCXZZPVU5

2. Click on the name of the **Individual** for viewing the preferred T-Log from the list.

T-Log Search



NL	Individual	Summary	Photo	Attachment	Program Name	Entered By	Create Date	Status	Type	Form ID
Low	Mary, Angela	pillow case printing	Yes		(Demo) Education and Development	Iqbal, Prattay	11/05/2025	Submitted	G	TL-DEMOTPHL-PD64NBQYQ3MV
Low	Mary, Angela	assessment	Yes		(Demo) Education and Development	Iqbal, Prattay	11/05/2025	Submitted	G	TL-DEMOTPHL-PD64NEMZ8VRUD
Medium	Richardo, Ross	Total Sleep: 4h24min, Withings Score: 49			Connect - Dhaka	API Login, Therap Connect	11/05/2025	Submitted	H	TL-DEMOTPHL-PD64NCYHRPVUS
Medium	Sleep, Test AA	Total Sleep: 4h21min, Withings Score: 43			Connect - Dhaka	API Login, Therap Connect	11/05/2025	Submitted	H	TL-DEMOTPHL-PD64NCXZZPVU5

The T-Log for the respective Individual will be displayed.

T-Log Submitted

Individual	Angela Ann Mary	**Program**	(Demo) Education and Development
Entered By	Prattay Iqbal, Therap Admin on 11/05/2025 12:17 PM		
Type	General		
Notification Level	Low		
Summary	pillow case printing		
Description	angela did h5 of them. was cooperative and engaged.		
Time In	09:00 AM	**Time Out**	01:00 PM
Reporter		**Reported On**	11/04/2025 02:16 PM

Follow-up(s)

Summary	Entered By	Photo	Attachment

Add Followup

Attachment(s)

Document Attachment

Photo

Video Attachment(s)

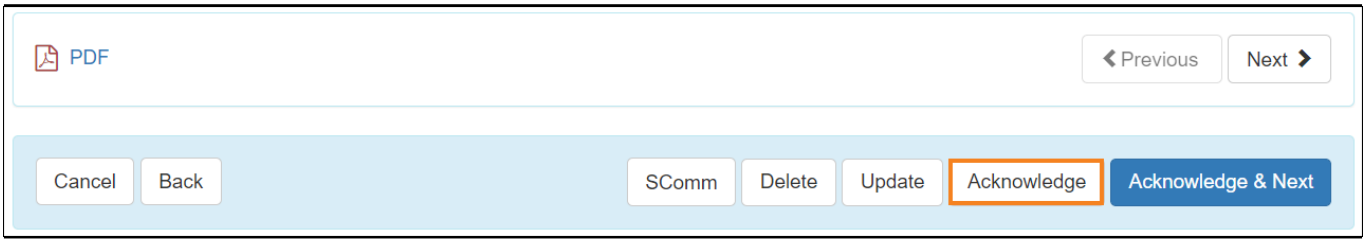
No Video Attachment available

PDF

Previous Next

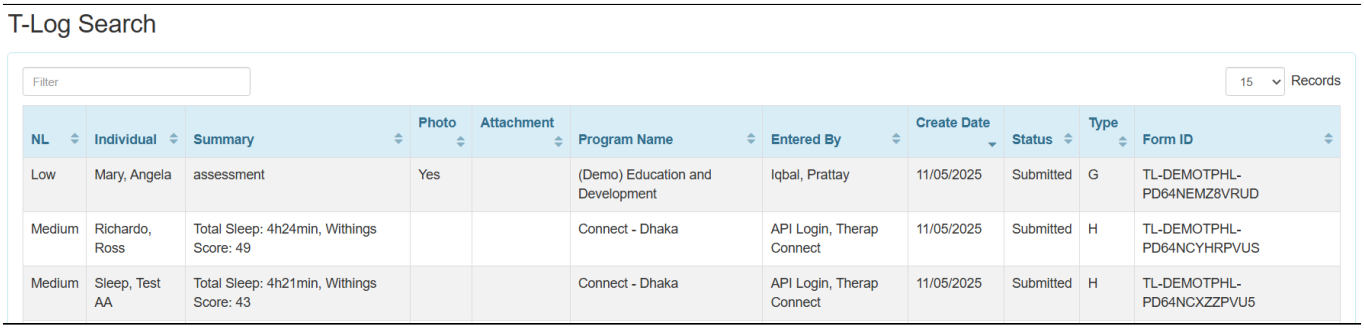
Cancel Back SComm Delete Update Acknowledge Acknowledge & Next

3. Click on the **Acknowledge** button at the bottom of the page to acknowledge the T-Log. This will mark the T-Log as read. You may click on the **Acknowledge & Next** button, to acknowledge the current T-log and go to the next T-log for viewing/acknowledging.



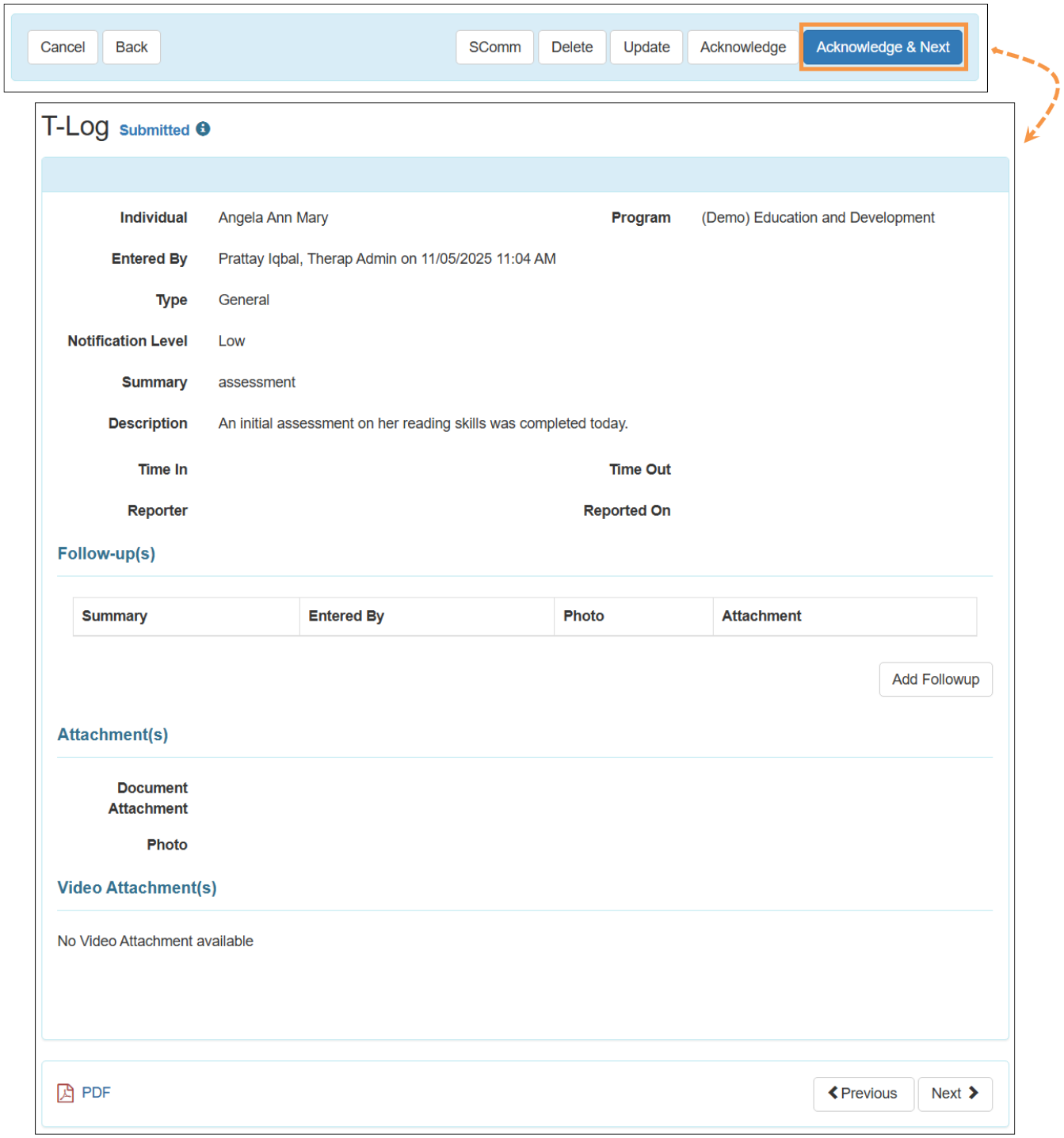
Note:

- Clicking on the **Acknowledge** button will display the list of T-Logs of the **T-Log Search** page again. From there, users will be able to view and acknowledge additional T-Logs if needed.



NL	Individual	Summary	Photo	Attachment	Program Name	Entered By	Create Date	Status	Type	Form ID
Low	Mary, Angela	assessment	Yes		(Demo) Education and Development	Iqbal, Prattay	11/05/2025	Submitted	G	TL-DEMOTPHL-PD64NEMZ8VRUD
Medium	Richardo, Ross	Total Sleep: 4h24min, Withings Score: 49			Connect - Dhaka	API Login, Therap Connect	11/05/2025	Submitted	H	TL-DEMOTPHL-PD64NCYHRPVUS
Medium	Sleep, Test AA	Total Sleep: 4h21min, Withings Score: 43			Connect - Dhaka	API Login, Therap Connect	11/05/2025	Submitted	H	TL-DEMOTPHL-PD64NCXZZPVU5

- Clicking on the **Acknowledge & Next** button will mark the T-Log as read and will open the next T-Log.


Cancel
Back
SComm
Delete
Update
Acknowledge
Acknowledge & Next
T-Log
Submitted
Individual
Angela Ann Mary
Program
(Demo) Education and Development
Entered By
Prattay Iqbal, Therap Admin on 11/05/2025 11:04 AM
Type
General
Notification Level
Low
Summary
assessment
Description
An initial assessment on her reading skills was completed today.
Time In
Time Out
Reporter
Reported On
Follow-up(s)
Summary
Entered By
Photo
Attachment
Add Followup
Attachment(s)
Document Attachment
Photo
Video Attachment(s)
No Video Attachment available
PDF
Previous
Next