

# Pag-Update at Pagbura ng Program

Ang mga users na may **Provider Setup** Agency Wide and Administrative Role lamang ang maaaring makagawa, mag-update at magbura ng programs.

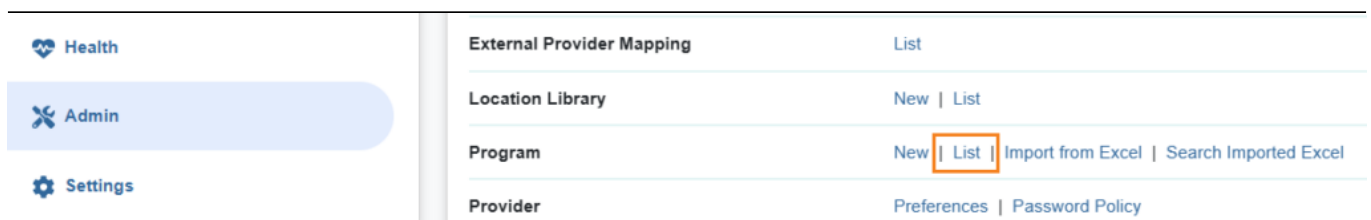
1. I-click ang **Admin** tab mula sa Dashboard



The screenshot shows the dashboard interface. On the left, there is a sidebar with four tabs: Reporting, Health, Admin, and Settings. The Admin tab is highlighted with a blue background and a white border. On the right, there is a table with the following rows:

Intake/Elimination	New   Search   Report
Lab Test Result	New   Search   Report
Menses	New   Search
Respiratory Treatment	New   Search
Seizures	New   Search
Skin/Wound	New   Search

2. I-click ang link ng **List** nasa hilera ng Program.



The screenshot shows the dashboard interface. On the left, there is a sidebar with three tabs: Health, Admin, and Settings. The Admin tab is highlighted with a blue background and a white border. On the right, there is a table with the following rows:

External Provider Mapping	List
Location Library	New   List
Program	New   List   Import from Excel   Search Imported Excel
Provider	Preferences   Password Policy

3. Sa **Program List** Page, nakalista ang mga programs ng inyong ahensya. Maaari mong piliin ang **Active**, **Inactive**, at **All** program upang mahanap ang **Status** na

nais. Kadalasan ang mga **Active** programs ang ipinapakita lamang.

### Program (Site)

Form ID	Program Name	Site Name	Program Type	Program Cost Center Number	Status	Create Date	Time Zone	Enrolled Individual(s)
PROGRAM-DEMOTPHL-J8B3XJGXMUL4	(Demo) Academic Activities	Therap Global Demonstration Provider	Preschool		Active	06/09/2020	Asia/Manila	Details
PROGRAM-DEMOTPHL-LD94NFBZZ84ZC	Speech Therapy	(Demo) TG Center for Children With Special Needs	Individualized Skills Development		Active	11/07/2022	Asia/Manila	Details

Showing 1 to 02 of 02 entries (filtered from 144 total entries)

### Pag-update ng program:

4. Matapos piliin ang nais na program mula sa **Program List** page, lalabas ang **Update/Delete Program** page. Palitan ang mga nais at i-click ang **Update** button sa ibaba ng page upang masave ang mga binago na impormasyon.

## Update/Delete Program Active ⓘ

### Program Details

**Provider Code** DEMOTG-TGD

**Provider Name** Therap Global Demonstration Provider

\* **Program Name**

\* **Program Type**

\* **Site Name**

\* **Program ID**

**Program Code**

**Cost Center Number**

**Capacity**

### Program Contacts

#### Primary Contact

**Name**

**Phone 1**

**Phone 2**

#### Secondary Contact

**Name**

**Phone 1**

**Phone 2**

**Deactivate**

Cancel

Back

Save And Add Individual(s)

Update

Delete

5. Matapos i-click ang **Update** button. Lalabas ang mensahe na “Program has been updated”. Patunay na nabago ang impormasyon ukol sa program.

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Program has been updated

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### **Pagbura sa Program:**

- **Hindi maaaring burahin ang program kung meron nakaenroll o dating nakaenroll na individual sa program.**
- Hindi na maaaring makita o mahanap ang programs na nabura na.

6. I-click ang **Delete** button sa ibaba ng **Update/ Delete Program** page upang burahin ang nais na program.

## Update/Delete Program Active ⓘ

### Program Details

**Provider Code** DEMOTG-TGD

**Provider Name** Therap Global Demonstration Provider

\* **Program Name**

\* **Program Type**

\* **Site Name**

\* **Program ID**

**Program Code**

**Cost Center Number**

**Capacity**

### Program Contacts

#### Primary Contact

**Name**

**Phone 1**

**Phone 2**

#### Secondary Contact

**Name**

**Phone 1**

**Phone 2**

**Deactivate**

Cancel

Back

Save And Add Individual(s)

Update

Delete

7. Matapos i-click and **Delete** button isang mensahe ang lalabas. Kung ikaw ay sigurado i-click ang **Yes** button upang mabura ang program.

Are you sure you want to delete this Program? You wont be able to see any data of the program once you delete it.

8. Matapos ma-click ang **Yes** button, lalabas ang mensahe na “Program has been deleted”. Patunay na nabura na ang program.

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Program has been deleted

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