

Pag-update ng Site

Kung nais palitan ang impormasyon ukol sa site, magagawa ito sa pag-update ng site.

Ang mga users na may **Provider Setup** Administrative Role lamang ang maaaring mag update/delete ng Site ng kanilang ahensya.

1. I-click ang **List** sa hilera ng **Site** na nasa **Admin** tab.

To Do	General	
Individual	Provider	Preferences Password Policy Archive Preference
Health	User Privileges	Manage Archive Legacy Archive Upto Jul 2011
Agency	Program	New List Archive Import from Excel Search Imported Excel
Admin	Site	New List Archive
Agency Reports	Individual Home Page	Select Profile Items

2. Sa **Site Search** page, piliin ang Site na nais i-update. Maaari mong i-type ang pangalan ng site upang mas mapabilis ang pagpili.


Site Search

15 Records

Site Name	Address	State	City	Status
Demo Special School	Demo Street		Dhaka	Active
Nepal Special School (Demo)				Active

Showing 1 to 2 of 2 entries (filtered from 31 total entries)

Previous
1
Next

 Export to Excel

Cancel

3. Ikaw ay mapupunta sa **Update/Delete Site** page. Matapos palitan ang mga impormasyon, i-click ang Update button upang ito ay mai-save.

Update / Delete Site Active

Provider Code	DEMOTG-TGD		
Provider Name	Therap Global Demonstration Provider		
* Site Name	<input type="text" value="Demo Special School"/>		
Site ID	<input type="text"/>		
Site Code	<input type="text"/>		
Cost Center Number	<input type="text"/>		
Time Zone	Asia/Dhaka		
Address	<input type="text" value="Demo Street"/>	<input type="text"/>	
	Street 1	Street 2	
	<input type="text" value="Dhaka"/>	<input type="text" value="State"/>	<input type="text"/>
	City	State	Zip Code
			<input type="text" value="Bangladesh"/>
			Country
Location	<input type="text" value="📍"/>		
Phone	<input type="text" value="1111111111"/>	<input type="text" value="111"/>	
Fax	<input type="text"/>		

Deactivate ☐

4. Makikita ang mensahe na **“Site has been updated”**, patunay na na-update na ang Site para sa inyong ahensya.

Site Search

Site has been updated