

Create New T-Log (How to T-Log an Individual)

T-Log is a record of an individual's activities (T-Log Entry Role) and is used to track T-Logs for an individual.

1. **Individual Tab** (How to T-Log an Individual) is used to track T-Logs for an individual.

To Do	Modules	High	Medium	Low
Individual	<ul style="list-style-type: none"> T-Log - New Search <ul style="list-style-type: none"> View: 7 High, 5 Medium, 8 Low General Event Reports (GER) - New Search <ul style="list-style-type: none"> Review: 0 High, 1 Medium, 0 Low Approve: 0 High, 1 Medium, 0 Low ISP Data - New Search <ul style="list-style-type: none"> Acknowledge: 0 High, 3 Medium, 0 Low ISP Program - New Search <ul style="list-style-type: none"> Approve: 0 High, 1 Medium, 0 Low 			
Health				
Admin				
Agency Reports				
Individual Home Page				

2. **T-Log** is used to track T-Logs for an individual. **New** (How to) is used to track T-Logs for an individual.

To Do	Care
Individual	<ul style="list-style-type: none"> T-Log → New Search Archive Case Note → New Search Archive Bulk PDF General Event Reports (GER) → New Search Witness Report (GER) → Search
Health	
Admin	
Agency Reports	

T-Log New ?

Individual	Vikranty Bosnet	Program	Day Shift
Entered By	Ferdaus Rahman, Supervisor		
* Type	<input type="checkbox"/> Health <input type="checkbox"/> Notes <input type="checkbox"/> Follow-up <input type="checkbox"/> Behavior <input type="checkbox"/> Contacts <input type="checkbox"/> General		
Notification Level	<input type="text" value="Low"/>		
* Summary	<input type="text"/>		
Description	<input type="text"/>		
	About 10000 characters left		
Time In	<input type="text" value="hh:mm a"/> <input type="button" value="⌚"/>	Time Out	<input type="text" value="hh:mm a"/> <input type="button" value="⌚"/>
Reporter	<input type="text" value="Search"/>	Reported On	<input type="text" value="MM/DD/YYYY hh:mm"/> <input type="button" value="📅"/>

Attachments

Document Attachment	<input type="button" value="Add File"/> <input type="button" value="Scan File"/>
Photo	<input type="button" value="Add Image"/>

- 5.
- 0000000000 00000 0000 T-Log 00 **Type** (00000000) 000 000000000000 00000 000000000000 000 00000 00000000, 00 000000000 000000000 00000 0000 0000000 00000000 00

T-log 000000 00000000 00000000 000000 000 000000

- 00000000 0000000000 00000000 00000000 000000 00000 00000, 000000 00 000000 0000 000000000000

→ * **Type** Health Notes Follow-up Behavior Contacts General

Notification Level

Medium ▼

6.

- **Summary** (00000000) 00000000 T-Log 00 000000 000000000000 00000000 00 00000000 00000000000 000000000000
- **Description** (000000) 00000000 T-Log 00 000000 0000000000 00000000000000

* **Summary**

Drawing

Description

Today at drawing class, Vlkraty drew a very nice picture.

About 9943 characters left

7. 00000000000 0000 0000000 00000000 00000 **Time in and Time out** (0000 00 0 00000 0000) 0000000000 000000 0000000 0000 00000000 000000 000000000000 (0000 00/0000 0000 00000000 00000000 00, 0 000000000000 0000000000 00000000 0000000000 “000000000000000000” 0000000000 T-Log 0000000000 00000000 000000 0000000000)

→ **Time In**

10:00 am

Time Out

11:00 am

9. 00000000 T-log 00 000000 00 0000 0000 00000000 0000000000 0000 0000

- 00000000 0000 00000000 0000 **Document Attachment (00000000) Add File or Scan File (000000 0000 0000000000 00 0000 00000000)** 000000 000000 0000 000000000000
- **Photo (00000000)** 00000000 0000 0000000000 000000 000000 **Add Image (0000 000000000000)** 000000 000000 0000 00000000000000

Attachments

Document Attachment	<input type="button" value="Add File"/>	<input type="button" value="Scan File"/>
Photo	<input type="button" value="Add Image"/>	

N: B: 0000 0 00000000 00000000 0000 3 0000 000000000000

10. 0000 0000 00000000 0000000000 00000000 0000 0000, 00000000 00 000000 00000000 000000 **Submit** 000000 000000 000000000000

<input type="button" value="Cancel"/>	<input type="button" value="Back"/>	<input type="button" value="Submit"/>
---------------------------------------	-------------------------------------	---------------------------------------

11. **Submit (000000)** 000000 000000 00000000, 00 000000 00000000 000000000000 00000000

The form TL-DEMOTPHL-H9P4NFHZUMULW has been Successfully Submitted

