

# Search and Add Follow-up on T-Logs (Individual Tab)

## T-Logs by Date Range (Individual Tab)

### T-Log Overview:

1. Click on the **Individual Tab** (Individual Tab) to view the T-Log overview.

To Do	Modules	High	Medium	Low
<b>Individual</b>	<ul style="list-style-type: none"> <li>T-Log - New   Search                             <ul style="list-style-type: none"> <li>View: 7 High, 5 Medium, 8 Low</li> </ul> </li> <li>General Event Reports (GER) - New   Search                             <ul style="list-style-type: none"> <li>Review: 0 High, 1 Medium, 0 Low</li> <li>Approve: 0 High, 1 Medium, 0 Low</li> </ul> </li> <li>ISP Data - New   Search                             <ul style="list-style-type: none"> <li>Acknowledge: 0 High, 3 Medium, 0 Low</li> </ul> </li> <li>ISP Program - New   Search                             <ul style="list-style-type: none"> <li>Approve: 0 High, 1 Medium, 0 Low</li> </ul> </li> </ul>			
Health				
Admin				
Agency Reports				
Individual Home Page				

2. T-Log by Date Range (Individual Tab) **Search** (Search) to view the T-Log by date range.

To Do	Care
<b>Individual</b>	<ul style="list-style-type: none"> <li>T-Log: New   <b>Search</b>   Archive</li> <li>Case Note: New   Search   Archive   Bulk PDF</li> <li>General Event Reports (GER): New   Search</li> <li>Witness Report (GER): Search</li> </ul>
Health	
Admin	
Agency Reports	

3. **T-Log Search (T-Log 検索)** 検索条件を指定して検索を行うことができます。検索条件として、**Create Date From (検索開始日 (検索範囲の開始日))**、**Create Date To (検索終了日 (検索範囲の終了日))**、**Individual Name (個人名 (個人名))**、**Program (Site) (プログラム (サイト))**、**Entered By (入力者 (入力者))**、**Create Date To (検索終了日 (検索範囲の終了日))**、**Search (検索)** 検索ボタンを押すと検索結果が表示されます。

### T-Log Search

Individual	<input type="text" value="Vikranty Bosnet"/>	<input type="button" value="Q"/>
Program (Site)	<input type="text" value="Search"/>	
Entered By	<input type="text" value="Search"/>	
Form ID	<input type="text"/>	
* Create Date From	<input type="text" value="09/01/2020"/>	<input type="button" value="Calendar"/>
Create Date To	<input type="text" value="09/21/2020"/>	<input type="button" value="Calendar"/>
Notification Level	<input type="text" value="- Please Select -"/>	<input type="button" value="v"/>
Status	<input type="text" value="- Please Select -"/>	<input type="button" value="v"/>
Type	<input type="text" value="- Please Select -"/>	<input type="button" value="v"/>
Acknowledge Status	<input type="text" value="- Please Select -"/>	<input type="button" value="v"/>
Summary	<input type="text"/>	



## T-Log Submitted ⓘ

Form ID : TL-DEMOTPHL-JBP4NFKXJMULA ✕  
Time Zone : Asia/Dhaka  
Entered By : Ferdaus Rahman, Supervisor on 09/21/2020 01:43 PM  
[Acknowledge Status](#)

Individual ... Day Shift

Entered By Ferdaus Rahman, Supervisor on 09/21/2020 01:43 PM

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6. ০০০০০০০ ০০ T-Log ০০ ০০০-০০ ০০০০০০০০০ ০০০০ T-Log ০০০০০০০ **Add Follow-up** (০০ ০০০-০০) ০০০০০ ০০০০০ ০০০০ ০০০০০০০০০০০

T-Log Submitted ⓘ

<b>Individual</b>	Vikranty Bosnet	<b>Program</b>	Day Shift
<b>Entered By</b>	Ferdous Rahman, Supervisor on 09/21/2020 01:43 PM		
<b>Type</b>	Notes		
<b>Notification Level</b>	Medium		
<b>Summary</b>	Drawing		
<b>Description</b>	Today at drawing class Vikranty drew a very nice picture.		
<b>Time In</b>	11:00 am	<b>Time Out</b>	12:00 pm
<b>Reporter</b>	Amit Ibrahim, Supervisor	<b>Reported On</b>	09/20/2020 12:00 PM


**Follow-up**

Summary	Entered By	Photo	Attachment
<input type="button" value="Add Followup"/>			

**Attachments**

**Document Attachment**

**Photo**



 PDF

7. **T-Log** **Type (Type (Type)), Notification Level & Summary (Type (Type))** **Description (Type (Type))** **Submit (Type (Type))**

T-Log New ⓘ

<b>Individual</b>	Vikranty Bosnet	<b>Program</b>	Day Shift
<b>* Type</b>	<input type="checkbox"/> Health <input checked="" type="checkbox"/> Notes <input type="checkbox"/> Follow-up <input type="checkbox"/> Behavior <input type="checkbox"/> Contacts <input type="checkbox"/> General		
<b>Notification Level</b>	<div style="border: 1px solid #ccc; padding: 2px;">Medium ▼</div>		
<b>* Summary</b>	<div style="border: 1px solid #ccc; padding: 5px;">Drawing</div>		
<b>→ Description</b>	<div style="border: 1px solid #ccc; padding: 5px; min-height: 100px;">           Today she started painting with color and she is doing very good.         </div> <p style="font-size: small; margin-top: 5px;">About 9935 characters left</p>		
<b>Time In</b>	<div style="border: 1px solid #ccc; padding: 2px;">09:00 am ⌚</div>	<b>Time Out</b>	<div style="border: 1px solid #ccc; padding: 2px;">10:00 am ⌚</div>
<b>Reporter</b>	<div style="border: 1px solid #ccc; padding: 2px;">Search</div>	<b>Reported On</b>	<div style="border: 1px solid #ccc; padding: 2px;">MM/DD/YYYY hh:mm 📅</div>
<b>Attachments</b>			
<b>Document Attachment</b>	<div style="display: flex; gap: 10px;"> <div style="border: 1px solid #ccc; padding: 2px 10px;">Add File</div> <div style="border: 1px solid #ccc; padding: 2px 10px;">Scan File</div> </div>		
<b>Photo</b>	<div style="border: 1px solid #ccc; padding: 2px 10px; display: inline-block;">Add Image</div>		

Cancel

Back

Submit

8. **Back to**

**Form link ( )**

The form TL-DEMOTPHL-H9W4NGBZ7MULE has been Successfully Submitted

Back to [Form](#) | [List](#)

**Actions**

[Create New T-Log](#)

**9. Follow-up ( )** T-Logs

T-Log Submitted ⓘ

<b>Individual</b>	Vikranty Bosnet	<b>Program</b>	Day Shift
<b>Entered By</b>	Ferdaus Rahman, Supervisor on 09/21/2020 01:48 PM		
<b>Type</b>	Notes		
<b>Notification Level</b>	Medium		
<b>Summary</b>	Drawing		
<b>Description</b>	Today she started painting with color and she is doing very good.		
<b>Time In</b>		<b>Time Out</b>	
<b>Reporter</b>		<b>Reported On</b>	

**Follow-up**

Summary	Entered By	Photo	Attachment
<a href="#">Drawing</a>	Ferdaus Rahman, Supervisor, 09/21/2020 01:43:43 PM	Yes	
<a href="#">Drawing</a>	Ferdaus Rahman, Supervisor, 09/22/2020 01:48:36 PM		

[Add Followup](#)

**Attachments**

Document Attachment

Photo

PDF [◀ Previous](#) [Next ▶](#)

Cancel Back
SComm Delete Update