

Kusasisha & Kufuta Programu

Watumiaji wenye nafasi ya uwakala wa **Provider Setup (Utoaji Huduma)** wana haki ya kuunda, kusasisha na kufuta Programu.

1. Bonyeza kwenye tabu ya **Admin** kwenye Dashboard.

To Do	Modules	High	Medium	Low
Individual	T-Log - New Search View	1	1	1
Health	ISP Data - New Search Acknowledge		8	
Admin	Individual Data - Search Worklist		5	
Agency Reports				
Individual Home Page				

Issue Tracking

My Issues

SComm

Inbox

Sent Items

Compose

Drafts

Custom User Group

Message Audit

Delete Message Content

2. Bonyeza kwenye kiungo cha **List (Orodha)** pembeni na Program.

Default Notification Profile	Configure
Program	New List Archive Import from Excel Search Imported Excel
Site	New List Archive

3. Kwenye ukurasa wa **Program List (orodha ya programu)** kutakuwa na orodha ya programu za taasisi yako. Programu **Active (hai)**, **Inactive (zisizokuwa hai)** na zingine zote zinaweza kuchaguliwa kutoka kwenye chujio la **Status(hali)** ili ziingaliwe kwa kawaida chujio litaonesha programu zilizohai tu.

Program Name	Site Name	Program Type	Program Cost Center Number	Status
Speech Therapy	Demo Site	Speech Therapy		Active
Vocational Training	Demo Site	Vocational Training		Active

Sasisha Programu:

4. baada ya kuchagua programu kutoka kwenye ukurasa wa **Program List**, ukurasa wa **Update/Delete Program** utajitokeza. Baada ya kufanya mabadiliko yanayohitajika, bonyeza kwenye kitufe cha **Update** chini ya ukurasa ili kuhifadhi masahihisho.

Update/Delete Program Active ⓘ

Program Details

Provider Code DEMOTG-TGD

Provider Name Therap Global Demonstration Provider

* **Program Name**

* **Program Type**

* **Site Name**

* **Program ID**

Program Code

Cost Center Number

Capacity

Program Contacts

Primary Contact

Name

Phone 1

Phone 2

Secondary Contact

Name

Phone 1

Phone 2

Deactivate

Cancel

Back

Save And Add Individual(s)

Update

Delete

5. Baada ya kubonyeza kitufe cha **Update** ujumbe wa mafanikio utaonekana.

Program has been updated

Kufuta Programu:

- Watumiaji hawataweza kufuta programu Kama kuna mtu binafsi amesajiliwa au aliwahi kusajiliwa kwenye programu hiyo.
- Watumiaji hawataweza kuona wala kutafuta programu zilizofutwa.

6. Bonyeza kwenye kitufe cha **Delete (futa)** chini ya ukurasa wa **Update/ Delete Program(sasisha/ futa programu)** ili kufuta programu.

Update/Delete Program Active ⓘ

Program Details

Provider Code DEMOTG-TGD

Provider Name Therap Global Demonstration Provider

* **Program Name**

* **Program Type**

* **Site Name**

* **Program ID**

Program Code

Cost Center Number

Capacity

Program Contacts

Primary Contact

Name

Phone 1

Phone 2

Secondary Contact

Name

Phone 1

Phone 2

Deactivate

7. Baada ya kubonyeza kwenye kitufe cha **Delete(futa)**,ujumbe wa onyo utaonekana.bonyeza kitufe cha **Yes (ndio)**ili kufuta programu.

Are you sure you want to delete this Program? You wont be able to see any data of the program once you delete it.

8. Baada ya kubonyeza kwenye kitufe cha **Yes(ndio)**,ujumbe wa mafanikio utaonekana.

Program has been deleted
