

Kutafuta Na Kuongeza Taarifa Endelevu Kwenye T-Log

Kutafuta T-Log:

1. Bonyeza kwenye tabu ya **Individual** kutoka kwenye dashibodi.

To Do	Modules	High	Medium	Low
Individual	<div>T-Log - New Search</div> <div>View</div>	7	5	8
Health	<div>General Event Reports (GER) - New Search</div> <div>Review</div> <div>Approve</div>	-	1	-
Admin	<div>ISP Data - New Search</div> <div>Acknowledge</div> <div>ISP Program - New Search</div> <div>Approve</div>		3	1
Agency Reports				
Individual Home Page				

2. Bonyeza kwenye kiunganishi cha **Search** pembeni na T-Log.

To Do	Care
Individual	<div>T-Log</div> <div>New Search Archive</div>
Health	<div>Case Note</div> <div>New Search Archive Bulk PDF</div>
Admin	<div>General Event Reports (GER)</div> <div>New Search</div>
Agency Reports	<div>Witness Report (GER)</div> <div>Search</div>

3. Chagua vigezo vya kutafuta vilivyosahihi kutoka kwenye ukurasa wa **T-Log Search**. kuchagua **Create Date From** ni wajibu. unaweza pia kutumia maeneo yaliyowasilishwa kwa ajili ya kuchuja na kupunguza matokeo ya unachotafuta..

Fomu ya kujaza inaweza kuchujwa kwa jina **Create Date To**, jina la programu, aliyeweka, tarehe ya matengenezo n.k bonyeza kwenye kitufe cha **Search** baada ya kuchagua kigezo cha kutafuta.

T-Log Search

Individual

Vikranty Bosnet

Program (Site)

Search

Entered By

Search

Form ID

* Create Date From

09/01/2020

Create Date To

09/21/2020

Notification Level

- Please Select -

Status

- Please Select -

Type

- Please Select -

Acknowledge Status

- Please Select -

Summary

Clear Selection

Cancel

Search

4. Sasa matokeo ya T-Log ulizotafuta zitaoneshwa kwenye orodha ya T-Log kulingana na vigezo vya kutafuta vilivyochaguliwa.

T-Log Search

NL	Individual	Summary	Program Name
Medium	Bosnet, Vikranty	Drawing	Day Shift

5. Kutoka kwenye ukurasa wa T-Log ukibonyeza kwenye alama ya **i**, utaweza kuona **Form ID**, **Entered by** na **Date** na **Time** wa T-Log. bonyeza kwenye alama **x** kufungua box.

T-Log Submitted ⓘ

Individual	Vikranty Bosnet	Program	Day Shift
Entered By	Ferdaus Rahman, Supervisor on 09/21/2020 01:43 PM		
Type	Notes		
Notification Level	Medium		
Summary	Drawing		
Description	Today at drawing class Vikranty drew a very nice picture.		
Time In	11:00 am	Time Out	12:00 pm
Reporter	Amit Ibrahim, Supervisor	Reported On	09/20/2020 12:00 PM

T-Log

Submitted 

Form ID : TL-DEMOTPHL-JBP4NFKXJMULA

Time Zone : Asia/Dhaka

Entered By : Ferdaus Rahman, Supervisor on 09/21/2020 01:43 PM

[Acknowledge Status](#)

Individual

Entered By Ferdaus Rahman, Supervisor on 09/21/2020 01:43 PM

Ongeza Taarifa Za Edelevu:

6. Bonyeza kwenye kitufe cha **Add Follow-up** kwenye ukurasa wa T-Log ili kuongeza taarifa ya kuendeleza T-Log.

T-Log Submitted ⓘ

Individual	Vikranty Bosnet	Program	Day Shift
Entered By	Ferdaus Rahman, Supervisor on 09/21/2020 01:43 PM		
Type	Notes		
Notification Level	Medium		
Summary	Drawing		
Description	Today at drawing class Vikranty drew a very nice picture.		
Time In	11:00 am	Time Out	12:00 pm
Reporter	Amit Ibrahim, Supervisor	Reported On	09/20/2020 12:00 PM


Follow-up

Summary	Entered By	Photo	Attachment
<div>Add Followup</div>			

Attachments

Document Attachment

Photo




PDF

◀ Previous

Next ▶

Cancel

Back

SComm

Delete

Update

7. Hii itafungua ukurasa wa **T-Log** ambapo **Type**, **Notification Level** na **Summary** utakuwa umejazwa tayari kabla ya hapo.ingiza maelezo ya kuendeleza kwenye eneo la **Description** halafu bonyeza kitufe cha **Submit**.

T-Log New ?

Individual	Vikranty Bosnet		Program	Day Shift
* Type	<input type="checkbox"/> Health <input checked="" type="checkbox"/> Notes <input type="checkbox"/> Follow-up <input type="checkbox"/> Behavior <input type="checkbox"/> Contacts <input type="checkbox"/> General			
Notification Level	<div>Medium ▼</div>			
* Summary	<div>Drawing</div>			
→ Description	<div>Today she started painting with color and she is doing very good.</div> <div>About 9935 characters left</div>			
Time In	09:00 am		Time Out	10:00 am
Reporter	<div>Search</div>		Reported On	<div>MM/DD/YYYY hh:mm</div>
Attachments				
Document Attachment	<div> <div>Add File</div> <div>Scan File</div> </div>			
Photo	<div> <div>Add Image</div> </div>			

Cancel

Back

Submit

8. Hii itaonesha ujumbe wa mafanikio. Bonyeza nyuma kutengeneza kiunganishi kwa ajili ya kutazama T-Log iliyosasishwa.

The form TL-DEMOTPHL-H9W4NGBZ7MULE has been Successfully Submitted

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Actions

[Create New T-Log](#)

9. Kwenye sehemu ya **Follow-up** kutakuwa na orodha ya T-Log za kuendeleza. bonyeza kwenye kiunganishi utakachopendelea kutoka kwenye orodha kuona taarifa husika za kuendeleza.

T-Log Submitted ⓘ

Individual	Vikranty Bosnet	Program	Day Shift
Entered By	Ferdaus Rahman, Supervisor on 09/21/2020 01:48 PM		
Type	Notes		
Notification Level	Medium		
Summary	Drawing		
Description	Today she started painting with color and she is doing very good.		
Time In		Time Out	
Reporter		Reported On	

Follow-up

Summary	Entered By	Photo	Attachment
Drawing	Ferdaus Rahman, Supervisor, 09/21/2020 01:43:43 PM	Yes	
Drawing	Ferdaus Rahman, Supervisor, 09/22/2020 01:48:36 PM		

Add Followup

Attachments

Document Attachment	Photo


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