

# Kutoa Jukumu la Kutengeneza T-Log Isiyokuwa ya mtu Binafsi

Kuna vitu viwili ambavyo ni lazima viwezeshwe ili kuruhusu mtumiaji kuandaa T-log isiyokuwa ya mtu binafsi. watumiaji wenye jukumu la utawala la **provider setup** wanaweza kuweka mapendekezo T-Log ili **kuandaa T-log isiyokuwa ya mtu binafsi**

- Kuwezesha kuandaa T-log isiyokuwa ya mtu binafsi

1. bonyeza kwenye kiunganishi cha preferences pembeni na provider kutoka kwenye tabu ya **Admin**.

To Do	<b>General</b>	
Individual	Provider	<a href="#">Preferences</a>   <a href="#">Password Policy</a>   <a href="#">Archive Preference</a>
Health		
Agency	User	<a href="#">New</a>   <a href="#">List</a>   <a href="#">Import from Excel</a>   <a href="#">Search Imported Excel</a>   <a href="#">Titles</a>   <a href="#">New Title</a>   <a href="#">Assign External System ID</a>   <a href="#">Self Password Reset</a>
<b>Admin</b>	Physician Information	<a href="#">List</a>   <a href="#">Physician List</a>
Agency Reports	Change Password	<a href="#">User List</a>
Individual Home Page	User Privileges	<a href="#">Manage</a>   <a href="#">Archive</a>   <a href="#">Legacy Archive Upto Jul 2011</a>
	Admin Roles	<a href="#">List</a>   <a href="#">Legacy Archive</a>

Ukurasa wa **provider preferences** utaoneshwa.

## Provider Preference

### Session Timeout (Minutes)

[Jump to](#)

Session Timeout (Minutes)

60 ▼

### Provider Logo

[Jump to](#)

Upload Logo



[Add](#) [Remove](#)

Display Logo in Document Exported to PDF?

No Logo     Small Size     Medium Size     Large Size



**NOTE:** Your logo will be resized to fit according to your selected size.

### Calendar Preference

[Jump to](#)

\* Starting Day of Week

Sunday ▼

### T-Log

[Jump to](#)

Allow creating a T-Log without an individual?     No     Yes

Enable Time-In and Time-out     No     Yes

2. kwenye upande wa **T-log**, chagua **yes** kwa ajili ya **kuruhusu kutengeneza T-log isiyokuwa ya mtu binafsi.**

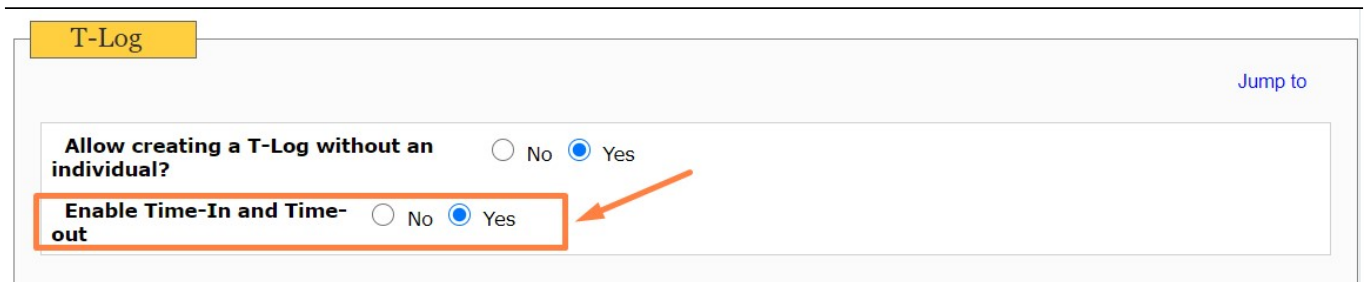


T-Log Jump to

**Allow creating a T-Log without an individual?**  No  Yes

**Enable Time-In and Time-out**  No  Yes

Watumiaji wataweza kuruhusu uchaguzi za **mda wa kuingia** na **mda wa kutoka** wa T-Logs kwa kuchagua chaguzi ya **yes** kwa ajili ya kuruhusu **mda wa kuingia** na **mda wa kutoka.**



T-Log Jump to

**Allow creating a T-Log without an individual?**  No  Yes

**Enable Time-In and Time-out**  No  Yes

3. Shuka hadi kwenye ukurasa wa chini na ubonyeze kitufe cha **Save.**



Cancel → Save

Ujumbe wa **Done** utaoneshwa kama taarifa zote stahiki zimehifadhiwa kiusahihi.



Done

[Back To Provider Preference](#)

- Kutoa **mamlaka ya utumiaji katika programu ya T-log**

1. Bonyeza kwenye kiunganishi cha **manage** pembeni na **user priviledge** kwenye tabu ya Admin.


To Do	General	
Individual	Provider	<a href="#">Preferences</a>   <a href="#">Password Policy</a>   <a href="#">Archive Preference</a>
Health	User	<a href="#">New</a>   <a href="#">List</a>   <a href="#">Import from Excel</a>   <a href="#">Search Imported Excel</a>   <a href="#">Titles</a>   <a href="#">New Title</a>   <a href="#">Assign External System ID</a>   <a href="#">Self Password Reset</a>
Agency	Physician Information	<a href="#">List</a>   <a href="#">Physician List</a>
<b>Admin</b>	Change Password	<a href="#">User List</a>
Agency Reports	User Privileges	<a href="#">Manage</a>   <a href="#">Archive</a>   <a href="#">Legacy Archive Upto Jul 2011</a>
Individual Home Page	Admin Roles	<a href="#">List</a>   <a href="#">Legacy Archive</a>

2. Chagua mtumiaji stahiki kutoka kwenye ukurasa wa **User list**.

### User List

(1 of 1) <span>1</span>								
Login Name	First Name	Last Name	Title	Employee ID	Status	Status Action	Lock/Unlock	Lock/Unlock Action
<a href="#">abdullah</a>	Abdullah	Khan	Teacher		Active	<a href="#">Deactivate</a>	Unlocked	<a href="#">Lock</a>
<a href="#">abir</a>	Abir	Mia	Teacher		Active	<a href="#">Deactivate</a>	Unlocked	<a href="#">Lock</a>
<a href="#">abrar</a>	Abrar	Hayat	Therap Admin		Active	<a href="#">Deactivate</a>	Unlocked	<a href="#">Lock</a>
<a href="#">anika</a>	Anika	Zaman	T-Log Entry		Active	<a href="#">Deactivate</a>	Unlocked	<a href="#">Lock</a>
<a href="#">arnob</a>	Arnob	Rahman	Supervisor		Active	<a href="#">Deactivate</a>	Unlocked	<a href="#">Lock</a>
<a href="#">arun</a>	Arun	Mojumdar	Teacher		Active	<a href="#">Deactivate</a>	Unlocked	<a href="#">Lock</a>
<a href="#">fatema</a>	Fatema	Aktar	T-Log Entry		Active	<a href="#">Deactivate</a>	Unlocked	<a href="#">Lock</a>

(1 of 1) 1

 [Export To Excel](#)

Bonyeza kwenye **Login Name** ya mtumiaji.hii itafungua ukurasa wa **User Privilege**

3. Kutoka kwenye upande wa **agency wide and administrative Roles** chagua **T-Log program Access**.

Agency Wide and Administrative Roles

<b>Administrative Roles</b> <ul style="list-style-type: none"><li><input type="checkbox"/> Super Admin</li><li><input type="checkbox"/> User</li><li><input type="checkbox"/> Individual</li><li><input type="checkbox"/> Provider Setup</li><li><input type="checkbox"/> Activity Tracking</li><li><input type="checkbox"/> Admin Report</li><li><input type="checkbox"/> Caseload</li><li><input type="checkbox"/> User Privilege</li><li><input type="checkbox"/> Shared Contact</li><li><input type="checkbox"/> Custom User Group</li><li><input type="checkbox"/> Personal Finance</li><li><input type="checkbox"/> Reset Password</li><li><input type="checkbox"/> Billing Restriction Override</li><li><input type="checkbox"/> Schedule Admin</li></ul>	<b>Module Roles</b> <ul style="list-style-type: none"><li><input type="checkbox"/> Event Summary</li><li><input checked="" type="checkbox"/> T-Log Program Access</li><li><input type="checkbox"/> Case Note Billing Conversion</li><li><input type="checkbox"/> Labtest Create</li><li><input type="checkbox"/> ISP Program Template Submit</li><li><input type="checkbox"/> ISP Program Template Approve</li><li><input type="checkbox"/> ISP Program Template View</li><li><input type="checkbox"/> CDS Admin</li><li><input type="checkbox"/> Global AFT Library</li><li><input type="checkbox"/> Report Library</li><li><input type="checkbox"/> Assigned Report View</li><li><input type="checkbox"/> Global Care Plan Template Library</li><li><input type="checkbox"/> Agency Documents View</li><li><input type="checkbox"/> Agency Documents Add/Edit</li></ul>	<b>TMS Roles</b> <ul style="list-style-type: none"><li><input type="checkbox"/> Setup TMS</li><li><input type="checkbox"/> Schedule Session</li><li><input type="checkbox"/> Manage Instructor</li><li><input type="checkbox"/> Manage Supervisor</li><li><input type="checkbox"/> Assign Curriculum</li><li><input type="checkbox"/> Conduct Session</li><li><input type="checkbox"/> Publish Session Result</li><li><input type="checkbox"/> Signup Trainee to Session</li><li><input type="checkbox"/> Certify Trainee for Class</li><li><input type="checkbox"/> View Report</li><li><input type="checkbox"/> View History</li></ul>
<b>SComm Roles</b> <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Enable Full SComm</li><li><input type="checkbox"/> Individual Care SComm Send Only</li><li><input type="checkbox"/> Enable Limited SComm</li></ul>	<b>Common Roles</b> <ul style="list-style-type: none"><li><input type="checkbox"/> Enable 13 Months Search (T-Log, GER)</li><li><input checked="" type="checkbox"/> Enable Calendar</li><li><input type="checkbox"/> Create Access on Discharged or Deceased Individuals</li><li><input type="checkbox"/> Access to Multi-Individual Event</li><li><input type="checkbox"/> Export Excel</li></ul>	

Cancel Save

Bonyeza kwenye kitufe cha **Save** chini ya ukurasa wa **User Privilege** kuhifadhi mabadiliko

Ikiwa taarifa zote zimesasishwa ipasavyo,ujumbe huu **Your new Privileges are currently in effect** utaoneshwa juu ya kurasa ya **Dashboard**.



Your new Privileges are currently in effect.

Program:	No Program Selected	Choose Program
Profile:	Initial	
Module:	<input type="text" value="Search"/>	

- To Do
- Individual
- Health

### General

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Provider

[Preferences](#) | [Password Policy](#) | [Archive Preference](#)

- Issue Tracking
- My Issues
- Classes
- Overdue