

Kutoa Jukumu la Kutengeneza T-Log Isiyokuwa ya tu Binafsi

Kuna vitu viwili ambavyo ni lazima viwezeshwe ili kuruhusu mtumiaji kuandaa T-log isiyokuwa ya mtu binafsi. watumiaji wenye jukumu la utawala la **provider setup** wanaweza kuweka mapendekezo T-Log ili **kuandaa T-log isiyokuwa ya mtu binafsi**

- Kuwezesha kuandaa T-log isiyokuwa ya mtu binafsi

1. bonyeza kwenye kiunganishi cha preferences pembeni na provider kutoka kwenye tabu ya **Admin**.

To Do	General	
Individual	Provider	Preferences Password Policy Archive Preference
Health	User	New List Import from Excel Search Imported Excel Titles New Title Assign External System ID Self Password Reset
Agency	Physician Information	List Physician List
Admin	Change Password	User List
Agency Reports	User Privileges	Manage Archive Legacy Archive Upto Jul 2011
Individual Home Page	Admin Roles	List Legacy Archive

Ukurasa wa **provider preferences** utaoneshwa.

Provider Preference

Session Timeout (Minutes)

[Jump to](#)

Session Timeout (Minutes)

60 ▼

Provider Logo

[Jump to](#)

Upload Logo



[Add](#) [Remove](#)

Display Logo in Document Exported to PDF?

☐ No Logo ☐ Small Size ☒ Medium Size ☐ Large Size



NOTE: Your logo will be resized to fit according to your selected size.

Calendar Preference

[Jump to](#)

* Starting Day of Week

Sunday ▼

T-Log

[Jump to](#)

Allow creating a T-Log without an individual? ☒ No ☐ Yes

Enable Time-In and Time-out ☐ No ☒ Yes

2. kwenye upande wa **T-log**,chagua **yes** kwa ajili ya **kuruhusu kutengeneza T-log isiyokuwa ya mtu binafsi.**

T-Log

Jump to

Allow creating a T-Log without an individual?

☐ No
 ☒ Yes

Enable Time-In and Time-out

☐ No
 ☒ Yes

Watumiaji wataweza kuruhusu uchaguzi za **mda wa kuingia** na **mda wa kutoka** wa T-Logs kwa kuchagua chaguzi ya **yes** kwa ajili ya kuruhusu **mda wa kuingia** na **mda wa kutoka.**

T-Log

Jump to

Allow creating a T-Log without an individual?

☐ No
 ☒ Yes

Enable Time-In and Time-out

☐ No
 ☒ Yes

3. Shuka hadi kwenye ukurasa wa chini na ubonyeze kitufe cha **Save.**

Cancel

Save

Ujumbe wa **Done** utaoneshwa kama taarifa zote stahiki zimehifadhiwa kiusahihi.



Done

[Back To Provider Preference](#)

- Kutoa **mamlaka ya utumiaji katika programu ya T-log**

1. Bonyeza kwenye kiunganishi cha **manage** pembeni na **user privilege** kwenye tabu ya Admin.

To Do	General	
Individual	Provider	Preferences Password Policy Archive Preference
Health	User	New List Import from Excel Search Imported Excel Titles New Title Assign External System ID Self Password Reset
Agency	Physician Information	List Physician List
Admin	Change Password	User List
Agency Reports	User Privileges	Manage Archive Legacy Archive Upto Jul 2011
Individual Home Page	Admin Roles	List Legacy Archive

2. Chagua mtumiaji stahiki kutoka kwenye ukurasa wa **User list**.

User List

(1 of 1) 1-4 <-4 1

Login Name	First Name	Last Name	Title	Employee ID	Status	Status Action	Lock/Unlock	Lock/Unlock Action
abdullah	Abdullah	Khan	Teacher		Active	Deactivate	Unlocked	Lock
abir	Abir	Mia	Teacher		Active	Deactivate	Unlocked	Lock
abrar	Abrar	Hayat	Therap Admin		Active	Deactivate	Unlocked	Lock
anika	Anika	Zaman	T-Log Entry		Active	Deactivate	Unlocked	Lock
arnob	Arnob	Rahman	Supervisor		Active	Deactivate	Unlocked	Lock
arun	Arun	Mojumdar	Teacher		Active	Deactivate	Unlocked	Lock
fatema	Fatema	Aktar	T-Log Entry		Active	Deactivate	Unlocked	Lock

(1 of 1) 1-4 <-4 1

[Export To Excel](#)

Cancel

Bonyeza kwenye **Login Name** ya mtumiaji.hii itafungua ukurasa wa **User Privilege**

3. Kutoka kwenye upande wa **agency wide and administrative Roles** chagua **T-Log program Access**.

Agency Wide and Administrative Roles

Administrative Roles	Module Roles	TMS Roles
<input type="checkbox"/> Super Admin <input type="checkbox"/> User <input type="checkbox"/> Individual <input type="checkbox"/> Provider Setup <input type="checkbox"/> Activity Tracking <input type="checkbox"/> Admin Report <input type="checkbox"/> Caseload <input type="checkbox"/> User Privilege <input type="checkbox"/> Shared Contact <input type="checkbox"/> Custom User Group <input type="checkbox"/> Personal Finance <input type="checkbox"/> Reset Password <input type="checkbox"/> Billing Restriction Override <input type="checkbox"/> Schedule Admin	<input type="checkbox"/> Event Summary <input checked="" type="checkbox"/> T-Log Program Access <input type="checkbox"/> Case Note Billing Conversion <input type="checkbox"/> Labtest Create <input type="checkbox"/> ISP Program Template Submit <input type="checkbox"/> ISP Program Template Approve <input type="checkbox"/> ISP Program Template View <input type="checkbox"/> CDS Admin <input type="checkbox"/> Global AFT Library <input type="checkbox"/> Report Library <input type="checkbox"/> Assigned Report View <input type="checkbox"/> Global Care Plan Template Library <input type="checkbox"/> Agency Documents View <input type="checkbox"/> Agency Documents Add/Edit	<input type="checkbox"/> Setup TMS <input type="checkbox"/> Schedule Session <input type="checkbox"/> Manage Instructor <input type="checkbox"/> Manage Supervisor <input type="checkbox"/> Assign Curriculum <input type="checkbox"/> Conduct Session <input type="checkbox"/> Publish Session Result <input type="checkbox"/> Signup Trainee to Session <input type="checkbox"/> Certify Trainee for Class <input type="checkbox"/> View Report <input type="checkbox"/> View History

SComm Roles	Common Roles
<input checked="" type="checkbox"/> Enable Full SComm <input type="checkbox"/> Individual Care SComm Send Only <input type="checkbox"/> Enable Limited SComm	<input type="checkbox"/> Enable 13 Months Search (T-Log, GER) <input checked="" type="checkbox"/> Enable Calendar <input type="checkbox"/> Create Access on Discharged or Deceased Individuals <input type="checkbox"/> Access to Multi-Individual Event <input type="checkbox"/> Export Excel

Bonyeza kwenye kitufe cha **Save** chini ya ukurasa wa **User Privilege** kuhifadhi mabadiliko

Ikiwa taarifa zote zimesasishwa ipasavyo, ujumbe huu **Your new Privileges are currently in effect** utaoneshwa juu ya kurasa ya **Dashboard**.



Your new Privileges are currently in effect.

Program: No Program Selected

Choose Program

Profile: Initial

Module:

To Do

Individual

Health

General

Provider

[Preferences](#) | [Password Policy](#) |
[Archive Preference](#)

Issue Tracking

My Issues

Classes

Overdue